

Pre-bid meeting RFQ-2024-53155- Supply & Delivery of Medical furniture (Dialysis Chair, Electric) for Hospitals in Multiple Cities in Yemen- PHASE III

Date: 5th August 2024

Time: 10:00 am – 11:00 am

Location & Venue: Virtual Google Meet

The UNOPS team emphasised on the importance of reading the Tender Documents, and the importance of paying attention to the instructions under each returnable form. Furthermore, the following points were highlighted as well:

- Bidders must check the “Criteria” tab on eSourcing and the related evaluation details under the Document “Section I: Instructions to Bidders”
- Bidders must check the Documents tab on eSourcing. The documents include the UNOPS requirements and the forms to be filled and submitted as part of the bid.
- Bidders must provide all information and documents at the tendering stage. No further chance to submit any missing information after the tender deadline unless for historical data. The bidder must follow the instructions in the tender document to ensure their compliance with UNOPS’ requirements. Please refer to the Checklist tab on eSourcing
- Bidders must carefully read and understand the UNOPS required specifications to submit the correct specifications in their bid. In the “Form C: Technical Quotation Form” under the “RFQ_Section_III_Returnable Bidding Forms”, bidders must answer Yes/No correctly if their quotation is compliant and provide details of goods offered. Bidders must also provide the relevant datasheets and catalogues. During the evaluation process, UNOPS will review and cross check the Form C against the catalogues, datasheets and manufacturer websites to verify the accuracy of the bid.
- UNOPS highlighted the following requirements and specifications for bidders’ attention, noting that the full requirements are under Form C:
 - Valid ISO 13485 or 9001 certification of the Manufacturer’s QMS, issued by EU Notified Bodies or by an IAF recognized/accredited Conformity Assessment Body
 - Valid CE or FDA or (Declaration of conformity- where applicable based on product classification
 - Adjustable backrest and knee rest
 - Castors: Four antistatic swivel castors Ø 100 mm with central locking position and bidirectional locks
 - Electrical type
 - Upholstered armrest, with adjustable position (Vertical and horizontal). This gives the patient good accessibility and movement range.
 - Removable footrest to be provided, with length adjustment
 - Head rest, back rest, leg section required
 - Movement required: Sitting Position, Relax position, Bed position, All position electrical operated

No clarifications were requested during the meeting: