

Section II: Evaluation Criteria

UNOPS's evaluation of a bid shall take into account, in addition to the Bid Price quoted, the following evaluation criteria.

Eligibility and Formal Criteria – evaluated on Pass/Fail basis and checked during Preliminary Examination

| Criteria | Documents to establish compliance with the criteria |
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| 1. Bidder is eligible as defined in the document Section I: Instructions to Bidders, Article 4 | <ul style="list-style-type: none"> • Questionnaire in eSourcing • Form A: Joint Venture Partner Information Form, all documents as required in the Form, in the event that the Bid is submitted by a Joint Venture. • Form B: Bid Submission Form |
| 2. Completeness of the Bid. All required Questionnaires, Returnable Bidding Forms and other documentation requested under the Document Checklist section have been provided and are complete | <ul style="list-style-type: none"> • All documentation as requested under Instructions to Bidders Article 10, Documents Comprising the Bids • Documents listed in Checklist in eSourcing |
| 3. Bidder accepts UNOPS General Conditions of Contract as specified in Section IV: Contract Forms, and has no objection in this regard | <ul style="list-style-type: none"> • Form B: Bid Submission Form |

Qualification criteria – evaluated on Pass/Fail basis

| Criteria | Documents to establish compliance with the criteria |
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| 1. Financial capability. Audited Financial Statements for the past two (2) years. The bidder must have an average annual turnover for the last 2 years of at least half of the total financial offer. In the case of a joint venture, the offer must include the financial statements for all members. For evaluation, the accumulated annual turnover of all members shall be used. | <ul style="list-style-type: none"> • Copy of audited financial statements for the last two years |
| 2. Bidder should be in continuous business of manufacturing / supplying products similar to those specified in Section III: Schedule of Requirements during at least the last three years prior to bid opening. | <ul style="list-style-type: none"> • Certification of incorporation of the Bidder • Form F: Bidder Experience Form |
| 3. The Bidder shall demonstrate specific experience of at least five (5) contracts in the supply of products similar to those specified in Section III: Schedule of Requirements during the last three (3) years. At least two (2) must be for Countries in Sub-Saharan Africa. | <ul style="list-style-type: none"> • Form F: Bidder Experience Form • Evidence of past contracts |

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| <p>4. A Bidder which does not manufacture the goods it offers to supply shall submit the Manufacturer's Authorization for each offered item using the Form E included in Section IV: Returnable Bidding Forms to demonstrate that it has been duly authorized by the manufacturers of the goods to supply these goods in the country of destination.</p> | <ul style="list-style-type: none"> ● Form E: Manufacturer's Authorization Form, if bidder is not manufacturer |
| <p>5. Gender Equality. The bidder shall provide a declaration of its commitment to ensuring equal opportunity, diversity, and inclusion within their organisation.</p> | <ul style="list-style-type: none"> ● Form H: Supplier Commitment to Gender Equality and Diversity Form |

Technical criteria

| Criteria | Documents to establish compliance with the criteria |
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| <p>1. Goods/services offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section III: Schedule of Requirements.* *An offer will be considered compliant if all the items included in the lot are compliant.</p> | <ul style="list-style-type: none"> ● Form D: Technical Bid Form ● Comparative Data Tables ● Product catalogue, brochure and/or technical data sheet ● Product user manual ● Certificate of free sale ● Marketing authorization or local health registration ● Quality management system (QMS) Certificate ● Environmental management system ● Specific certifications ● Catalog of parts, accessories, spare parts, consumables ● Unpacking, assembling and start-up instructions ● List of Requirements ● Packaging conditions (list of planned packaging) ● Annexes 6 (PS-08, PS-09, PS-10, PS-44) ● Annex C2 |
| <p>2. Grouping and packaging of the goods/services offered in the bid is substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section III: Schedule of Requirements.</p> | <ul style="list-style-type: none"> ● Form D: Technical Bid Form ● Detailed list of intended packaging |
| <p>3. The bid's Delivery Requirements (including Incoterms rule) are substantially compliant and do not contain any material deviation(s) from those stipulated in Section III: Schedule of Requirements.</p> | <ul style="list-style-type: none"> ● Form D: Technical Bid Form ● Form C: Price Schedule Form |

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| 4. The Bidder declares its commitment to sustainability. | <ul style="list-style-type: none">• Form I: Declaration on Commitment to Sustainability |
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