

## Section III: Returnable Bidding Forms

**eSourcing reference: ITB/2024/52359**

Note to Bidders: The following returnable forms are part of this ITB and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Bidding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

- o Form A: Joint Venture Partner Information Form
- o Form B: Bid Submission Form
- o Form C: Price Schedule Form
- o Form D: Technical Bid Form
- o Form E: Performance Statement Form
- o Form F: Manufacturer's Authorization Form

## Form A: Joint Venture Partner Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

<b>JV / Consortium/ Association Information</b>	
<b>Name</b>	[complete]
<b>Names of each partner and contact information</b> (address, telephone numbers, fax numbers, e-mail address)	[complete]
<b>Name of leading partner</b> (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution)	[complete]
<b>Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each</b>	[complete]

### Signatures of all partners of the JV:

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfilment of the provisions of the Contract.

Name of partner: \_\_\_\_\_

Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name of partner: \_\_\_\_\_

Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Form B: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: 02/07/2024

**Subject: Bid for the Supply and Delivery of Vehicles to the Ministry of Budget & Economic Planning, in Nigeria, Anambra state, ITB Case No. ITB/2024/52359, dated 02/07/2024**

We, the undersigned, declare that:

- a. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
- b. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
- c. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
- d. The discounts offered and the methodology for their application are:
  - **Discounts:** If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
  - **Methodology of application of the discounts:** The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
- e. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
- g. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
- h. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgement or pending legal action against them that could impair their operations in the foreseeable future;
- i. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;

- j. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
- k. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
- l. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
- m. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by **[insert full name of bidder]** to sign this bid and bind **[insert full name of bidder]** should UNOPS accept this bid:

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

**[Stamp form of bid with official stamp of the bidder]**

## Form C: Price Schedule Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. **Please read carefully the notes provided under the 'prices for Goods' tables.**

### Prices for Goods

#### Lot 1: Supply and delivery of Toyota Hilux SGLX 4X4 2.7L AT

Item No.	Description	Qty	UoM	Unit price DAP (USD)	Total price DAP (USD)
1	Supply and delivery of Toyota Hilux SGLX 4X4 2.7L AT	2	EA		
2	Delivery Cost to destination (Anambra state)	LS	EA		
<b>Total price for Vehicle and delivery</b>					

#### Lot 2: Supply and delivery of Toyota Land Cruiser Prado TXL Auto

Item No.	Description	Qty	UoM	Unit price DAP (USD)	Total price DAP (USD)
1	Supply and delivery of Toyota Land Cruiser Prado TXL Auto	1	EA		
2	Delivery cost to destination (Anambra state)	LS	EA		
<b>Total price for Vehicle and delivery</b>					

I, the undersigned, certify that I am duly authorized by [insert full name of bidder] to sign this bid and bind [insert full name of bidder] should UNOPS accept this bid:

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

## Form D: Technical Bid Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included below to demonstrate compliance with UNOPS requirements and return them as part of your quotation by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

### Technical specifications for Goods and Comparative Data Table:

Lot	UNOPS minimum technical requirements	Quantity	Is quotation compliant? Bidder to complete	Details of goods offered. Bidder to complete
<b>Lot 1</b>	<b>Supply and delivery of Toyota Hilux Pickup SGLX 4X4 2.7L AT</b>	<b>2</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details of goods offered, including specifications and brand/model offered if applicable
1	Brand		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
2a	Model		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
2b	Year-2023-2024			
3	Country of Origin		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
<b>4</b>	<b>FEATURES</b>			
4.1	ENGINE TYPE- 2 TR FE, 4 CYL, 16V		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.2	DOHC, DUAL VVTI		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.3	OBD		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.4	ENGINE & DISPLACEMENT CC -2694		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.5	DRIVETRAIN HP SAE (NET)- 164		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.6	TORQUE KGM SAE (NET) - 25		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.7	FUEL SYSTEM - EFI		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.8	FUEL TYPE- PETROL		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.9	FUEL TANK CAPACITY LTRS- 80		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.10	CATALYTIC CONVERTER		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.11	TRANSMISSION - 6-SPEED AUTOMATIC		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.12	4WD OPTIONS PART-TIME		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.13	TIRE SIZE-265 / 65 R17 ALL TERRAIN		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.14	ALLOY/ ALLOY - STEEL SPARE TIRE		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.15	TELESCOPIC STEERING MANUAL		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.16	LED FRONT FOG LAMP		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details

4.17	LED HEADLAMP		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
4.18	ELECTRICAL LOCK		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>5</b>	<b>SAFETY FEATURES</b>			
5.1	BRAKE FRONT / REAR - V.DISC / DRUM		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.2	SUSPENSION-FRONT DOUBLE WISHBON & REAR LEAF SPRING		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.3	ABS + EBD + BA		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.4	AIR BAGS-D + P + KNEE (DRIVER)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.5	VSC+HILLSTART ASSIST CONTROL (HAC) + TRAILER SWAY CONTROL (TSC)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.6	DOWNHILL ASSIST (DAC)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.7	EXTERIOR FEATURES		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.8	BUMPER-FRONT & REAR-STEEL/ STEEL STEP CHROME		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.9	DOOR HANDLES - CHROME PLATED		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.10	MUD GUARDS FRONT & REAR-FRONT + REAR		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.11	OUTER MIRROR COLOUR		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.12	KEYED CHROME PLATED WITH TUN SIGNAL+POWER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.13	SIDE STEP		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>6</b>	<b>INTERIOR FEATURES</b>			
6.1	CONSOLE BOX-CONSOLE BOX W/SOFT LID		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.2	FR. SEAT-FR. SEAT BELT 3PELRX2 W/PT & FL		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.3	VERTICAL SEAT ADJUSTER - W/ DRIVER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.4	REAR SEAT- REAR SEAT BELT3PELRX2+2PNRX1		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.5	HEAD REST		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.6	CENTRE ARMREST- W/ CUP HOLDER DIGITAL CLOCK		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.7	INNER REAR VIEW MIRROR-DAY/NIGHT		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.8	SEAT MATERIAL- SUPERIOR FABRIC or LEATHER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.9	SEATING CAPACITY - 5		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.10	AUTOMATIC POWER WINDOWS ALL DOORS		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.11	ENGINE STOP/ START BUTTON		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.12	STEERING WITH AUDIO CONTROL SWITCH		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.13	REAR VIEW CAMERA		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.14	MULTI INFORMATION DISPLAY		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.15	SUN VISOR- DRIVER (W/HOLDER) + P (W/MIRROR & LID)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>7</b>	<b>DIMENSIONS AND WEIGHT</b>			
7.1	WHEEL BASE MM- 3085		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
7.2	GROUND CLEARANCE MM-310		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
7.3	KERB WEIGHT (KGS)- 1925-1990		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
7.4	GROSS VEHICLE WEIGHT (KGS) - 2800		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>8</b>	<b>CONDITION</b>			

8.1	The vehicles/goods shall be unused, brand new.		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
<b>9</b>	<b>WARRANTY</b>			
9.1	Available Warranty for this product: 36 months or 10,000 kilometers - whichever occurs first		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details

Lot.	UNOPS minimum technical requirements	Qty	Is quotation compliant? Bidder to complete	Details of goods offered. Bidder to complete
<b>Lot 2</b>	<b>Supply of Toyota Land Cruiser Prado TXL Auto</b>	1	<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details of goods offered, including specifications and brand/model offered if applicable
1	Brand		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
2a	Model		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
2b	Year-2023-2024			
3	Country of Origin		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
<b>4</b>	<b>FEATURES</b>			
4.1	ENGINE - 2TR-FE		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.2	DISPLACEMENT- 2694		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.3	TRANSMISSION- AUTO, 6 SPEED		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.4	CURB WEIGHT - 2,075 - 2,345		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.5	GROSS WEIGHT -2900		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.6	MAX. OUTPUT- 120/5,600		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.7	MAX. TORQUE- 246/3,900		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.8	FUEL TYPE - PETROL		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.9	FUEL TANK CAPACITY - 150L		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.10	TYRE - 265/60R18 7.5J ALLOY		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.11	WHEELBASE - 2790		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.12	GROUND CLEARANCE - 215		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.13	FRONT SUSPENSION- DOUBLE WISHBONE		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.14	REAR SUSPENSION - 4-LINK TYPE SUSPENSION		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
4.15	BRAKE- FR DISC RR DISC		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
<b>5</b>	<b>SAFETY and SECURITY</b>			
5.1	VEHICLE STABILITY CONT. ABS + VSC + TRACTION CONTROL		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
5.2	DIFFERENTIAL LOCL REAR DIFF + CENTER DIFF W/ LSD		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
5.3	BACK MONITOR 1-CAM BACK MONITOR		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
5.4	CLEARANCE & BACK SONAR - FR 4 SENSOR, RR 4 SENSOR		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
5.5	AIR BAG SYSTEM - D + P		<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details

5.6	ANTI THEFT SYSTEM IMMOBILIZER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.7	HIGH MOUNT STOP LAMP WITH (LED)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
5.8	FLOOR MAT GENUINE BLACK MAT (FR + RR)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>6</b>	<b>COMFORT</b>			
6.1	POWER DOOR LOCK WITH (W/ SPPED AUTO LOCK)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.2	WIRELESS DOOR LOCK		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.3	POWER WINDOW ALL SEATS (JAM PROTECTION)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.4	GLOVE BOX WITH KEY + ILLUMINATION		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.5	AIR CONDITIONNER AUTO, DUAL		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.6	AUDIO DISPLAY AUDIO, USB, BT, 6 SPEAKERS		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.7	SPEED METER - KM/H		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.8	CLOCK DIGITAL		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
6.9	OVERHEAD CONSOLE W/ SUNGLASS		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>7</b>	<b>SEAT</b>			
7.1	SEAT CAPACITY- 7 (FR: 2, MID: 3, RR: 2)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
7.2	SEAT MATERIAL - FABRIC (HIGH GRADE)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>8</b>	<b>EXTERIOR</b>			
8.1	AIR CLEANER FOR 2TR SQUARE CYCLONE		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
8.2	SIDE & REAR STEP		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
8.3	FRONT FOG LAMP WITH (LED)		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
8.4	REAR BUMPER PAINTED BUMPER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
8.5	FRONT BUMPER PAINTED BUMPER		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
8.6	REAR VIEW MIRROR REMOTE, RETRACTABLE		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>9</b>	<b>CONDITION</b>			
9.1	The vehicles/goods shall be unused, brand new.		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>10</b>	<b>WARRANTY</b>			
10.1	Available Warranty for this product: 36 months or 10,000 kilometers - whichever occurs first (Product Brochure/Catalogue).		<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>

**Delivery requirements and Comparative Data Table:**

UNOPS Requirements		Is quotation compliant? Bidder to complete	Details Bidder to complete
<b>Delivery time</b>	Bidder shall deliver the goods within 8 weeks after Contract signature.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>Delivery place and Incoterms rules</b>	DAP (Delivery at Place), included as per Incoterms 2020  Ministry of Budget & Economic Planning Jerome Udoji Secretariat Complex, Aroma Awka, Anambra State, Nigeria	<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>Consignee details</b>	United Nations Development Programme (UNDP),  UN House No. 617/618, Diplomatic Drive Central Business District Abuja, Nigeria  Notify: UNOPS, Nigeria	<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>
<b>UNOPS Right to vary requirements</b>	At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20% , without any change in the unit prices or other terms and conditions of the ITB.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<a href="#">Insert details</a>

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW, **OR BIDDERS MAY ADD A COLUMN IN THE ABOVE-MENTIONED ANNEXES TO DEMONSTRATE ANY DEVIATIONS:**

### List of subcontractors or suppliers

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

(A) [Full legal name and address of subcontractors]

(B) \_\_\_\_\_

(C) \_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [insert full name of bidder] to sign this bid and bind [insert full name of bidder] should UNOPS accept this bid:

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

### Form E: Performance Statement Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

**A minimum of 2 similar experience for similar goods during the last 3 years.**

Order placed by (Full address of purchaser)	Order no & date	Description & quantity of ordered items	Value of Order	Date of completion of Delivery		Remarks indicating reasons of late delivery, if any	Was the supply of goods satisfactory ?
				As per Contract	Actual		

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

## Form F: Manufacturer's Authorization Form

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

### WHEREAS

We [insert complete name of manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of manufacturer's factories], do hereby authorize [insert complete name of bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the Provision of Goods, with respect to the goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the manufacturer]

Title: [insert title]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]