

## Minutes of Pre-Bid Meeting

Tender Ref. RFP/2024/52616

### Provision of Consulting Services - A Study to Develop A Proposed Methodology and Guidelines for ASEAN-wide Integrated Resource and Resilience Planning (IRRP) - Regional

Date and Time : 03 July 2024, 2.00 - 3.00 PM (Bangkok time)  
Location : Google Meet

UNOPS Representative : 1. Adritha Subbiah (Senior Programme Manager)  
2. Dimas Fauzi (Programme Management Senior Officer)  
3. Linda Thanaketsakul (Project Management Support - Associate)  
4. Xiaoyu Liu (Programme Management Intern)  
5. Nadiyah (Procurement Specialist)  
6. Thanaphone Thongmanivong (Procurement Officer)

Suppliers Representative: 1. Bidder 1  
2. Bidder 2  
3. Bidder 3  
4. Bidder 4  
5. Bidder 5

#### **Pre-Bid Minutes:**

##### **1. Opening Remarks**

- Thanaphone started the pre-bid meeting by welcoming all participants.

##### **2. Tender Presentation**

- Adritha introduced the Southeast Asia Energy Transition Partnership (ETP) and provided an overview of the ASEAN Power Grid Advancement Program (APG-AP).
- Dimas presented a brief tender background and requirements.
- Thanaphone explained the evaluation criteria, estimated procurement timeline, returnable bidding forms and common bidding issues identified in the past tenders
- Please see the slide deck attached.

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### 3. Q&A Session

During the meeting, a number of questions were raised and UNOPS provided answers as follows:

No.	Question	Answer
1	Is the consultation workshop in September the same for all the work packages?	No, the consultation workshop in September is different from the other work packages. The September's workshop will specifically cover the ASEAN-wide Integrated Resource and Resilience Planning (IRRP) issue and will have the participation from the ASEAN member states.
2	Could you please explain more on Task 4?	<p>Task 4 - Identify opportunities for additional multilateral exchanges and the transmission to support.</p> <p>This task is to understand if there are any potential additional interconnections that have high renewable energy penetration potential based on the IRRP exercise. That said, the consultant will have to do an exercise on the IRRP modelling throughout ASEAN member countries using the proposed methodology in the report. Based on this particular exercise, the consultant will have the results that will inform us if there are any additional potential multilateral power trades within ASEAN beyond what have been identified in the previous AIMS studies. The recommendations provided by the Consultant on the potential additional multilateral power exchanges will then be proposed in the main report.</p>
3	For the technical proposal, do we have to follow the template provided by UNOPS?	We suggest that the bidders follow the format that UNOPS shared as part of the tender package. The template includes very specific questions and approach on how the proposals will be evaluated, therefore the use of the template ensures that the offerors address all of the questions/points that will be used for evaluation at a later stage.

UNOPS informed that attending the pre-bid meeting is not mandatory. Hence, the bidders that can not join this pre-bid meeting still can submit a proposal for this tender.

If there is any discrepancy between the information presented verbally at the meeting and this meeting minutes, please refer to the minutes.

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#### 4. Closing Remarks

Thanaphone closed the pre-bid meeting and thanked the bidder's representative for attending the meeting.

Prepared by,



Thanaphone Thongmanivong

Procurement Officer

UNOPS