**EOI/2024/52263**

**EOI Submission Form**

Name of Offeror: [insert name of offeror]

The Supplier’s offer must be organised to follow the format of this Submission Form. Where the supplier is presented with a requirement or asked to use a specific approach, the supplier must not only state its acceptance, but also describe, where appropriate, how it intends to comply. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive. Any relevant documentation may be attached to this form.

EOI Evaluation sections:

**Section 1:** **Eligibility and formal criteria**

|  | **Section 1: Eligibility and formal criteria (PASS/FAIL)** | **Offeror’s response – Please check Yes or No** |
| --- | --- | --- |
| 1.1 | Suppliers shall not be eligible to be shortlisted in this EOI process if at the time of creating the shortlist, the supplier is included in:   1. the Ineligibility List, that aggregates information disclosed by UNOPS and other Agencies, Funds or Programs of the UN System; 2. UN/PD's suspended and removed vendors list; 3. the Consolidated United Nations Security Council Sanctions List, including the 1267/1989 list; iv. the World Bank’s ineligibility lists | ☐ YES ☐ NO |
| 1.2 | Supplier accepts UNOPS General Conditions of Contract. Any reservations must be clearly stated and will be reviewed by UNOPS Legal for acceptance or not. | ☐ YES ☐ NO |
| 1.3 | Subject to shortlisting, the supplier agrees to do a detailed Proof-of-concept demo for the shared use-cases at no cost to UNOPS. | ☐ YES ☐ NO |

**Section 2: Shortlisting criteria**

| **Section 2A: Qualification evaluation (PASS/FAIL)** | | **Offeror’s response**  **Please check Yes or No** |
| --- | --- | --- |
| 2.1 | Suppliers should be in continuous business of supplying similar services for the last 2 years – Evidence of this should be seen in the company presentation to be attached | ☐ YES ☐ NO |
| 2.2 | Solution should be 100% Web based and not require local user installations for the requested key features (100% SaaS delivered) | ☐ YES ☐ NO |
| 2.3 | All Forms, Workflows, Reports & Dashboards must be configurable as per UNOPS requirements | ☐ YES ☐ NO |
| 2.4 | Role Based Access Control (RBAC) should allow for different user types such as (administrators, application owners, viewers, etc.) | ☐ YES ☐ NO |
| 2.5 | Audit log of object changes and system access | ☐ YES ☐ NO |
| 2.6 | Solution should provide standard capabilities in a native way (configuration only required) for the scope described in section 2 of the EOI document. | ☐ YES ☐ NO |
| 2.7 | The solution needs to provide native API/Integration gateways that enable automated data input, efficient data output, and seamless integration with other systems. | ☐ YES ☐ NO |
| 2.8 | More than 90% compliance to Functional requirements and 100% compliance to Technical/Non-functional requirements | ☐ YES ☐ NO |
| 2.9 | Single Sign On access that supports OAuth and/or SAML 2.0 or Google Login (OAuth2 with OpenID Connect) | ☐ YES ☐ NO |
| 2.10 | Offered solution should offer SLA min 99.5 % uptime for a global organisation operating across the globe | ☐ YES ☐ NO |