

## Minutes of Pre-bid Meeting

### **RFP for Technical Advisory Services for the Early Retirement of a Coal-Fired Power Plant in the Philippines For the Southeast Asia Energy Transition Partnership (ETP) RFP/2024/52251**

Date and Time	18 June 2024 at 3:00 - 4:00 PM Bangkok Time
Location	Google Meet
UNOPS Representative	<ul style="list-style-type: none"><li>• Maria Fritzie Reyes VERGEL</li><li>• Piska Aprilia</li></ul>

#### **Pre-bid Minutes:**

*UNOPS representative (Piska) started the meeting by welcoming all participants.*

#### **Tender Outline Presentation**

UNOPS Representative (Maria Fritzie Reyes VERGEL) shared the presentation and explained the project details, and then the Procurement team (Piska) explained the evaluation criteria and tender timeline (detailed presentation attached).

#### **2.Q&A session**

No	Question	Answer
1.	Could you please elaborate on the local participation or local company requirements, specifically whether the key experts need to be permanently based in the Philippines?	The bidder must have in-country presence, either consultants based in the Philippines or a Philippines-based partner or JV partner. Failure to provide evidence of in-country presence may lead to ineligibility.
2	Does the submitting company need to be registered in the Philippines?	Based on the qualification criteria in RFP_Section_II_Schedule of Requirement RFP_2024_52251, the consultant, or an active organization within the applying consortium, must have a presence in the Philippines, by providing a certification of incorporation issued by the Philippines Government. In the

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		case of a Joint Venture (JV), one of the partners should submit a certificate of incorporation issued by the Philippines Government
3	Could you provide more details about the owner's motivation and the factors driving the decision to decommission the current asset?	The asset in question is a relatively new and efficient plant. The owner's primary motivation for decommissioning it is driven by environmental and social considerations, aiming to transition towards renewable energy sources. This decision reflects their commitment to sustainability and greener practices for the future.
4	Are we discussing multiple plants in the Visayas region, or is it solely one plant in your portfolio?	It involves a single plant owned by one owner, not a portfolio of plants. The objective is to refinance this specific plant and explore reinvestment in renewables or other low-carbon options.
5	<p>Regarding the contractual obligations of the qualified providers, we understand that if the coal-fired plant is phased out, renewables would need to step in. Would they be required to cover 100% of the power delivery obligations, such as baseload requirements or minimum capacity factors?</p> <p>What specific obligations are anticipated in the new contract, including aspects like coverage, dispatch, and similar considerations?</p> <p>Could you please provide more details?</p>	<p>Contractual obligations of the coal plant will not be part of the scope of this tender.</p> <p>There will be a separate team reviewing this, focusing on both broader regulatory restrictions and supporting the plant by reviewing its PPAs and other contractual obligations.</p>
6	You mentioned that the consultant needs to prepare public-facing documents. Could you clarify their responsibilities? What should these documents look like? I assume they are less detailed than the technical reports, possibly more graphical. Is this correct? Additionally, does the consultant need to make these documents ready for publishing, including final layout and design? Should we allocate efforts	The public-facing documents are intended for a broader audience and should be easily digestible by non-technical people. Ideally, these documents should be well copy-edited and visually appealing. While ETP's communications team can assist with dissemination, we expect the final output to be well-written and well-laid-out, ready for

	for this?	publication.
7	Will you provide the name and location of the forest power plant? Is this single unit plant referred to as "New Plant" in the Visayas area?	<p>We cannot disclose the specific plant details yet. It is relatively young but not the newest, located in the Visayas region. Knowing this allows you to plan for travel costs accordingly, especially for international teams travelling to Manila who will then need to proceed to the Visayas region for site visits and assessments.</p> <p><i>Please see additional information on the CFPP below.</i></p>

### Others

- If there is any discrepancy between the information presented verbally at the meeting and this meeting minutes, please refer to the minutes.
- Additional information regarding the Coal Plant Information

Location	Visayas, Philippines
Capacity	<150MW
Unit/s	1
Technology	Circulating Fluidized Bed Combustion

The procurement team instructed all bidders to submit their questions through the e-sourcing platform rather than via email.

UNOPS representative closed the meeting and thanked the vendor representative for attending the pre-bid meeting.

Minutes prepared by:



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