



## UNIDO CLARIFICATION NOTE NO. 1

19 June 2024

**UNIDO Invitation to Bid / RFx no. 7000006948**

### **FOR THE PROVISION OF LONG-TERM SERVICES RELATING TO THE DEVELOPMENT OF INTEGRATED AGRO-FOOD PARKS**

**Please find below questions raised by potential bidder(s) and UNIDO's replies thereto.**

Question	Answer
Confirm if bidders are able not just to select which packages they would like to service (A,B,C,D or any combination of the four), but more specifically which tasks and expert roles they would provide within the four service packages. Confirm whether an applicant is allowed to bid for only one package or multiple packages in this study.	Bidders are to select which packages or regions they would like to submit a proposal to and it should not be on specific activities within the service packages. The proposal is to be submitted for a whole package.
FOR JOINT VENTURES/CONSORTIUMS: Could you please let us know which documents/forms should be submitted by both firms and which should be only submitted by the lead firm?	<p><b>Signed confirmation/certification of the Joint Venture:</b></p> <ul style="list-style-type: none"> <li>- We require a signed letter from the joint venture, confirming the JV and clearly indicating which company serves as the lead.</li> <li>- Joint Venture Agreement (JVA)/ Certification Letter for Consortium Participation.</li> </ul> <p><b>Lead company documents:</b></p> <ul style="list-style-type: none"> <li>- The lead company must submit all documents specified in the bidding documents.</li> <li>- Additionally, we ask for a formal statement from the lead company, acknowledging their understanding that, as the lead contractor, they assume liability for the contract.</li> </ul> <p><b>For the other participating companies:</b></p> <ul style="list-style-type: none"> <li>- A detailed description of each company including roles and the expertise;</li> <li>- An overview of the specific services, activities, or packages that each company will cover</li> </ul>
FOR JOINT VENTURES/CONSORTIUMS: 1. Could you please confirm that the following Appendices (No 4, 5, 6, 8 and 9) should only be filled by the lead firm ? 2. Do you have a specific acceptable form for the JVA / Certification Letter you mentioned in your email?	<p>1. We confirm that the mentioned documents should be submitted by the lead firm.</p> <p>2. Please note that we do not have a specific template/form for the JVA / Certification Letter and you are welcome to submit any form, we will review it during the evaluation stage.</p>
Expected Demands in the Coming 3 (+2) Year: Whether the estimated demand tabulated for four packages (totalling USD 8.7 million) is inclusive of Out-of-Pocket Expenses and Taxes.	Please provide an all-inclusive price for daily rate <u>excluding</u> Tax (VAT). UNIDO is tax exempt.

<b>Package A:</b> 2.1 Location identification of the integrated Agro-food park - Given this scope of work item which party will provide options for location advisory on which subsequently feasibility study will be conducted. 2.2 Clause 2.2 AIFP Master Planning - Which type of survey needs to be performed for undertaking detailed master planning of the IAFP to be developed.	2.1. Pre-feasibility works would identify locations. This work is undertaken before hand. 2.2.The offer should list the surveys, but they would include for example: land suitability (soil, topographical, climate) environment (water, noise air), transport and logistics utilities, water mgmt., regulatory compliance, etc
Technical and Commercial Proposal Format	Appendix 7a – New 2.0 Appendix 7b – Sheet2
Recognized Quality Control System/Standards (i.e. ISO 9001, or equivalent) certificates – confirm if the ISO certification is a requirement for the feasibility study activities.	ISO not needed on Package A.
Can you tell me how many firms will be selected for each package?	UNIDO intends to enter into a LTA with one or more successful bidders for one or more services, however we did not set a specific amount of companies to contract per package. The number will be based on the results of the evaluation.
<b>Location</b> - Integrated Agro-Food Parks could be located anywhere in Europe, Africa, Central and South America, Middle East or Asia. However, we shall be grateful if you could: 1. Provide us with indicative locations of where the assignments could take place, to assess logistical requirements? 2. Clarify whether it would be possible for us to submit a bid for only selected geographies ? would that be considered?	1. The LTA will be established on a global basis 2. It is possible to only bid for selected regions as per the RFP documents, but the proposal has to be done for the whole region (not specific countries).
Would you be able to clarify the expected number of Feasibility Studies and Environmental / Social Impact Assessments (E/SIA) expected to be completed annually, i.e.in 2024, 2025 and 2026?	Please be informed that we are unable to give an expected number at this stage.
Diplomatic Mail	Due to newly arised infromation about custom clearance, please <b>DO NOT</b> add the discription of ' <b>Diplomatic Mail</b> ' on the envelope.
New Physical Mailing Adress	UNIDO Procurement Services Attention: Mr. Egbert Mentzingen Room D-2022 Wagramer Strasse 5 A-1220 Vienna AUSTRIA
<p><b>Please note: The submission deadline is herewith extended until <b>5 July 2024</b></b></p>	

Egbert Mentzingen  
Associate Procurement Officer