

TERMS OF REFERENCE FOR DESLUDGING OF SANITATION FACILITIES IN MAKURDI & GUMA LGA’S OF BENUE STATE.

**BACKGROUND**

IOM seeks the services of Desludging of sanitation facilities in Makurdi and Guma LGA’s of Benue State. The service may include evacuation of liquid and solid waste, disinfection of sanitation facilities and repair of all damaged cost because of the dislodgement activities.

RESPONSIBILTIES.

**Contractor shall.**

1. Evacuation of liquid and solid waste in the sanitation facilities: The contractor Shall engaged in the evacuation of liquid and solid waste in sanitation facilities and this will be certified by IOM supervisor on field to ensure complaince to IOM standard.
2. Evacuation of the liquid and solid waste shall be done by vaccume trucks or/and manual desludging techniques depending on the camp or camp like settings.
3. The contractor shall have the capacity to mobilize different desludging trucks to various locations concurrently (at least up to six different sites/camps in different LGA’s), this is mandatory as IOM operates in various locations and the services may be needed at the same time most especially in the rainy season or during outbreaks
4. The contractor shall not engaged the service of people under 18 years of age in any work that migth arise from offering service to IOM as it’s client.
5. All damaged incure while offering service to IOM will be covered and repaired according to standard by the contractor (damage such as breaking of pipe network, superstructural damaged, sub structural damaged etc).
6. The contractor shall engaged in disinfection of sanitation facilities that have been evacuated and the surroundgs that have been contaiminated to avoid disease outbreak. The disinfectant should not cause harm to the community using the facilities or livining in the surroundings. The contractor shall seek IOM approval before disinfectant being used on the site.
7. The contractor shall dispose the liquid and solid waste responsibily and in accordance to the Ministry of environment outline guidance (or the equivalent Ministry in the State where such is carried out). The waste shall not be disposed in less than 3 km from the desludging site(s) or as regulated by the responsible government agency in the area of operation.
8. The contractor shall desludge latrines indicated by IOM WASH, CCCM, Camp management staff or government official as directed. Upon completion of desludiging of sanitation facilties, the contractor shall get signature of IOM WASH/CCCM staff or focal person and community leader to confirm the work done.
9. The contractors staff/laborers shall respect the norm and ethics of serving community. Also, they are expected to respect the rules and regualation of the camp/camp management and the community where such is carried out.
10. The Contractor shall provide banner visibility of IOM and Donor on all trucks, size and samples to be approved prior to usage (usually 1.8x1.2m/6ftx4ft).

**MANAGEMENT**

The workers all be managed by designated IOM staff or/and the CCCM (camp management) in the camp where WASH staff are not available or government official as directed, and supported by the Project Assistants and WASH facilitattors with work progress monitoring sheet.

**CONTRACT PERIOD**

Initial contract period will last until the activities is completed, however contractor is expected to follow IOM work plan

**PAYMENT**

Payment will be done after the completion of the work on a monthly basis and necessary document are presented to procurement by the contractor. The payment will by made by the finance department.

**AGREEMENT**

This agreement is signed between the IOM as the ‘employer’ of labour and the contractor as the ‘employee’. We (contractor) have read and understood the terms of reference of this work required by IOM and are fine by all that is mentioned above. Payment will only be made when the terms of engagement are certified by IOM staff and have duely signed the monitoring sheet.