**APPENDIX: CASE STUDY OF LESSONS LEARNED**

The purpose of collecting Lessons Learned is to identify the most effective approaches and innovations to share with other programs that are working to increase AT access in similar contexts.

Please complete the Lessons Learned form below and include a person to contact for follow up.

| **Case Study of Lessons Learned** | |
| --- | --- |
| Names of implementing organization(s): |  |
| Name of program/project |  |
| Location of organization (town, country) |  |
| Level of implementation | * Global/regional * National * Subnational/community |
| Areas of difficulty address by program/project (select all that apply) | * Cognition (remembering or concentrating) * Speaking or communicating * Hearing * Mobility * Self-Care * Vision (seeing) |
| Specific type(s) of AT included within program/project (e.g., prosthetics) |  |

| Person completing form: | *Name, phone number, email address* | Submission date: |  |
| --- | --- | --- | --- |
| Contact person for follow up: | *Name, phone number, email address* | | |
| Photo credit: |  | | |

| **The AT situation:**   * Briefly describe the AT landscape of your program/project (e.g., prevalence of AT needs, major strengths/weaknesses of AT system) * Briefly describe main objectives and intended impact of activities proposed, including target population and geographical reach   **Action and achievements:**   * Briefly describe the major activities that were carried out, being careful to explain technical terms. * What were the top 2-3 achievements made by your program/project. Provide narrative descriptions and numbers where relevant (e.g., number of AT professional trained)?   **Benefits to people who need AT:**   * Describe the ways people who needed AT benefitted from your program/project? * If you have examples of one or two AT users who would be willing to share their experience about how their lives have improved because of this program/project, please provide contact details.   + AT User contact information:   **Lessons learned**  **Identify one or two approaches (processes, strategies, innovations, models) that were particularly effective in achieving the objectives or intended impact of your program/project. Respond to the questions below for each approach.**   * What worked well? * What did not work well? What would you do differently in the future? * What guidance about this approach (lesson learned) will be most useful to share with similar programs/projects? * Describe concrete steps of how to operationalize the lessons learned (include attachments if available) * Describe how were AT users involved in any aspect of the lessons learned you described.   **Sustainability of approach (lessons learned):**   * Describe what strategies are planned to ensure achievements made thus far are sustainable. |
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