



UNFPA/MNG/RFQ/24/005

CLARIFICATION TO BIDDERS

No: 01

2024.4.23

No	Questions from suppliers	Answer of UNFPA
1	May we know the full address of the UNFPA warehouse in Mongolia?	Narnii zam 63, 3rd khoroо, Sukhbaatar district, Ulaanbaatar 14252, Mongolia
2	Is it correct to understand the total quantity of items as follows? - <i>Item No.1.1 Toilet Soap Bar - 2 Pieces per kit means 2 pcs x 2000 kits equal to 4000 Soaps.</i> - <i>Item No.1.2 Toilet Paper - 3 Rolls per kit means 3 rolls x 2000 kits equal to 6000 roll of toilet paper.</i>	Yes, correct.
3	Is the required custom duty will be exempted by UNFPA or be paid by the supplier?	The custom tax will be exempted by the letter from UNFPA. However, customs clearance should be the responsibility of the supplier.
4	Is the time period can be extended by another 2 weeks?	The timeline is one of the mandatory requirements, therefore, it cannot be extended for additional two weeks.
5	Regarding the packaging, is it correct to understand the responsibility of the supplier as follows? a. Putting all items into a plastic bag before putting them into the backpack, b. Putting the backpacks containing all items into the boxes.	Yes, this is correct. For the carton box, an option of putting 3-5 dignity kits into one carton box is acceptable. In that case, the carton box should be durable enough to contain the dignity kits and should bear all recommended labeling and branding.
6	Is it correct to understand that the bidder will offer a price for dignity kits as a set item and then provide its break down for each item?	Yes, correct.
7	Will UNFPA receive all 2000 kits at once or split?	The order will not be divided. One-time order.
8	Is this a local tender or international bidder can bid for the same.	This is open to both local and international suppliers. The supplier should be able to provide the required delivery service in Mongolia.
9	Can we offer in USD.	Yes. But local bidders are recommended to quote in MNT.
10	Do we required to submit the sample as well?	Not requested. But, the bidder must provide details of their offered products including brand, model, and other available data to show the offered goods meet the requirement.
11	Can bidder bid only for menstrual products as requested for item 1.13 and 1.14?	Partial bid will not be accepted. The bidders are requested to quote for all items.
12	For the shipment terms: would UNFPA be able to clear the goods once they land or should this be handled by the bidder?	At request, UNFPA will issue a letter of tax exemption. Customs clearance and handling inbound Mongolia will be the responsibility of the supplier.
13	Can bidder include some reusable products as an alternative for disposable?	No. The offer should comply with the requirement.
14	For Item no 1.11 women underwear, would it be acceptable if it is made of 100% cotton?	Yes, it is acceptable.
15	For item no 1.12, is it appropriate for socks to be acrylic instead of 70% wool? It keeps warm like wool and is much more affordable in price.	No. The offer should comply with the requirement.