

ANNEX A _ TECHNICAL SPECIFICATION

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950, by the United Nations General Assembly¹, requests your price quotation for the PRINTING AND SUPPLY OF UNHCR-BRANDED VISIBILITY MATERIALS (WRITING PEN and 8GB FLASH DRIVE) specified in this technical specification document. As part of ongoing effort to enhance the capacity of UNHCR partners in providing protection and assistance to individuals forced to flee, UNHCR plans to procure branded Flash drives and pens in other to meet the needs and expectations of participants, while also advancing UNHCR's visibility and impact.

- Description: Branding, Printing and Supply of Visibility Items: Writing pen and Flash drive for UNHCR meetings
- Quantity: 1,000 Pieces each of Pen and 8GB Flash drive
- Delivery point: Deliver at UNHCR Representation office, Asokoro. Abuja.
- Delivery time: Please indicate on (Annex B) your financial offer form.
- Duration and Frequency of Services: same Design, two (2) items.

Item 1. Writing Pen Specification:

- Good quality Ballpoint pen with Blue ink, High-quality nibs and a gloss finish.
- Black ballpoint pen branded with white UNHCR Logo and message
- Retractable (Push and write) mechanism preferred.

Item 2. Visibility 8GB Flash Drive Specification:

- Good quality 8GB capacity USB flash drive with a minimum of USB 3.0 transfer speed and up to 130/s read speed.



Design prototype for Items 1 and 2

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For further information on UNHCR, please see <http://www.unhcr.org>

Please note physical sample of items and prototype designs would be requested and cleared before approval to contract and produce is granted.