

REQUEST FOR QUOTATION LETTER

Subject: Request for Quotations for the Construction of Sereгна Primary School and Semret Health Post in Tigray Regional State, Ethiopia - RFQ ref. No.: ETMCO /ETH/ RFQ /2024/06

Dear Sir/Madam,

UNOPS is pleased to invite prospective bidders to submit a quotation for Works in accordance with the UNOPS Construction Contract for Small Works (General and Particular Conditions), and the requirements and processes as set out in this request for quotation (RFQ).

The RFQ consists of the following:

- **Request for Quotation Letter**
- **Particulars**
- **Section I: Instructions to Bidders**
- **Section II: Evaluation Method and Criteria**
- **Section III: Conditions of Contract**
 - ◆ Construction Contract for Small Works: Instrument of Agreement
 - ◆ Construction Contract for Small Works: General Conditions of Contract
 - ◆ Construction Contract for Small Works: Particular Conditions of Contract
- **Section IV: Schedule of Details**
 - ◆ **Schedule 1 [Contract Details]**
 - ▶ Schedule 1.1 [Details Provided by the Employer]
 - ◆ **Schedule 2 [Project Specific Information]**
 - ▶ Schedule 2.1 [Project Details]
 - ▶ Schedule 2.2 [Site Plan]
 - ◆ **Schedule 5 [Forms]**
 - ▶ Schedule 5.1 [Form for Advance Payment Security]
 - ▶ Schedule 5.2 [Form for Performance Security]
 - ▶ Schedule 5.3 [Form of Discharge]
- **Section V: Requirements**
 - ◆ **Schedule 3 [Requirements of the Employer]**
 - ▶ Schedule 3.1 [Scope of Works]
 - ▶ Schedule 3.2 [Specifications]
 - Schedule 3.2.A [List of the technical specifications]
 - Schedule 3.2.B [Requirements for Contractor's design]
 - Schedule 3.2.C [Quality Management System requirements]
 - Schedule 3.2.D [Health, safety, social and environment requirements]
 - Schedule 3.2.E [Sustainability requirements]
 - Schedule 3.2.F [Employer-Supplied Materials, Employer's Equipment and Employer's Facilities]
 - Schedule 3.2.G [Training requirements]
 - Schedule 3.2.H [As-built drawings, spare parts and operation and maintenance manuals]
 - ▶ Schedule 3.3 [Drawings]
 - ▶ Schedule 3.4 [Valuation and Payment]
 - ▶ Schedule 3.5 [Programme Requirements]
 - ▶ Schedule 3.6 [Nominated Subcontractors]
 - ▶ Schedule 3.7 [Reporting Requirements]
 - ▶ Schedule 3.8 [Employer's Delegations]
 - ▶ Schedule 3.9 [Key Personnel Requirements]
 - ▶ Schedule 3.10 [Equipment and Machinery Requirements]
 - ▶ Schedule 3.11 [Insurance Requirements]

- **Section VI: Returnable Schedules**

- ◆ **Schedule 0 [RFQ Schedules]**

- ▶ Schedule 0.1 [Quotation Submission Declaration]
- ▶ Schedule 0.2 [Bidder's Information]
- ▶ Schedule 0.3 [Joint Venture Partner Information]
- ▶ Schedule 0.4 [Capacity and Experience]
- ▶ Schedule 0.5 [Format for Resume of Proposed Key Personnel]
- ▶ Schedule 0.6 [Statement of Exclusivity and Availability]
- ▶ Schedule 0.7 [Performance Statement]
- ▶ Schedule 0.8 [Form for Bid Security]
- ▶ Schedule 0.9 [DRiVE Supplier Sustainability Questionnaire]
- ▶ Schedule 0.10 [Dispute Details]
- ▶ Schedule 0.11 [Acknowledgement of the Addenda]
- ▶ Schedule 0.12 [Quotation/No Quotation Confirmation]
- ▶ Schedule 0.13 [Quotation Checklist]

- ◆ **Schedule 1 [Contract Details]**

- ▶ Schedule 1.2 [Details Provided by the Contractor]

- ◆ **Schedule 4 [Contract Schedules from the Bidder]**

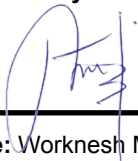
- ▶ Schedule 4.1 [Quantities and Rates]
 - Schedule 4.1.A [Bill of Quantities]
 - Schedule 4.1.B [Daywork Schedule]
- ▶ Schedule 4.2 [Programme]
- ▶ Schedule 4.3 [Method Statement]
- ▶ Schedule 4.4 [Key Personnel]
- ▶ Schedule 4.5 [Organizational Structure]
- ▶ Schedule 4.6 [Subcontractors]
- ▶ Schedule 4.7 [Contractor's Equipment and Machinery]
- ▶ Schedule 4.8 [Sources of Naturally Occurring Materials]
- ▶ Schedule 4.9 [Insurance Details and Insurances]

If you are interested in submitting a quotation in response to this RFQ, please prepare your quotation in accordance with the requirements and procedure as set out in this RFQ and submit it to UNOPS by the deadline for quotation submission set out in the **Particulars**.

Please acknowledge the receipt of this RFQ by returning Schedule 0.12 [Quotation/No Quotation Confirmation] (see **Section VI: Returnable Schedules**) far in advance of the quotation opening date as possible, to the email address: **etoh.procurement@unops.org**, indicating whether or not you intend to submit a quotation. If you are declining to submit a quotation, please state the reasons on the form in order for UNOPS to improve its effectiveness in future requests.

We look forward to receiving your quotation.

Approved by: Procurement Authority



Name: Worknesh Mekonnen

Title: Director, Multi Country Office (Ethiopia, Sudan, South Sudan and Djibouti) and AU Representative

Date: 12-Mar-2024
