

01.04.2024 – QUESTIONS FROM BIDDERS

Q1: Can we receive service procurement within the scope of activities? Or should all expenses occur in-house? TED has a large human resources network, but some field experts must be paid. Is this possible?

A1: Yes, you can. All details of the financial offer that will require external experts within the scope of the work to be carried out should be stated. On the other hand, financial offers are not expected for the pre-application proposal call/process. Only filling out the offer form shared in the call will be sufficient for the first stage.

After the pre-application proposals are evaluated and the short list is prepared, the second stage, which is the tender process, will begin. The terms of reference to be prepared at this stage will then be shared with the shortlisted associations, and the technical proposal alongside the financial offer will be requested.

We would like to point out that when the second stage is reached, a separate meeting will be held and the forms for that stage will be shared separately.

Q2: Is it possible to carry out activities at TED schools? TED schools have a large group of children that we can target. Can we conduct relevant research or studies in our own schools where access is easy?

A2: Yes it is possible. Work areas must be related to the main thematic areas of violence, discrimination, and exclusion against children; different aspects of these topics could be focused on. However, it would be useful to keep in mind that the duration of activities for the proposed project is limited to 6 months.

Please review the guide for more details.

Q3: As TED, are there any drawbacks in us applying for this tender?

A3: NGOs with legal entities, Non-profit organizations, Bars and Associations, Foundations, Universities/Research Institutes working in the field of children's rights, and non-profit cooperatives can apply.

Q4: Since we are a network, we will only be able to apply within the scope of being represented by a legal entity, as stated in the information meeting. In this context, for the information about board members and financial data, members, etc. to-be included in the pre-application form, shall we apply as a network when responding to the technical information section or as an association with a legal entity?

A4: There must be a main contractor institution, thus only one organization will be contracted in joint applications. Organizations that have legal entities can apply. If the organization is not a legal entity, they can group with/join an association and apply as a legal entity.

In this sense, action can be taken according to the information of the organization that will apply to represent the network. However, it may be stated in the application which association or network the application made is representing.

Q5: Will we send our applications in English through the UNGM website or to TCO-ServContracts@unicef.org?

A5: You must send your applications to TCO-ServContracts@unicef.org with all attachments in a single e-mail, not exceeding 15 MB in size.

The application language is English.

Q6: Kız Çocuklarına Destek Derneği was founded in January 2024. In addition, the founders have at least 10 years of professional experience in the civic sphere. Is it possible to bid for your call based on the experience of the founders?

A6: Yes, it is possible. If you are newly established, we recommend that you share all your work in detail, which will show your level of experience.

Considering that the organization has been newly established, you can proceed with smaller-scale initiatives or consider making a joint application with another NGO.

Q7: I would like to submit a pre-application proposal for the Acar Project. It was written in the expression of interest call that universities can also apply. I would be happy if I can get information on how to apply.

A7: Non-profit organizations, Bars and Associations, Foundations, Universities/Research Institutes working primarily in the field of child rights, and non-profit cooperatives can apply. Organizations must be established in Turkey.

If you are going to apply through a research and application center and the center has a legal entity, you must apply through the center; otherwise, you must apply through the Rectorate.

In order to be able to sign a contract with UNICEF, it may be possible to apply through a main contractor institution with a legal entity, such as an association.

We recommend that you review the guide shared on the application page. You must fill out the application form and send it in English with its attachments to the e-mail address TCO-ServContracts@unicef.org in a single e-mail, not exceeding 15 MB in size.

The template/application form can be downloaded from the United Nations Global Marketplace (UNGM) website: <https://www.ungm.org/Public/Notice/228831>.