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| Request for Proposals: AFR/PROC/RFP/002/2024 | | |  |
| Annex 7: Questions from Bidders | | |  |
| **No.** | **RFP Section reference** | **Question** | **Response** |
|  | Operation | What is the number of beneficiary sites estimated to be included in the Project;?  What are their tentative locations? | The list of estimated sites to be included in the project is attached. |
|  | Operation | How many deliveries are estimated to be conducted to beneficiary sites on monthly basis / what is the estimated frequency of field monitoring activities at central level (dispatch & delivery)) as well as beneficiary locations (receipt and use)? | Total dispatches from WHO Central Warehouse in 2023 was **569**  Approximately **50** dispatches per month  It is difficult to estimate the exact number as the dispatches depends on the particular emergency /outbreak we are responding to at the time. However, the TPM activities will be post-facto i.e monitoring after dispatches |
|  | Operations | Alternatively, if response to above 1 &2 is not possible, could you provide historical data e.g. in how many individual deliveries were 2,000 MT between November 2020 and June 2023 delivered to beneficiary sites and location of those delivery sites? | Total dispatches from WHO Central Warehouse in 2023 was **569**  Approximately **50** dispatches per month |
|  | Operation | What is the estimated number of emergency Medical Supplies / Products estimated that is to be monitoring by the contractor? | Standard WHO Kits including medicines, equipment and other various supplies. Please find attached details of different WHO kits.  Contractor is expected to monitor all supplies delivered by WHO. |
|  | Operation | Is there a fixed list of products that is to be monitored during the project period, or will the medical supplies vary / change? | Standard WHO Kits including medicines, equipment and other various supplies. Please find attached details of different WHO kits.  Contractor is expected to monitor all supplies delivered by WHO. |
|  | Operation | Do the Medical Supplies comprise Vaccines / cold chain commodities? | Yes |
|  | Operation | If Vaccines / cold chain products are part of the medical supplies, are data loggers used for temperature monitoring during deliveries? | Incoming international Vaccines / Cold chain supplies have the data Loggers.  The MOH manages the deliveries to the field and provide the Data Loggers. |
|  | Master Data | Will the list of supplies shared by WHO include details like Product Name, Weight, Dimensions, Barcode, Supplier/ Manufacturer Details? | For the dispatches from the WHO Central warehouse **Product Name, Weight, Dimensions,** will be included.  Barcodes are not yet in use at the moment.  All incoming supplies to the Central warehouse have **Supplier/ Manufacturer Details** |
|  | Data Transfer | Will packing lists, delivery notes and waybills and other supply related documentation be shared in digital format or physical / hard copy | Yes, both options will be available. |
|  | Data Transfer | Amongst the technology and tools that the Contractor is to employ to collect data, can the Contractor use its own proprietary software to collect, store and process data to generate reports and help with data analysis and decision-making using the tools Business intelligence functionality? | The contactors may propose appropriate software to support the intended activity., WHO will review and advice on the feasibility on engagement of the Software.. |
|  | Reporting | Are standard formats for the various questionnaires and reports in place which the contractor is expected to utilize and submit during the implementation, or is the Contractor requested to design the same? | WHO will define the standard questionnaires, reporting formats and standard KPIs to be monitored. |
|  | Reporting | Is reporting expected to be done through submission of physical hard copies or soft copies of assessment forms, or will Contractor report into electronic platform?  Is system integration between supplier ERP and WHO ERP anticipated / required? | The report is expected in certified soft copies.  No expected integration between supplier ERP and WHO ERP. |
|  | Financial Offer | What is the number of beneficiary sites estimated to be included in the Project;  What are their tentative locations? | The list of estimated sites to be included in the project is attached. |
|  | Financial Offer | Alternatively, what locations and which number of days should be assumed for the indication of travel costs for field monitoring visits? | 2 days maximum for each site visit, excluding travel days. |
|  | Financial Offer | How many deliveries are estimated to be conducted to beneficiary sites on monthly basis / what is the estimated frequency of field monitoring activities at central level (dispatch & delivery)) as well as beneficiary locations (receipt and use)? | Total dispatches from WHO Central Warehouse in 2023 was **569**  Approximately **50** dispatches per month  It is difficult to estimate the exact number as the dispatches depends on the particular emergency /outbreak we are responding to at the time. However, the TPM activities will be post-facto i.e monitoring after dispatches |
|  | Financial Offer | Alternatively, how many field visits and how many TMP Field monitors should be assumed (per month/ over the 6 months project period) when preparing the financial proposal? | The list of estimated sites to be included in the project is attached. All sites listed are expected to be visited at least once during the 6 months project period. |
|  | General | Is WHO able to grant an extension of the submission deadline, as answers to bidders’ questions will have an impact on the technical and financial proposal. | We are working against very tight timelines but will be willing to extend the deadline by one week - 12 March 2024 |
|  | 3.3.6 Further Capacities | In reference to the below stated section of the RFP  ‘All the services offered, must comply with existing regulatory frameworks in Ethiopia and the contractor must be licenced/authorized to operate in Ethiopia.’  Can you confirm an international company with an established representative office in Addis Ababa complies with the above statement. | Yes |
|  | 4.7 Submission of Proposals | Given the short submission period for this proposal, and and wide ranging requirements of the TOR, would WHO be prepared to offer an extension to the deadline for this proposal? Can we propose a revised submission deadline of 15th March. | One week extension - 12 March 2024 |
|  | Concept note page 6  1.3. Methodology | WHO will also provide a list containing location and beneficiary contact information” Does this imply field visits to conduct beneficiary surveys at their households? | Yes, to the extent possible, WHO will provide beneficiary contact information.  Field visits are expected to include beneficiary surveys at community level. |
|  |  | Could WHO specify the number of beneficiaries (patients and health workers) targeted by the survey from each location? | This will depend on the coverage area of the health facilities. We will discuss further with the successful bidder |
|  |  | To accurately determine the number of field monitors needed, could WHO provide further details on the number of targeted locations (health facilities) that received the supplies within each state? | List attached |
|  |  | Are the provided supplies the only support offered to the targeted health facilities? If not, how will the utilization of the provided supplies be specifically measured? | The TPM exercise only focuses on medical supplies. |
|  |  | Could WHO provide a list of specific supply kits and items to be distributed to the intended health facilities? | List of WHO kits is attached. |
|  | Point number 7 (page 20) in the concept note  9.2. KPIs | “Proportion of completed checklist that shall be signed by both the implementing partner and/or beneficiary and the TPM representative” Could WHO provide more details on this point | Monitoring checklists are expected to be completed and signed off by both the TPM contractor and the implementing partners/beneficiary for all facilities visited. |
|  |  | Will the provided supplies be delivered to all targeted locations at once, or will the distribution be phased per location? This will help us plan monitoring activities accordingly | TPM is focusing on post facto monitoring of already delivered supplies. |