

ITB REFERENCE NO: 2024/ITB/002
FOR THE ESTABLISHMENT OF FRAME AGREEMENTS FOR THE SUPPLY OF NINE (9) CORE RELIEF ITEMS:
QUESTIONS AND ANSWERS NO. 2
DATE: 22.03.2024

A) General Questions

No.	Question	Answer
1	Q1: In your newly released the Questions and Answer No. 1 document, the bidder is qualified with manufacturing capacity located in the region of East and Horn of Africa & Great Lakes such as: Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, South Sudan, Sudan, Uganda, United Republic of Tanzania. I understand what you mean, but may I ask if a competent Chinese bidder can bid?	A1: This tender is addressed to local or regional suppliers with manufacturing facilities in the Eastern and Horn of Africa and Great Lakes region. The manufacturing company needs to be a legally registered entity in any country of this region. UNHCR will continue issuing tenders for the same items for global coverage in which suppliers from different regions can participate.
2	Q2: Who will transport the goods from our Factory in Ruiru, Nairobi to the nearest Port? We Do Not have transit Trucks	A2: UNHCR can arrange transport through freight forwarders to transport the items.
3	Q3: What are the Payment Terms for UN orders?	A3: UNHCR makes payment via bank transfer within (30) thirty days of receipt of the Contractor's invoice for the goods and copies of any other documentation specified in the Purchase Order.
4	Q4: Who will handle border clearance?	A4: It depends on the incoterms that bidders need to specify in their financial offer. It is recommended that the bidder has the capacity to arrange export clearance to ensure that the goods are cleared for export.
5	Q5: Invoice to be in Kenya Shillings or US Dollars?	A5: Bidders are required to specify a SINGLE CURRENCY in their offer which can be the supplier's local currency, US dollars or euros. The currency specified in the offer will be considered for the payment and invoicing terms of the contract.
6	Q6: We will need the Export Certificates once the goods have crossed the Border?	A6: The bidder shall have a certificate of origin. Export certificates may be required when items are transported to another country, which is not always the case, as it

		is subject to the specific needs of the organization. If suppliers cannot manage export clearance, they must indicate it in their technical offer.
7	Q7: The ITB is for qualified bidders with manufacturing capacity already in the region. In the case that no qualified manufacturers were identified for an item (in this case solar lamps) would the LTA for this item remain unassigned or would UNHCR consider manufacturers with manufacturing capacity outside the region for this LTA?	A7: UNHCR will continue issuing tenders for the same items for global coverage in which suppliers from different regions can participate.
8	Q8: We are registered in Sudan and UAE, are we eligible to bid? Is it for both suppliers and manufacturers? or only manufacturers?	<p>A8: This tender is addressed to local or regional suppliers with manufacturing/production facilities located in the Eastern and Horn of Africa and Great Lakes region such as: Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, South Sudan, Sudan, Uganda, United Republic of Tanzania.</p> <p>Suppliers (e.g. distributors) and manufacturers are acceptable; however, the manufacturing company needs to be a legally registered entity in any country of this region. If the bidder is not the manufacturer, the bidder needs to submit information and documentation about both (supplier and manufacturing facility), that demonstrate their capacity to perform the contract including but not limited to, business registration, management systems, certificates, sustainability, etc.</p>
9	Q9: At delivery time are we allowed to download the UNHCR logo from the website? Or will you email an official logo? Pls advise.	A9: The logo will be provided by UNHCR.
10	Q10: Can we submit an offer for one location?	A10: Bidders can apply to one or more locations. The target delivery locations can be in any country within the region of EHAG, but it is not restrictive, and the locations might vary in accordance with the Organization's needs. The financial evaluation will be based on FCA unit prices.
11	Q11: We would like to inquire more about the actual deadline when you follow the link in the advert the deadline is 8th April 2024 on the advert its 22nd April 2024 on the UNHCR site there is 22nd April 2024 and 25th April 2024.	<p>A11: The deadline for submission of this tender is on 22 April 2024 as indicated in the cover letter and respective advertisement.</p> <p>Please refer to the cover letter of the specific tender you are applying for, since there may be other similar tenders in progress.</p>
12	Q12: Where exactly do we need to deliver the samples?	A12: Instructions to deliver samples will be sent after the assessment of the first phase of the technical evaluation and it will be required for bidders passing this stage only. Bidders must commit to sending the samples in the event they pass the first stage of the technical evaluation.

13	Q13: Can we participate considering our local warehouses in Kenya even if we don't have yet a local production capacity. and if yes, may you advise us about weighting of each criteria?	A13: This tender is for suppliers with manufacturing/production capacity in the Eastern and Horn of Africa and Great Lakes region.
14	Q14: Will it be Budapest procurement team, or each country who will contract and launch Pos, then will invoice??	A14: Contract, orders and payment will be managed by Supply Management Service in Budapest.
