

World Health Organization  
Regional Office for Africa



Organisation Mondiale de la Santé  
Bureau Régional de l'Afrique

Organização Mundial de Saúde  
Escritório Regional Africano

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15<sup>th</sup> february 2023

Dear Prospective Bidder:

**SUBJECT: RFP/PEP/SS/IBD/2024/001/006 - INSTALLATION OF SOLAR SYSTEM FOR THE NATIONAL POLIO LABORATORY, UNIVERSITY OF IBADAN, OYO STATE**

You are invited to submit a proposal for the above subject RFP for the World Health Organization, WHO, Department of \_Contracting and Procurement Services in accordance with the attached documents:

Annex 1	Acknowledgment Form
Annex 2	Confidentiality Undertaking
Annex 3	Proposal Completeness Form
Annex 4	Information about Bidder
Annex 5	Acceptance Form
Annex 6	Bidder Self-Declaration Form
Annex 7	UNGM Guide

#### **TIMELINE**

1) Proposals must be received or dispatched by email address to WHO/AFRO Procurement and Supply Service at the addresses specified in section 4.7 Submission of proposals of the RFP no later than **7<sup>th</sup> March 2024, 23h59 hours**, (Lagos) time.

**Alternative Method of Submitting Proposals: [afrgoafrobids@who.int](mailto:afrgoafrobids@who.int)**

2) A prospective bidder requiring any clarification on technical, contractual or commercial matters may notify WHO via UNGM or email at [afrgoafrobids@who.int](mailto:afrgoafrobids@who.int) (use subject: Bid Ref **RFP/PEP/SS/IBD/2024/001/006** no later than **5 working days before deadline**).

The WHO/AFRO Procurement and Supply Service team will respond in writing (via email only) to any request for clarification of the RFP that it receives prior to the closing date of the proposal. A consolidated document of WHO's response to all questions (including an explanation of the query but without identifying the source of enquiry) will be sent to all prospective bidders who have received the RFP.

3) Evaluation of proposals and selection of a vendor will be performed in accordance with the Request For Proposal (RFP).

4) **The preferred currency for quotation shall be in Nigeria Naira. Any bid with a different currency may lead to rejection. Payment shall be made in Nigeria Naira. Kindly disregard statement on item n°.7.24 on the RFP**

Yours sincerely,

  
Contracting and Procurement Services Officer  
General Management Cluster (GMC)