



## RFQ 2403-24

### Clarification No.1

Date: 09 February 2024

1. How many participants will there be in the facilitation from each team (Programme Board; Executive Committee; Secretariat)

*There will be up to 40 participants in the Programme Board Session, up to 40 participants in the Executive Committee, and about 20 participants for the Secretariat.*

2. Where will the retreat/sessions take place and will WMO or GEO provide the venue/facilities?

*Programme Board and Executive Committee are both in Geneva, Switzerland, where GEO will provide the facility.*

*GEO secretariat staff retreat will likely take place in a conference/hotel room in Switzerland, in the proximity of Geneva. The accurate location address will be communicated as soon as possible.*

3. What is the budget earmarked for this facilitation?

*WMO does not disclose the budget for its tender processes. We are therefore not able to share this information.*