



RFQ 2403-24

Clarification No.1

Date: 09 February 2024

1. How many participants will there be in the facilitation from each team (Programme Board; Executive Committee; Secretariat)

There will be up to 40 participants in the Programme Board Session, up to 40 participants in the Executive Committee, and about 20 participants for the Secretariat.

2. Where will the retreat/sessions take place and will WMO or GEO provide the venue/facilities?

Programme Board and Executive Committee are both in Geneva, Switzerland, where GEO will provide the facility.

GEO secretariat staff retreat will likely take place in a conference/hotel room in Switzerland, in the proximity of Geneva. The accurate location address will be communicated as soon as possible.

3. What is the budget earmarked for this facilitation?

WMO does not disclose the budget for its tender processes. We are therefore not able to share this information.