



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

**Procurement Notice/Advertisement
Open International Competition (OIC)**

Country of Destination: France

Reference Number: RFP/CI/FEJ/2024/3

Description: External Evaluation of the EU-funded project “Support to Afghan Media Resilience to Foster Peace and Security”

Deadline for Submission of Sealed Tenders: 29 February 2024, 23h59 Paris time (22h59 UTC)

Posting Date: 02. February 2024

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invite qualified companies to submit sealed tenders as follows

As a part of the project's monitoring, reporting, and evaluation, and as agreed with the donor, UNESCO is required to present the European Union with an external evaluation undertaken by an entity or individual external to UNESCO and the donor.

This evaluation should be conducted in accordance with UNESCO evaluation procedures, assessing the relevance, efficiency, effectiveness, sustainability, coherence and impact of the action. It should examine progress made towards achieving the expected results, lessons learned and present recommendations regarding the project's design and delivery, as well as on potential follow-up actions

The main purpose of the evaluation is to assess the project's performance and results with respect to agreed objectives, including activities, outputs, and outcomes. It will also assess the quality of the main outputs and outcomes.

The evaluation will assess the project's ability to ensure access to humanitarian, conflict-sensitive, lifesaving, and other public interest content for the Afghan population. It will also assess the project's contribution to promoting the safety of journalists remaining in the country

The evaluation should also assess the sustainability of interventions and gender equality and the ability to synergize actions with other stakeholders and projects/programmes, as relevant

The evaluation should assess the do-not-harm approach of the overall objective and its effectiveness in ensuring the safety of all stakeholders involved in the intervention, as well as possible areas for adjustment.

The findings of the evaluation will be used by UNESCO and the donor to assess the achievement of the project results and to:

- Enhance the relevance, efficiency and effectiveness, coherence, impact and sustainability (where relevant) of similar actions, as well as shape the features of follow-up projects;
- Demonstrate the project's achievements and challenges, as well as identify lessons learnt, best practices, and areas still to be covered;
- Define the possible roles of UNESCO and the donor for future action in related areas of intervention, including recommendations for the project's follow up;
- Inform the do not harm approach to ensure the safety of stakeholders involved in the project, given the complex and rapidly evolving operating environment.

There are two main deliverables: the inception report and the evaluation report (first in draft, then a final version). These deliverables are the responsibility of the external evaluation team. They will be reviewed by the ERG and IOS.

The contractor is required to present UNESCO with the following reports/deliverables:

- Inception Report: including the methodology, evaluation matrix, work plan, and timeline by 30. March 2024.
- Draft Reports:
 - A draft report on preliminary findings is to be submitted to UNESCO by 30 May 2024
 - Final draft report reflecting UNESCO's comments is required on 30 June 2024.
- Final Report: deadline for submitting the final report (including annexes) is 30 July 2024.

(A slight extension of this timeline may be possible should the overall project get extended. This will be known at the time of signing the contract.)

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested bidders who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact person at the address shown below.

The electronic offers comprising of a technical proposal and a financial proposal, must be delivered through two separate emails no later than **29 February 2024, 23:59 (CET) Paris time (22h59 UTC)** as follows and in strict compliance with the instructions as stipulated in the Solicitation Documents:

The Technical offer should be sent to the following email, with the mention "Technical Proposal – RFP/CI/FEJ/2024/3– name of the bidder" in subject: ci-procurement@unesco.org

The financial offer should be sent the following email, with the mention "Financial Proposal – RFP/CI/FEJ/2024/3– name of the bidder" in subject: ci-procurement@unesco.org

Offers addressed at any other email accounts will be disqualified. It should also be noted that all files together should not exceed 10 M per email.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

UNESCO Contact Information:

Section for Freedom of Expression and Safety of Journalists, Communication and Information Sector, UNESCO. E-mail: ci-procurement@unesco.org