

Annex B - Technical Evaluation criteria: RFP/24/002/RBAP

For the Establishment of a Service Contract for the UNHCR- UNICEF Study on Access to Social Protection and Healthcare of Stateless Children

Detailed Breakdown of Evaluated Criteria

Minimum Total Score to be considered technically compliant

70 Points

Maximum Scores obtainable

100 Points

Evaluation Scoring	Criteria Results	Evaluation Methodology
1. Proposed Methodology, Quality Assurance and Sample of Similar Projects - MAXIMUM POINTS = 70		
1.1 Service provider has demonstrated an understanding the requirements of services, proposed approach which is up to the international standard. (Max = 30 points)		
Excellent	Excellent evidence of ability to exceed contract requirements	Excellent understanding of what UNHCR is looking for, very good analysis and presentation – 30 pts
Good	Good evidence of ability to exceed contract requirements	Good understanding of what UNHCR is looking for, good analysis and presentation – 25 pts
Satisfactory	Satisfactory evidence of ability to support contract requirements	Some understanding of what UNHCR is looking for, few analyses and presentation – 15 pts
Poor	Marginally acceptable or weak evidence of ability to support contract	limited understanding of what UNHCR is looking for, poor analyses and presentation - 5 pts
Unsatisfactory/ No submission	Information has not been submitted or is unacceptable	No proposal submitted/no understanding of what UNHCR is looking for, poor analyses and presentation – 0 pts
1.2 Service provider has provided a Quality Assurance Plan which is up to the international standard. (Max = 5 points)		
Excellent	Excellent evidence of ability to exceed contract requirements	Good and relevant quality assurance plan – 5 pts
Good	Good evidence of ability to exceed contract requirements	relevant quality assurance plan -4 pts
Satisfactory	Satisfactory evidence of ability to support contract requirements	poor but relevant quality assurance plan - 2 pts
Poor	Marginally acceptable or weak evidence of ability to support contract	poor - 1 pts
Unsatisfactory/ No submission	Information has not been submitted or is unacceptable	unsatisfactory/ no submission - 0 pt
1.3 Service provider has provided a methodology and Output which fully set out the methodology and outputs as well as describing how such proposed methodology is the best approach to conduct the study. (Max = 15 points)		
Excellent	Excellent evidence of ability to exceed contract requirements	Proposal exceed the requirement with clear methodology and outputs as well as approaches - 15 pts
Good	Good evidence of ability to exceed contract requirements	Proposal exceed the requirement but lack of clear methodology and outputs - 10 pts
Satisfactory	Satisfactory evidence of ability to support contract requirements	proposal satisfies the requirement but lack of clear methodology, outputs and approaches- 8 pts
Poor	Marginally acceptable or weak evidence of ability to support contract	proposal is not satisfactory and lack of clear methodology, outputs and approaches- 5 pts
Unsatisfactory/ No submission	Information has not been submitted or is unacceptable	unsatisfactory/ no submission - 0 pt
1.4 Service provider has demonstrated experience and capacity to provide the required service to the level of full satisfaction (Max = 10 points)		
Excellent	Excellent evidence of ability to exceed contract requirements	More than 3 samples or similar documents demonstrating the experience and expertise – 10 pts
Good	Good evidence of ability to exceed contract requirements	2 samples or similar documents demonstrating the experience and expertise- 8 pts
Satisfactory	Satisfactory evidence of ability to support contract requirements	1 sample or similar document demonstrating the experience and expertise- 5 pts
Poor	Marginally acceptable or weak evidence of ability to support contract	1 relevant sample or document demonstrating the experience or expertise but the sample lacks credibility- 2 pts
Unsatisfactory/ No submission	Information has not been submitted or is unacceptable	unsatisfactory/ no submission - 0 pt
1.5 Service provider has provide the previous work with the subject matter on social policy, healthcare in a marginalized group especially stateless and/ or work with the UN system. (Max = 10 points)		

Excellent	Excellent evidence of ability to exceed contract requirements	3 samples or similar documents demonstrating the previous work with the subject matter and/or work with an international organization - 10 pts
Good	Good evidence of ability to exceed contract requirements	2 samples or similar documents demonstrating the previous work with the subject matter and/or work with an international organization - 8 pts
Satisfactory	Satisfactory evidence of ability to support contract requirements	1 sample or similar documents demonstrating the previous work with the subject matter and/or work with an international organization - 5 pts
Poor	Marginally acceptable or weak evidence of ability to support contract	samples or similar documents demonstrating the previous work with the subject matter but no work with an international organization - 2 pts
Unsatisfactory/ No submission	Information has not been submitted or is unacceptable	unsatisfactory/ no submission - 0 pt

2. Persoonel Qualification - MAXIMUM POINTS = 30

2.1 Team leader (Max = 15 points)

Education	Master's degree in the fields of Social Sciences, Health economics, Law, Human Rights, Public Policy or other similar fields	The leader meets education requirement – 3 pts Fails to meet the requirement - 0 pts
Experience	At least three years of professional experience in conducting and coordinating research related to statelessness, human rights, public policy and access to rights of marginalized population	The team leader has average 3 or more year's experience and demonstrate expertise in managing evaluation teams – 3 pts Fails to meet the requirement 0 pts
Knowledge of Statelessness	Knowledge of statelessness, law on social protection and healthcare and access to such rights in Thailand	Demonstrate the knowledge well- 3 pts Fails to meet the requirement - 0 pts
Knowledge of the SDGs	Knowledge of the SDGs, UN Sustainable Development Cooperation Framework for Thailand	Demonstrate the knowledge well- 2 pts Fails to meet the requirement - 0 pts
Analytical skills	Strong analytical skills, including ability to collect data and information from various sources	Demonstrate the knowledge well- 2 pts Fails to meet the requirement - 0 pts
Language	Excellent written and oral communication and presentation skills in English and Thai	Demonstrate the knowledge well by samples- 2 pts Fails to meet the requirement - 0 pts
No submission	Information has not been submitted or is unacceptable	no submission - 0 pt

2.2 Team members (Max = 15 points)

Education	Bachelor's degree in the field of Social Sciences, Economics, Law, Human Rights, Public Policy or other fields	All team members meet the requirement - 3 pts Not all team members meet the requirement - 0 pt
Experience	At least one year of professional experience in conducting and coordinating research. In the case where a team member has less than one year of experience in conducting and coordinating research, he or she shall hold, at least, a Master's degree in a related field	All team members meet the requirement - 3 pts Not all team members meet the requirement - 0 pt
Analytical skills	Analytical skills, including ability to collect data and information from various sources	All team members meet the requirement - 3 pts Not all team members meet the requirement - 0 pt
Language	Excellent written and oral communication in English and Thai	All team members meet the requirement - 3 pts Not all team members meet the requirement - 0 pt
No submission	Information has not been submitted or is unacceptable	no submission - 0 pt