

## Minutes of Pre-bid Meeting

RFP Specialised Workforce Development to Support Energy Transition in Indonesia  
Tender No. RFP/2023/49906

Date and Time : December 9th, 2023; 14.00-15.00 BKK Time

Location : Google Meet

UNOPS Representative : 1. Muhammad Fathahillah Zuhri (Programme Management Office)  
2. Nadiyah (Procurement Specialist)  
3. Yanuar Fajari (Programme Management - Senior Officer)  
4. Achmed Shahram Edianto (Programme Management - Senior Officer)

Suppliers Representative: 1. Bidder 1  
2. Bidder 2  
3. Bidder 3  
4. Bidder 4  
5. Bidder 5

### **Pre-bid Minutes:**

*UNOPS representative (Nadiyah) started the meeting by welcoming all participants.*

#### **1. Tender Outline Presentation**

UNOPS ETP Team (Fathahillah) shared the presentation and explained the project details, then UNOPS Procurement (Nadiyah) explained the evaluation criteria (detailed presentation attached).

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## 2.Q&A session

No	Question	Answer
1	For Deliverable 5, is one module representing a competency in SKKNI/SKKTK? Is a competency unit the same as the term of syllabus/curricula? Thank you.	1 training module is for 1 competency unit (unit kompetensi). 1 job certification will consist of several competency unit, usually around 3-9  The term of syllabus/curriculum consists of several competency units. For example, a curriculum to obtain the competency for job X will have 3 competency units, therefore 3 training modules are required.

UNOPS representative informed that joining this pre-bid meeting is not mandatory. Hence, the bidders that can not join this pre-bid meeting still can submit a proposal for this tender.

If there's any discrepancy between the information presented verbally at the meeting and this minutes, please refer to the minutes.

UNOPS representative closed the meeting and thanked the vendor representative for attending the pre-bid meeting.

Prepared by,



Nadiyah

Procurement Specialist

UNOPS EAPMCO

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