



Pre-Bid Meeting

**ITB/2023/49547 - Acquisition of
various Medical Equipment
including Installation to be
delivered in Tunisia**

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SCOPE OF THE TENDER

This ITB refers to the provision of as various Medical Equipments including Installation to be delivered in Tunisia further described in the document titled Section II: Schedule of Requirements, included in the Documents section.

Lot 1: Radio Protection Equipment

Lot 2: General surgery Equipment

Lot 3: Patient Monitoring Equipment

Lot 4: Ultracision & Thermofusion Equipment (Brand Specific)

All lots will be evaluated independently and UNOPS reserve the right to award all, some or no lots to one, or multiple vendors.

- Bidders shall be allowed to quote prices for one or more lots identified in this tender. However, bidders must offer 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. **(Partial Bids will NOT be accepted).**

All items within lot 4 are Brand/Model specific, and UNOPS requires the items to be as per the description for standardization purposes as there is a need to match existing equipment and infrastructure utilized in-country.

This ITB is conducted in accordance with the applicable provisions of UNOPS Procurement Manual (latest version of which can be accessed at: <https://www.unops.org/business-opportunities/how-we-procure>)

GENERAL INFORMATION

Quotations Submission deadline	10:00 AM UTC (11:00 AM Tunisia time) on 8 January 2024
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Deadline for clarifications	10:00 AM UTC (11:00 AM Tunisia time) on 2 January 2024
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Bidder eligibility	No nationalities are excluded from submitting a bid.
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Language of Quotations	English/ French
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Partial Quotations	Partial quotations will NOT be accepted
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Alternative Quotations	Not accepted
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GENERAL INFORMATION

Currency of Quotation	<ul style="list-style-type: none"> • USD (United States Dollars) • TND (Tunisian Dinar)
Duties and taxes	All bids shall be submitted net of any direct taxes (customs duties and indirect taxes, such as sales taxes, VAT, taxes on commodities such as fuel).
Bid security	Not applicable
Performance Security	Performance security shall be required from the awarded Bidder in the amount of 5% of the total Contract amount, in the form of a Bank Guarantee as set out in the document titled General_conditions_goods_and_services which is available in the Documents section.
Quotation Validity	90 Days
Liquidated damages details / Delay damages details	<p><i>UNOPS will deduct from the Contract price, as liquidated damages, a sum equivalent to the percentage of 0.03% of the original total Contract price for each day of delay until actual delivery or performance, up to a maximum deduction of 10%. Once the maximum is reached, UNOPS may terminate the Contract pursuant to the General Conditions of Contract.</i></p>

DOCUMENTS

- Section I_ Instructions to Bidders
- Section II_Schedule of Requirements- Lot 1
- Section II_Schedule of Requirements- Lot 2
- Section II_Schedule of Requirements- Lot 3
- Section II_Schedule of Requirements- Lot 4
- **Section III_ Returnable Bidding Forms**
- ITB_SectionIV_Contract Forms.pdf
- UNOPS General Conditions of Contract (Goods & Services)
- UNOPS eSourcing Vendor Guide in English

Section III_ RETURNABLE BIDDING FORMS & OTHER DOCUMENTS TO SUBMIT

Forms :

- Form A: Joint Venture Partner Information Form
- Form B: Bid Submission Form
- Form C: Price Schedule Form
- Form D: Technical Bid Form (Lot 1, Lot 2, Lot 3 & Lot 4)
- **Form E: Manufacturer's authorization form**
- Form F: Performance Statement Form
- Form G: No Adverse Action Confirmation Form
- **Form H: Representation in Tunisia Information Form**
- Form I: Bid Securing Declaration Form

Compliance Documents **PASS/FAIL**

- Valid legal registration documents
- CE Mark Certificate as per MDR 745/2017 or MDD93/42
- ISO 13485 per Manufacturer
- **Local Representative in Tunisia- Legal registration and proof of Authorization**
- Sustainable Procurement Certifications and/or policies
- Technical sheets/ Brochures/ Catalogues of offered products
- Financial Audited Balance Sheets covering the last 2 years

EVALUATION CRITERIA

- Three stages with ratings - **Pass/Fail**
 - Eligibility and Formal Criteria
 - Qualification Criteria
 - Technical Criteria
- Only quotations that meet the requirements of Eligibility, Qualification criteria & are technically compliant will be considered for Financial Evaluation.

Stage: Eligibility and formal criteria

- **Eligibility and formal criteria:** This evaluation will be done as a **Pass/Fail** criteria.

Description	Type	Maximum points	Lot
<i>Stage: Eligibility and formal criteria</i>			
Bidder is eligible as defined in the document Section I: Instructions to Bidders, Article 4	Pass/Fail	N/A	Every lot
Completeness of the Bid. All required Questionnaires (if any), and Returnable Bidding Forms and other documentation requested under the Document Checklist section have been provided and are complete	Pass/Fail	N/A	Every lot
Bidder accepts UNOPS General Conditions of Contract as specified in Section IV: Contract Forms	Pass/Fail	N/A	Every lot
The bidder (including its members in case of joint operation) and legal representative(s) are not suspended from doing business with UNOPS	Pass/Fail	N/A	Every lot
In the case of a joint operation or consortium: Copy of the Joint Operation or Consortium Agreement signed by all the parties that make up the joint operation (the agreement must meet the requirements indicated by UNOPS). All Parties must be legally registered in their country of Operation	Pass/Fail	N/A	Every lot

Stage: Qualification Criteria

Stage: Qualification criteria

Financial capability. Liquidity: the ratio Average (Current assets / Current liabilities) over the last 2 years (2020 & 2021 or 2021 & 2022 if available) must be equal or greater than 1. Bidders must include in their Bid an audited balance sheets covering the last 2 exercises	Pass/Fail	N/A	Every lot
Financial capability. Bidders should have annual sales turnover of at least USD 2,000,000 (Two million United States Dollars) in the last 2 years (2020 & 2021 or 2021 & 2022 if available)	Pass/Fail	N/A	Specific lot Lot 2 - General Surgery Equipment
Financial capability. Bidders should have annual sales turnover of at least USD 1,000, 000 (One million United States Dollars) in the last 2 years (2020 & 2021 or 2021 & 2022 if available)	Pass/Fail	N/A	Specific lot Lot 3 - Patient Monitoring Equipment
Financial capability. Bidders should have annual sales turnover of at least USD 1,200, 000 (One million United States Dollars) in the last 2 years (2020 & 2021 or 2021 & 2022 if available)	Pass/Fail	N/A	Specific lot Lot 4 - Ultracision & Thermofusion Equipment
The Bidder should be in continuous business of manufacturing and/or supplying medical products, during the last 5 years (November 2018 to November 2023)	Pass/Fail	N/A	Every lot
If a Bidder is not the manufacturer of the proposed equipment, he must submit the Manufacturer's Authorization using the form included in Section III: Returnable Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the goods to supply these goods in the country of destination	Pass/Fail	N/A	Every lot

Stage: Qualification Criteria (Cont.)

The bidder shall have a waste management plan or strategy in place including reduction of waste, segregation of waste, temporary storage modalities, transport, and final disposal in accordance with the waste hierarchy and all relevant legislative requirements. - Bidder must provide at least one of the following: A copy of a valid EMS (ISO 14001 or equivalent); A copy of the organization's sustainability policy or A copy of the organization's latest CSR report

Pass/Fail

N/A

Every lot

The bidder shall provide documentation that details their approach to ensuring equal opportunity, diversity, and inclusion within their organisation (e.g. equal pay policy, parental leave, the ratio of female to male employees, % of females in management positions, grievances disaggregated by gender, transparency of promotion criteria, sexual harassment policies)- Bidders must include a statement with details on how diversity and inclusion / anti-discrimination is ensured in the organisation.

Pass/Fail

N/A

Every lot

Stage: Qualification Criteria (Local Representatives)

The bidder must provide the Representation in Tunisia Information Form for all the Equipment proposed	Pass/Fail	N/A	Specific lot Lot 2 - General Surgery Equipment
The bidder must provide the Representation in Tunisia Information Form for all the Equipment proposed	Pass/Fail	N/A	Specific lot Lot 3 - Patient Monitoring Equipment
The bidder must provide the Representation in Tunisia Information Form for all the Equipment proposed	Pass/Fail	N/A	Specific lot Lot 4 - Ultracision & Thermofusion Equipment

Stage: Technical Criteria

Stage: Technical criteria

The Manufacturer of the proposed equipment(s) is/are ISO 13485 certified	Pass/Fail	N/A	Every lot
The bidder is in Compliance with all the Quality Standards from the minimum requirements as included in Section II. Schedule of Requirements	Pass/Fail	N/A	Every lot
Goods/services offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section II: Schedule of Requirements	Pass/Fail	N/A	Every lot
The bid's Delivery Requirements (including Incoterms rule(s) requested) are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section II: Schedule of Requirements	Pass/Fail	N/A	Every lot

TECHNICAL EVALUATION

Lot 1: Radio Protection Equipment

- Radioprotection set (Quantity 3)

Lot 2: General surgery Equipment

- Ultraportable, Intelligent Echocardiography Device (Quantity 3)
- Color Doppler Ultrasound (Quantity 2)
- Intraoperative Ultrasound (Quantity 1)
- Video-Endoscopy Column (Quantity 1)
- Linear Digestive Echoendoscope (Quantity 1)
- Electro-Surgical Machine (Quantity 9)
- Station Of 10 Electric Syringe Pumps (Quantity 16)
- Blood Products Warmer (Quantity 7)
- Air Warmer (Quantity 12)

Bidders must be compliant on all items in a lot to be considered technically compliant.

TECHNICAL EVALUATION (Cont.)

Lot 3: Patient Monitoring Equipment

- NeuroMuscular Transmission Monitor (Quantity 6)
- Monitoring system with 8 patients monitors (Quantity 2)
- Non-invasive cardiac output monitor (Quantity 3)
- Monitor for the Depth of anesthesia (Quantity 6)
- Transport monitor with invasive blood pressure module (Quantity 5)
- NIRS Monitor (Quantity 3)

Lot 4: Ultracision & Thermofusion Equipment (**Brand Specific-INTEGRA CUSA CLARITY**)

- Ultracision And Thermofusion Generator A (Quantity 1)
- Ultracision And Thermofusion Generator B (Quantity 3)

Bidders must be compliant on all items in a lot to be considered technically compliant.

How to fill out Form D: Technical Bid Form Correctly

Item No	UNOPS minimum technical requirements	Quantity	Is bid compliant? Bidder to complete	Details of goods offered. Bidder to complete
Electrical Requirements, Electromagnetics, Dimensions, Conformity Documentation				
	Power Supply: 230 V +/- 10 % A, 50 Hz		Yes	Power supply of the Machine is 231V
	Current Consumption: max 9 A		Yes	The consumption of the proposed Machine is 9 A
	Power consumption: Max 2100 Watt		Yes	Power consumption: 2100
	Built-in electrical protection device: Fuses		Yes	The equipment has built-in electrical protection
	Weight of the unit: V +/- 10 % 80 kgs (including options)		Yes	Weight of the unit is 80 kgs
	Dimensions: LxWxD: 120cm x 25cm			

Item No	UNOPS minimum technical requirements	Quantity	Is bid compliant? Bidder to complete	Details of goods offered. Bidder to complete
Electrical Requirements, Electromagnetics, Dimensions, Conformity Documentation				
	Power Supply: 230 V +/- 10 % A, 50 Hz		<u>Yes to All</u>	See Product Catalogue
	Current Consumption: max 9 A			See Product Catalogue
	Power consumption: Max 2100 Watt			See Product Catalogue
	Built-in electrical protection device: Fuses			See Product Catalogue
	Weight of the unit: V +/- 10 % 80 kgs (including options)			See Product Catalogue

DELIVERY & DISTRIBUTION REQUIREMENTS

UNOPS Requirements

Delivery time	Lot 1- Bidder shall deliver the goods 18 weeks + 2 weeks of Installation after Contract signature.
	Lot 2- Bidder shall deliver the goods 24 weeks + 4 week of Installation after Contract signature.
	Lot 3- Bidder shall deliver the goods 20 weeks + 4 weeks of Installation after Contract signature.
	Lot 4- Bidder shall deliver the goods 20 weeks + 4 weeks of Installation after Contract signature.
Delivery place and Incoterms rules	<p>Tunisia</p> <p>DPU (Consignee-wise quantity distribution list)</p> <p>UNOPS and/or the consignee will submit all tax exemption documentation to the selected supplier- The bidder must submit all shipment documents to UNOPS before departure of the shipment from the FCA point.</p>
Consignee details	Ministry of Health in Tunisia



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Questions?

