

Date: 4 December 2023

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **RFQ No. N-UA-2023-000055\_56**

### **Clarification Letter No: 1**

Reference is made to IDLO RFQ NO. N-UA-2023-000055\_56 for **Procurement of Office Furniture and Printing Products** issued on 28 November 2023.

Please find hereunder the queries received and IDLO's response to them.

#### **1. Question: As we are not yet registered at UNGM, can we participate?**

**IDLO Answer:** We would like to bring to your notice that all the necessary information and materials to the Request for Quotation No. N-UA-2023-000055/56 are available in English as well as in Ukrainian on the following link:

[Ukraine Furniture and Printing Products RFQ NO.UA-2023-000055/56 | IDLO - International Development Law Organization](#)

Proposals shall be submitted to the following secure e-mail address: [\*\*tenders@idlo.int\*\*](mailto:tenders@idlo.int) no later than: **Date: December 8, 2023 Time: 15:00 hours Rome, Italy** local time with **"Bid/Proposal for RFQ No. N-UA-2023-000055/56"** mentioned in the subject.

Please note that IDLO does not request any registration at the website UNGM from the bidders.

#### **2. Question: As we are not yet registered at UNGM, can we participate?**

**IDLO Answer:** IDLO is registered in Ukraine as an implementer of international technical assistance project.

According to the Resolution of the Cabinet of Ministers of Ukraine No. 153 "On creation of single system of attraction, use and monitoring of the international technical assistance " dated February 15, 2002, IDLO purchases goods, works and services in a preferential regime (without VAT) with the funds of international technical assistance.

All confirming documentation will be provided at the time of Contract conclusion.

The review of the bids will be done based on the evaluation and award criteria stipulated in this solicitation in alignment with IDLO procurement principles. IDLO will inform each Bidder on the tendering results.

For your consideration while preparing your response to the above mentioned ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.

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IDLO.

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