



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

CALL FOR PROPOSALS (CfP)

1ST BATCH

Public Sector - Window 2 – Community Infrastructure Development Grants through Implementing Partners

UNIDO Project

“Poverty Alleviation and Inclusive Development Across Rural Sindh Programme” (PAIDAR)

17 November 2023

This Call for Proposals (CfP) is issued to identify potential investment proposals, targeting improvements of basic infrastructure in pre-identified villages within selected districts of Sindh province. These include, **Thatta, Badin, Sujawal, Tharparkar, and Larkana**. The purpose is to provide support for the set-up, upgrade, and sustain necessary community infrastructure within the village to improve access to basic public services thus contributing towards reducing multi-dimensional poverty. Target implementing partners are public, non-governmental and private organisations with relevant experience. Selected applicants will be eligible to receive a grant to finance the implementation of the proposed activities. Technical assistance may be provided depending on the specific proposal and the institutional capacities of selected implementation partners.

To ensure consideration, your completed grant proposal must be submitted via [UNIDO - Procurement Portal](#). The call will be open from **17 November 2023 until 04 January 2024 (17:00 CET)**. Applications will be reviewed after the deadline. Grant proposals received after the final submission deadline will be invalidated.

In order to enable you to submit a grant proposal, this CfP contains the following sections:

- Section I: General Information
- Section II: Preparation and Submission of Grant Proposals
- Section III: Procedure for Preliminary Examination, Evaluation, Ranking and Selection of Grant Proposals
- Section IV: Award and Related Procedures
- Section V: Qualification Criteria
- Section VI: Technical Evaluation Criteria
- Section VII: Financial Evaluation Criteria
- Section VIII: Application Forms
 - Appendix 1 – Application for selection of Implementing Partner
 - Appendix 2 – Statement of Confirmation
- Section IX: Terms of Reference
 - Annex 1 – Financial Proposal Format
 - Annex 2 – Model Implementation partner Agreement and UNIDO General Terms and Conditions
 - Annex 3 – List of eligible villages

This CfP is governed by UNIDO rules and regulations, as well as the procedures reflected in the Grants Manual, which can be found here: <https://www.unido.org/procurement>

Please review this CfP document in its entirety to ensure understanding of the call and its requirements.

The terms and conditions set forth in this CfP will form a part of any agreement should your grant proposal be positively evaluated to receive funding under this CfP. Any such agreement will require compliance with all factual statements and representations made in the submitted documents, subject to any modifications agreed to by UNIDO in the context of negotiations, in the event that negotiations have been entered into.

Nothing in or relating to this CfP shall be deemed a waiver, express or implied, of any of the privileges and immunities of UNIDO.

You are invited, immediately after downloading the CfP, to advise UNIDO whether you intend to submit a proposal under this CfP.

In case you have any queries or comments (“requests for clarification”) about this CfP, please upload your requests directly in the eProcurement portal (under the Question and Answer tab of the respective UNIDO RFX No.) for consideration by UNIDO. In case you have informed via UNIDO's eProcurement portal of your intention to submit a grant proposal, you will be kept informed throughout the submission period of any clarification or amendment notes issued in respect of this CfP.

This CfP is not to be construed in any way as an offer to enter into an agreement with your organization.

Contracting authority	United Nations Industrial Development Organization (UNIDO)
Contact persons	Natalie Maabdi Contracts Officer, Procurement Services Department of Operational Support Services Directorate of Corporate Management and Operations Email: N.Maabdi@unido.org Please copy a.golubovic@unido.org in all correspondence.

We look forward to receiving your Grant Proposal.

Best regards,

Natalie Maabdi
Contracts Officer
UNIDO Procurement Services

SECTION I: GENERAL INFORMATION

1. Organizational Context

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mission of UNIDO, as described in the [Lima Declaration](#) adopted at the fifteenth session of the UNIDO General Conference in 2013 as well as the [Abu Dhabi Declaration](#) adopted at the eighteenth session of UNIDO General Conference in 2019, is to promote and accelerate [inclusive and sustainable industrial development](#) (ISID) in Member States. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development in the next fifteen years. [UNIDO's mandate is fully recognized in SDG-9](#), which calls to “Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation”. The relevance of ISID, however, applies in greater or lesser extent to all SDGs. Accordingly, the Organization's programmatic focus is structured in four strategic priorities: [Creating shared prosperity](#); [Advancing economic competitiveness](#); [Safeguarding the environment](#); and [Strengthening knowledge and institutions](#).

Each of these programmatic fields of activity contains a number of individual programmes, which are implemented in a holistic manner to achieve effective outcomes and impacts through UNIDO's four enabling functions: (i) technical cooperation; (ii) analytical and research functions and policy advisory services; (iii) normative functions and standards and quality-related activities; and (iv) convening and partnerships for knowledge transfer, networking and industrial cooperation. Such core functions are carried out in Departments/Offices in its Headquarters, Regional Offices and Hubs and Country Offices.

The Directorate of Technical Cooperation and Sustainable Industrial Development (TCS), headed by a Managing Director, oversees the Organization's development of capacities for industrial development as well as industrial policy advice, statistics and research activities and the Organization's normative contribution to Member States and global development community in achieving the SDGs. The Directorate also ensures the application of strategies and interventions for sustainable industrial development related to Environment, Energy, SMEs, Competitiveness and Job creation, as well as Digitalization and Artificial Intelligence. Through coordination in-house and with Member States and industry stakeholders, it ensures that the services provided in these areas contribute toward effective and appropriate technical, business and policy solutions and are focused on results and on realizing any potential for scaling up and positioning UNIDO as a leading platform for industrial development in developing countries and global fora.

The Directorate houses the technical Divisions of Capacity Development and Industrial Policy Advice (TCS/CAP); Circular Economy and Environmental Protection (TCS/CEP); Decarbonization and Sustainable Energy (TCS/DSE); SMEs, Competitiveness and Job Creation (TCS/SME); and Digital Transformation and AI Strategies (TCS/DAS). The Directorate also ensures close coordination and collaboration among the Divisions as well as with relevant entities in the Directorate of Global Partnerships and External Relations (GLO) and the Directorate of SDG Innovation and Economic Transformation (IET).

The PAIDAR programme is managed by the Competitiveness, Quality and Compliance Unit (TCS/SME/CQC) which builds national and regional production and quality infrastructure systems, with an emphasis on providing internationally recognized services, facilitating SME participation in regional and global value chains; strengthening institutional quality infrastructure capacities (i.e. standardization, metrology, and accreditation); building conformity assessment capacities (testing, inspection, certification, calibration, etc.); and supporting trade facilitation and quality awareness with the public sector, economic operators and consumers, placing a special emphasis on capacitating SMEs.

Interested applicants are encouraged to familiarize themselves with typical UNIDO operations through www.unido.org and UNIDO's Open Data platform containing information on all ongoing technical cooperation projects (<https://open.unido.org>).

2. Programme context

Poverty Alleviation and Inclusive Development Across Rural Sindh (PAIDAR) is a five-year programme funded by the European Union to support the Government of Sindh (GoS), Pakistan in implementation of its Poverty Reduction Strategy (PRS). The long-term objective of PAIDAR is to contribute to sustainable poverty reduction and improvement of livelihoods of poor women, men and young people across Sindh province.

The PRS has three pillars: 1) Community Driven Local Development 2) Addressing Urban Poverty including Urban Economic Clusters and 3) Rural Growth Centres.

Purpose of PAIDAR programme is to support the GoS to implement its poverty reduction strategy as a whole and in particular sub-strategies that aim at:

- Fostering economic development, enterprise development and job creation with the objective of increasing income of the poor women, men and young people
- Optimizing public service delivery to enhance access to livelihood improving services such as water, electricity, health services and education with the ultimate objectives of both improving living conditions and quality of life and reducing poor household' expenditure that arises as a cost resulting from lack of access to such services and poor living conditions.

To this end, the programme will:

- Provide necessary technical assistance, capacity building and financial support to a significant number of micro and small enterprises in target RGCs with the objective to overcome COVID-19 impacts on enterprises, support enterprise development and business development.
- Contribute technically and financially to building and upgrading public infrastructure for improvement in delivery of basic service with direct impact on poor people's livelihood as well as services to support business development.
- Strengthen capacity of the GoS at provincial and local level for implementation of the PRS and assist the GoS to strengthen internal coordination and monitoring capacity, and to optimize provincial public resources allocation towards meeting PRS objectives.

PAIDAR will deliver on the above objectives through utilization of three key mechanisms:

1. **Co-financing public investment projects of the GoS** aiming to build and/or upgrade public infrastructure for delivery of basic services with high impact on livelihood improvement and poverty reduction, as well as for delivery of services with high potential to contribute to economic development of the target RGCs and foster enterprise development.
2. **Provision of grants to support MSMEs** investment proposals which demonstrate strong potential for enterprise development, income generation, job retention and creation.
3. **Technical assistance to the GoS and the MSMEs** to ensure investment proposals (both co-financed public infrastructure development activities and financially supported MSME investment activities) are designed, planned and implemented to deliver results in line with the objectives of the PRS; and to strengthen GoS capacity to plan, implement and monitor results PRS

3. Purpose of Call for Proposals

The purpose of this Call for Proposal is to identify interested and qualified implementing partners for the implementation of community-led infrastructure proposals aimed at delivering basic public services for the poor, thereby requesting them to express their interest and submit their detail grant proposal in line with the requirements indicated in this Cfp for the execution of a 'Poverty Alleviation and Inclusive Development Across Rural Sindh' Programme (PAIDAR) funded by the European Union (EU), to be implemented by UNIDO and to be executed by a local Planning and Development Department of Sindh in Sindh Province of Pakistan.

For more detailed information on this Call for Proposals including scope of services please refer to the Terms of Reference (Section IX).

SECTION II: PREPARATION AND SUBMISSION OF GRANT PROPOSALS

1. Preparation and Submission of Grant Proposals

1.1 UNIDO'S eProcurement System Guidance

A step-by-step system guide ("UNIDO eProcurement system guide") for the preparation and submission of proposals can be downloaded from UNIDO's procurement website at www.unido.org/unido-procurement. Applicants are strongly encouraged to use UNIDO's eProcurement portal for the preparation and submission of grant proposals.

1.2 Acknowledging Participation by the Applicant

Prospective applicants are kindly requested to inform UNIDO whether their organization intends to submit a grant proposal before the deadline specified in the cover letter of this CfP. For this purpose, please follow the steps described in the UNIDO eProcurement system guide.

1.3 CfP Documents

Applicants are expected to examine all corresponding instructions, forms, terms and specifications contained in the CfP documents. Failure to comply with these documents will be at the applicants' risk and may affect the evaluation of their grant proposals.

1.4 Qualification Criteria

UNIDO requires that applicants comply with the qualification criteria stated in Section III. Applicants may be requested to provide such evidence of their continued compliance with the above-mentioned criteria to UNIDO, as and when UNIDO shall reasonably request.

1.5 Pre-application conference

To ensure that applicants are well-informed about this Call for Proposal and the requirements for applications, a one-day pre-application conference will be organized by UNIDO in Karachi at 9am (Pakistan Standard Time) on 23 November 2023.

Attendance of the conference is mandatory for applicants before they are eligible to submit their proposals.

In case of consortia, only the lead applicant is required to attend.

1.6 Cost

This CfP does not commit UNIDO to pay any costs incurred in the preparation or submission of grant proposals, or costs incurred in making necessary studies for the preparation thereof, or to procure or contract for services or supplies. The applicant shall bear all costs associated with the preparation and submission of the grant proposal and UNIDO shall not, under any circumstances, be responsible or liable for those costs, regardless of the outcome of this exercise.

1.7 Language of the Grant Proposal

Unless otherwise specified, the grant proposal prepared by the applicant and all correspondence and relevant documents exchanged with UNIDO relating to the CfP shall be written in English language.

1.8 Documents Comprising the Grant Proposal

The grant proposal shall comprise the information and related documents as indicated herewith below. The applicant shall upload in UNIDO's eProcurement portal both the PDF versions of all duly completed, stamped and signed application forms. All signatures shall be affected by a duly authorized representative of the applicant.

1.9 Clarification of Cfp

Potential applicants may request clarifications or additional information related to the Cfp. For this purpose, any clarification request should be sent at the latest one week prior to the indicated deadline for submitting a grant proposal.

Requests for clarification will be considered by UNIDO only if they are in writing and either uploaded in the SRM portal or emailed to N.Maabdi@unido.org with a copy to A.Golubovic@unido.org.

UNIDO will publish all requests for clarification (on an anonymized basis) and responses thereto at least on the SRM portal at <https://www.unido.org/resources-procurement/procurement-opportunities>. Potential applicants are advised to regularly visit the site.

Applicants must read all answers to the questions, as well as any other information, which may be published on the above-mentioned website(s).

1.10 Amendments to Cfp

An amendment of the Cfp may be required by UNIDO or based on a request for clarification received from a potential applicant.

In cases when it is required to amend the Cfp, UNIDO will publish at least on the SRM portal an amendment note, which sets forth in a clear and complete manner the exact changes made. All applicants that have acknowledged their intention to participate in the Cfp procedure shall, at a minimum, be notified simultaneously and in writing of any amendments.

Any and all amendments made pursuant to the provisions of the Cfp procedure shall be binding on the applicants.

UNIDO will evaluate whether ample time remains for potential applicants to consider the amendment made to the Cfp. If ample time is not available, UNIDO may extend the deadline to provide potential applicants with sufficient time to take the amendment into consideration.

1.11 Application Form(s)

Subject to the detailed requirements contained in this Cfp, the applicant shall structure the grant proposal by following the specific guidance contained in the attached application form(s), which have been uploaded in UNIDO's eProcurement portal.

Information which the applicant considers proprietary, if any, should be clearly marked as "proprietary" next to the relevant part of the text and all efforts will be made to treat it accordingly. However, UNIDO cannot guarantee confidentiality and shall not be liable for any disclosure of confidential information therein contained.

Following the submission of the grant proposals and their final assessment, UNIDO will have the right to retain the unsuccessful ones.

Other information/documentation requested in this Cfp or which the applicant deems relevant for submission may be uploaded as an attachment to its grant proposal onto UNIDO's eProcurement portal.

1.12 Validity

Grant proposals shall remain valid for hundred eighty (180) days after the deadline for submission of grant proposals. A grant proposal valid for a shorter period may be rejected by UNIDO on the grounds that it is non-responsive.

In exceptional circumstances, UNIDO may solicit the applicant's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. An applicant granting the request will not be required nor permitted to modify its grant proposal.

1.13 Withdrawal and Modification of Grant Proposals

The applicant may withdraw its grant proposal after the proposal's submission, provided that written notice of the withdrawal is received by UNIDO prior to the deadline prescribed for submission of grant proposals. Please refer to the UNIDO eProcurement system guide for guidance.

No grant proposal may be withdrawn in the interval between the deadline for submission of grant proposals and the expiration of the period of proposal validity specified by the applicant in its grant proposal.

1.14 Format and Signing Of Grant Proposals

The grant proposal must be submitted directly via the UNIDO eProcurement portal - [UNIDO - Procurement Portal](#).

By uploading the grant proposal onto UNIDO's eProcurement portal, the applicant (i) confirms that its grant proposal has been approved by a duly authorized representative of the applicant and (ii) agrees and acknowledges to be bound by the terms and conditions of the CFP.

1.15 Submission of Grant Proposals

Grant proposals shall normally be submitted electronically through UNIDO's eProcurement portal - [UNIDO - Procurement Portal](#)

Any grant proposal received by UNIDO after the deadline will be rejected and returned unopened to the applicant.

Applicants must submit grant proposals strictly in compliance with the CFP.

1.16 General Requirements

i. Confidentiality

It is understood that the CFP is confidential and proprietary to UNIDO, that it contains privileged information, part of which may be copyrighted, and that it is received by potential applicants on the condition that no part thereof or any information concerning it may be copied, exhibited, or furnished to others without the prior written consent of UNIDO.

ii. Consortia

The formation of consortia is allowed. In such cases, the interested entities must submit either: a) a proposal signed by all partners of the consortium and a draft of a consortium agreement providing for joint and several liabilities with reference to the grant agreement under consideration, including the nomination of the lead firm of the consortium (scanned signatures are accepted); or b) a proposal signed by the lead firm and a copy of a consortium agreement, signed by all participating parties, providing for joint and several liability with reference to the agreement including the nomination of the lead firm of the consortium (scanned signatures are accepted). The roles and responsibilities of each partner under the consortium to achieve the deliverables should be clearly defined in the consortium agreement.

iii. Rights

This CFP does not commit UNIDO to the award of an agreement. UNIDO reserves the right to accept or reject any grant proposal, or annul this CFP and reject all grant proposals, at any time prior to the grant award, without thereby incurring any liability to the affected applicants or any obligation to inform the affected applicants on the grounds for action of UNIDO.

iv. Co-Financing Requirements

The selected IP will be required to provide co-financing to the proposal of at least 20% of the requested grant amount. Proposals with a higher amount of co-financing may be prioritized.

SECTION III: PROCEDURE FOR PRELIMINARY EXAMINATION, EVALUATION, RANKING AND SELECTION OF GRANT PROPOSALS

1. OPENING AND EVALUATION OF GRANT PROPOSALS

1.1 Grants Evaluation Committee

The preliminary examination, evaluation, ranking and selection of grant proposals is performed by a Grants Evaluation Committee (GEC), in accordance with the principles of fair and transparent competition, equality and non-discrimination, good financial management, transparency, the absence of any conflict of interest, and following the rules described in the Terms of Reference of the GEC.

All grant proposals received on time shall be examined and evaluated strictly in accordance with the criteria and methodology described in the CfP, through the following steps:

1. Review of qualification criteria (hereinafter referred to as “preliminary examination”);
2. Technical and financial evaluation;
3. Determination of the grant proposal(s) for which funding shall be provided.

1.2 Preliminary Examination of Grant Proposals

The preliminary examination includes a review of matters such as compliance with the qualification requirements/criteria specified in the Terms of Reference (Section IX) of the CfP, completeness of the grant proposals, duly signed certified supporting documents.

UNIDO may contact the applicant to obtain clarifications/additional information required to assess the compliance. Clarifications shall be limited to the actual material issue, and not be utilized to modify the grant proposal. All correspondence with the applicants shall be duly documented.

Any information and/or documents received after the deadline shall not be taken into account, with the exception of such information and/or documents that were requested by UNIDO.

All grant proposals found to comply with the qualification requirements/criteria are eligible for the next stages of the selection process, namely, the technical and financial evaluations.

1.3 Technical and Financial Evaluations of Proposals

Please also refer to the Terms of Reference (Section IX).

The evaluations will be carried out in accordance with the technical and financial evaluation criteria set out in the CfP.

During the technical and financial evaluations, UNIDO may request additional clarifications from the applicants by e-mail. In case additional clarifications are requested at this stage, the responses should not lead to substantive alterations of the grant proposal.

i. Technical evaluation

The final technical evaluation score is the arithmetic mean of the sum of technical evaluation scores from all voting members evaluating the same grant proposal – respective technical evaluation criteria are indicated under Section VI.

ii. Financial evaluation

The financial evaluation is performed only for grant proposals that have successfully passed the technical evaluation. Adjustments may be carried out upon UNIDO’s request for additional clarifications from the applicant. The financial evaluation criteria are indicated under Section VII.

1.4 Ranking of Grant Proposals

The ranking of the grant proposals shall be in line with the scoring system published in the CfP. All applications scoring more than 60% as sum of technical and financial evaluation will be considered for final award by the committee. Technical criteria will have 70% weight, and the financial criteria will have 30% weight in the scoring. In addition, the proposals must score at least Average in every category. Subject to budget availability, UNIDO may choose to award the proposals with the highest overall score.

SECTION IV: AWARD AND RELATED PROCEDURES

1. Statement of Award

Applicants considered for funding shall be invited to submit within 10 days documented evidence that they meet the requirements specified in the CfP, if these documents are not attached to the application form. UNIDO performs a documentary check. In case a check of the documents submitted by the successful applicant reveals a discrepancy between the data/information declared by the applicant and the data/information specified in the submitted official documents, no grant agreement shall be concluded with the applicant. In this case, the applicant should be rejected.

2. Concluding Implementing Partner Agreements

The implementing partner agreement sets out the rights and obligations of the parties, including, where applicable, financial, personnel, procurement and asset management components, as well as payment, monitoring and reporting requirements, recovery of funds, control and verification system. The agreement shall also take into account UNIDO's privileges and immunities, and contain necessary or appropriate fiduciary, record-keeping and audit-related standards. Any special requirements and terms and conditions, including but not limited to those which are based on the outcome of work of the GEC, funding partner requirements, and risk-mitigating measures, shall be taken into consideration in the preparation of the agreement and reflected therein. Risk-mitigating measures identified during the evaluations and institutional assessment review shall be reflected in the relevant implementing partner agreement.

One original copy of the signed implementing partner agreement is kept by the IP.

3. Notifications and Debriefing Procedures

Within 5 days from receipt of the approved statement of award, UNIDO shall send a notification of award to the successful applicant(s), a notification to the applicants in the reserve lists, and a notification of rejection to the unsuccessful applicant(s). The notification of rejection to the unsuccessful applicant(s) should, where required by the relevant funding partner, state the grounds for the rejection based on the evaluation report, the date of the statement of award and the procedures and deadlines to protest the grant award.

UNIDO does not routinely debrief unsuccessful applicants or applicants in the reserve lists. However, a debriefing may be conducted upon written request. The scope of the debriefing is to identify the deficiencies or weaknesses of an applicant's grant proposal. Debriefings shall not discuss the following:

- Trade secrets or other proprietary information including the methodology or approach of other applicants;
- Financial or cost information about other applicants;
- Evaluation scoring or the ranking of the applicants; and
- Details about other applicants.

4. Protest Procedures

An applicant who believes that they have been unjustly treated in connection with a CfP process may lodge a protest through the chief.procurement@unido.org email address.

i. Information to Applicants

Unless otherwise specified, protests of a grant award shall be received by UNIDO within 10 days of receipt of the above-mentioned notification. If no protests have been received within the deadline,

UNIDO shall proceed with the conclusion of the implementing partner agreement with the successful applicant(s).

ii. Receivability of Protests

- a) For a protest to be received and substantially assessed by UNIDO, it shall satisfy the following criteria:
- b) The protest is submitted within the deadline to the protest email inbox (chief.procurement@unido.org);
- c) The protest is for a call for proposals procedure, for which the applicant actually submitted a grant proposal, thus making the applicant an interested party;
- d) The protest is for an award exceeding EUR 200,000 in value;
- e) The protesting applicant must show prejudice and substantiate its allegations. The following types of prejudice will be considered to be receivable in principle: (i) the qualification requirements/criteria, evaluation, and award criteria established in the call for proposals were violated, and, but for the violation, the protester would have been awarded the grant; (ii) a significant or material deviation or breach of the procedures and principles governing grants, including irregularities such as misconduct, conflict of interests, fraud, etc., occurred;
- f) The protest must be submitted in an official working language of UNIDO;
- g) The protest must contain the following information:
- h) The protestor's name, address, telephone number and email address;
- i) The call for proposals reference number and the name of the responsible Procurement Officer;
- j) A detailed statement of all factual and legal grounds for the protest and an explanation of how the protester was prejudiced or wronged;
- k) Copies of relevant documents supporting the protestor's statement, i.e., information establishing that the protester is an interested party for the purpose of filing a protest.

Receivability determinations shall be made by UNIDO. UNIDO shall have the discretion to request additional information from the applicant if deemed appropriate. Unsupported allegations and assertions are not sufficient for the process to continue. A decision rejecting the receivability of the protest by UNIDO is final and shall be communicated in writing to the protesting applicant.

iii. Review on the Merits and Conclusion of Protests

Upon review of a protest, UNIDO decides on the merits of the protest.

UNIDO shall notify the protester of the final decision on the merits of the protest.

The implementing partner agreement will be concluded with the successful applicant(s), unless UNIDO determines either to suspend the process until the merits of the protest have been decided upon, or, if the totality of the circumstances militate, to cancel the grant award process and start a new call for proposals.

Nothing in the above procedures or in any procedure or action by or relating to UNIDO with respect to or in connection with a debriefing or a protest procedure shall be deemed in any way to constitute a waiver of any of the privileges and immunities of UNIDO.

5. Publication of Award

Within 14 days from the date of receipt of the countersigned implementing partner agreement, UNIDO shall publish, subject to applicable thresholds and other conditions required by relevant funding partners, the award notice.

The award notice should, at a minimum, contain the following information:

- Implementing partner name and address;
- Grant description, including nature and purpose;
- Grant amount;
- Grant award date;
- Grant end date;
- Grant location/country;
- Funding partner.

The award notice shall, at a minimum, be published on the websites of UNIDO and UNGM, in addition to other relevant websites as agreed with the funding partner(s).

The award notice shall be published on the above-referenced websites no later than 30 June of the year following the financial year in which the awarded funds were legally committed or as otherwise agreed with the funding partner(s).

6. Cancellation of the Grant Award Procedure

UNIDO may cancel the grant award procedure:

- when no grant proposals have been received by the set deadline for receipt of grant proposals or all submitted grant proposals have been withdrawn;
- in case the evaluation report is not approved due to significant violations of the procedure;
- in case of a cancellation of the funding under the respective TC programme or project;
- when it is in the best interest of UNIDO, the funding partner, or the Government.

The cancellation shall be documented and applicants informed accordingly.

SECTION V: QUALIFICATION CRITERIA)

Applicants may be excluded from access to UNIDO funding, pursuant to the UNIDO Policy on Exclusion from Funding, which is available here: <https://www.unido.org/resources-procurement/procurement-opportunities>. Moreover, applicants must not be blacklisted by any government or bi-lateral/multi-lateral financial institution.

Applicants must meet the qualification criteria below to be eligible for funding.

Qualification Criteria	
1	Be registered and have legal status to operate in Pakistan (the copy of relevant registration certificate shall be submitted with the application). And if a foreign entity wishes to participate, must provide consortium agreement with a Pakistani entity designated as lead.
2	The applicant or the lead in a consortium must have national tax number (NTN) or Free Tax Number (FTN) and General Sale Tax Number (GST) at FBR or Sales Tax Number (government entities should provide a no-objection-letter from their superordinate department instead)
3	Dully filled-in and signed UNIDO Statement of Confirmation form
4	The applicant must have never been blacklisted by any government, non-government, private or bi-lateral/multi-lateral financial institution. Moreover, the applicant must not be under any such investigation or litigation related to fraud or improper conduct.
5	The proposed maximum annual grant disbursement must not exceed the annual turnover of the applicant (or budget in case of government entities) as per last audit financial statements. Must be audited by ICAP registered auditing firm or Income Tax return filed last year with FBR which show the annual turnover in tax returns or bank statement (attached copy of audited statement or last year tax return or bank statement). In case of government entities, records of the last three years of audit para made and resolved under public audit must be submitted instead.
6	Acceptance of UNIDO model Grants Agreement and model General Conditions (Annex 2)
7	Agree to and have the capacity to participate in lesson learning and lesson sharing activities, monitoring and evaluation activities, and sharing of data

SECTION VI: TECHNICAL EVALUATION CRITERIA

The following criteria set out the technical scope of the CfP. Applications violating these criteria will not be considered for funding:

- All activities must be conducted in pre-identified villages within the selected districts (Thatta, Sujawal, Badin, Tharparkar, Larkana). See Annex 3 for a list of eligible villages. Alternatively, applicants may suggest villages in the vicinity (maximum 20km radius) of a dedicated Rural Growth Centre (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta).
- The grant funds from PAIDAR can only be used to rehabilitate or establish infrastructure to improve:
 - Access to safe drinking water
 - Access to sanitation
 - Access to education
 - Access to healthcare
 - Access to electricity
 - Communal spaces
 - Climate-resilience
 - Solid waste management
 - Access to clean cooking
 - Improvement of the public space

The above is an indicative list, not an exhaustive list. The Applicants may want to suggest other priorities that will yield a greater impact in reducing multi-dimensional poverty via the provision of basic services.

- Depending on the needs of the target villages, proposals should provide comprehensive support that covers multiple of the above-mentioned thematic areas.
- The grant will further cover activities to make these infrastructure investments beneficial to the communities, such as social mobilization, awareness campaigns, and training for operation and maintenance.
- No amount of grant window to be expensed against activities that are outside the thematic scope, such as:
 - Provision of economic assets
 - Grants for generation of income
 - Grants for any kind of agriculture and irrigation

Applications will be appraised on the extent to which they demonstrate strength (from 1-5 corresponding to very poor, poor, average, strong, very strong and proportionately score each) on the following technical evaluation parameters (All criteria within one category will receive equal weighting. The ratings from all five categories will then be combined using the indicated percentages).

1. Relevance and practicality of proposed solution (20%). This will include:
 - a. Clear identification and definition of the type of investments and village improvements that would be financed by the grant
 - b. Clear definition of the problem that the grant applicant is trying to address.
 - c. Clear demonstration and explanation of how the activities supported by the grant will address the problem(s) identified.
 - d. Clear demonstration how intended outcomes are to be achieved. The theory of change (ToC) is provided and is logical and internally consistent.
2. Use of evidence and innovation in the proposal (15%):
 - a. To what extent does the proposal use findings from previous projects, formal evaluations or scientific studies to justify its ToC?
 - b. Is there an innovative approach in the ToC that responds to previous findings?

- c. Is the proposed ToC to address poverty new to the implementing partner? Is the proposed ToC new to Sindh Province or Pakistan? Has the proposed ToC and the innovative aspects of it been applied elsewhere in or outside Pakistan?
 - d. How relevant is the innovative approach to poverty in rural Sindh in general, i.e., how easily could this approach be applied beyond this particular proposal?
3. Targeting of activities (15%)
 - a. Clear definition of end target beneficiary, how will it be identified, and the number of beneficiaries that will be targeted (gender disaggregated)
 - b. Strategy for engaging communities, ensuring equal voice and participation of women
 - c. Must result in sustainable reduction of multi-dimensional poverty for marginalised target beneficiary men and women (clearly segregated numbers). Demonstrate the financial needs of the final recipients and the lack of alternative funding sources.
 - d. Complementarity of activities with other governmental and non-governmental projects, in particular related to Sindh People's Housing For Flood Affectees (SPHF)
 - e. Complementarity with public investments in Rural Growth Centres (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta, tbd - Larkana)
 - f. Clear strategy on how to avoid double-funding of activities. Double-funding occurs if a grant is paid for an activity that is already financed by another source. In particular, grants must not be used to pay back loans.
 4. Contribution to sustainable development (15%):
 - a. How the proposed approach for the construction and upgradation, its targets, ToC and thematic priorities are addressing sustainable development challenges in Sindh.
 - b. Clear mapping of the thematic priorities of the proposal against Sustainable Development Goals and solid ToC to achieve SDG targets.
 - c. Demonstration of understanding of the specific sustainable development challenges (economic, social and environmental) facing poor people in Sindh and how the proposed approach is fit for addressing these challenges.
 - d. Degree to which the grant proposal is targeting or incorporating climate action (adaptation and mitigation) and environmental sustainability into its thematic priorities and targets.
 5. Gender equality and empowerment of women and youth (15%)
 - a. To what extent does the proposal target the specific needs of women, youth and different gender groups in its activities?
 6. Monitoring and evaluation plan with clear milestones and reporting approaches (10%)
 - a. Have a clear monitoring and evaluation plan to measure achievements of outputs and easily measurable outcomes against targets and have an appropriate methodology for forecasting and setting targets.
 - b. Have proposed a clear reporting structure and work plan that will allow easy tracking of outputs, activities, and outcomes. The M&E plan should be easily auditable by a third party.
 7. Implementation capacity (10%)
 - a. Experience of delivering similar or relevant activities or programs in Pakistan (attached copies of work orders/contracts/project report or description with deliverable on signed company letter head);
 - b. Capacity of the designated team to deliver the planned activities (CVs to be attached with application)
 - c. Clear implementation plan, appropriately resourced, realistic, and practical.
 - d. Realistic and clearly defined exit strategy including financially sound arrangements for operations and maintenance beyond the duration of the proposed activities

SECTION VII: FINANCIAL EVALUATION CRITERIA

1. Financial requirements

The proposal must meet the following financial requirements in order to be eligible:

- Overhead costs including the monitoring and reporting costs may be charged to the grant but must not exceed 10% of the requested amount.
- No retro-active financing (i.e., grants must not cover activities that have already been started or concluded)
- No double-funding of activities. Double-funding occurs if a grant is paid for an activity that is already financed by another source. In particular, grants must not be used to pay back loans.

The total investment cost of the proposed activities should be at least EUR 125,000.00. It is expected that the applicants provide co-finance of at least 20% of the total proposed investment cost (this can be in cash or in-kind, however, must be auditable and identifiable). The grant support available for each selected proposal is a maximum of EUR 500,000.00. The proposals with higher co-financing shares may be prioritized.

2. Financial Evaluation Criteria

The following parameters will be used to assess and score the financial proposal:

- a. Reasonable and realistic structure and distribution of costs (including unit costs where applicable)
- b. Size of own contribution
- c. Overhead charges
- d. Quality of systems and procedures for financial management and reporting

SECTION VIII: APPLICATION FORMS

Applicants are kindly requested to complete the following application form(s):

- Appendix 1 – Application form for selection of Implementing Partner
- Appendix 2 – Statement of Confirmation

APPENDIX 1

APPLICATION FORM FOR SELECTION OF IMPLEMENTING PARTNERS FOR COMMUNITY INFRASTRUCTURE DEVELOPMENT

Instruction to Applicants & Assessing Eligibility

Please complete every section of the following form, being as concise as possible. The submission must not exceed **THIRTY** pages. Feel free to re-size the boxes as needed so you can focus on the most critical elements of your concept.

Please use the following naming convention for your application form:
Organisation Name_Application Form _YYYY MM DD.

Your application will only be considered if you meet the eligibility criteria. Please tick all the relevant aspects of eligibility and sign the statement to confirm that you are eligible. Incorrect reporting may result in automatic disqualification.

The text should be of the following font and size: Arial Size 10.

Eligibility Statement	Document provided as evidence
Legal form/entity/organization registration status And if foreign entity, must provide consortium partnership with Pakistani entity as lead.	Attested copies of registration certificate
Certificates confirming the tax status Government entities should provide a no-objection-letter from their superordinate department instead;	Attested copies of the tax status certificate
Income Statements, Accounts, Tax returns to provide proof of annual turnover for the past 3 years (Annual turnover must equal the maximum amount of grant request in any one year of the proposed project)	Audited income or financial statements or attested income tax returns showing the turnover. For government entities: provide the record of last three years of audit para made and resolved under public audit
Special condition for government entities	A letter from parent department with NOC to apply for grant. Indication of co-financing commitment
Evidence of relevant experience (three completed projects or projects that is the mature stage that is similar in nature). While this is not strictly required, it is strongly encouraged to provide documents showing the experience and capacity of the applicants in delivering projects for poverty alleviation.	Project briefs of relevant experience
Provide three reference checks and project completion letters	Names of three references along with project completion certificates
Agreement to share full information for lesson learning A simple statement on organization letterhead stating the following: “We {Organisation Name} have no objection to sharing all data, evidence, and project details and beneficiary details with UNIDO and PAIDAR to undertake monitoring, evaluation, and learning activity. The data generated as part of the grant funding remains a joint property of UNIDO and our organization and may be used for research work, case studies, or other non-commercial activity”	Signed letter on letterhead

<p>If the application is based on a consortium of organisations, a formal agreement between the organisations highlighting the lead agency need to be provided</p>	<p>Consortium agreement on stamp paper PKR 100RS.</p>
<p>Affidavit on PKR 50RS Stamp paper stating the following statement: “We {Organization name} certify that we have never been blacklisted by any government, non-government, private or bi-lateral/multi-lateral financial institution} nor we are under any such investigation or litigation relating to fraud or improper conduct. Further, we agree to notify UNIDO promptly in the event that {Organization name} becomes subject of investigation or litigation relating to fraud or improper conduct during the term of Declarant’s contract or agreement with UNIDO.”</p>	<p>Affidavit on PKR 50 stamp paper signed and attested</p>
<p>By signing and submitting the grant the application that applicants agree that they will have to meet the following conditions for their projects to be considered:</p> <ol style="list-style-type: none"> 1. All activities will be delivered in the PAIDAR districts including Thatta, Sujawal, Badin, Tharparkar, and Larkana. The target villages have been selected from the long-list provided by PAIDAR (see Annex 3 to the Call for Proposals) or from the vicinity (maximum 20km radius) of the dedicated Rural Growth Centres (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta) 2. The amount of grant request should at least be 125,000€ and less than equal to 500,000€ 3. There is no retro-active financing (i.e., grant must not cover activities that have already been initiated or concluded) 4. No double-funding of activities. Double-funding occurs if a grant is paid for an activity that is already financed by another source. In particular, grants must not be used to pay back loans. 5. The final beneficiaries of the service/community infrastructure are identifiable and there is a mechanism in place to track the use of infrastructure/service for the proposed purpose. 	<p>By signing and submitting the grant application, the Organisation agrees that they follow all the 6 statements. If a false, or non-compliance is identified then UNIDO/PAIDR reserves the right to refuse the application without review.</p>
<p>If the applicant is non-compliant with any of the eligibility criteria the application may not be considered for funding.</p> <p>Signed by the Applicant & Official Stamp</p>	

We encourage you to do the following as you prepare your application:

- Work closely with your partners and potential beneficiaries to develop clear contours of your proposal
- Read the Call for Proposals and Terms of Reference carefully

- This application form is aligned with the call for proposal document on community infrastructure, in case of any incongruence between the application form and the call for proposal document on community infrastructure, the call for proposal document will supersede.
- Review the FAQs
- You may request clarification on the Call for Proposal or this application form by sending an email to. All requests for clarification will be published (on an anonymized basis) and responses thereto on the FAQ.
- Supplement the narrative with quantitative targets where they exist so that the reviewers can understand the scope and scale of your project, as well as its likely impact.

Please upload the completed application materials to the UNIDO Procurement Portal (<https://procurement.unido.org>).

SECTION 1: KEY DATA

NAME OF LEAD APPLYING ORGANISATION

--

PILOT PROJECT NAME (for branding purposes)

--

TOTAL COST OF THE PROJECT (PKR)¹	EXCHANGE RATE USED for EURO (PLEASE INCLUDE DATE AND REFERENCE)
----------------------------------------------------	----------------------------------------------------------------------------

	Kindly use an official bank exchange rate and date the exchange rate and the source.
--	--------------------------------------------------------------------------------------

GRANT AMOUNT BEING APPLIED FOR (PKR)	EXCHANGE RATE USED for EURO (PLEASE INCLUDE DATE AND REFERENCE)
---------------------------------------------	----------------------------------------------------------------------------

	Kindly use an official bank exchange rate and date the exchange rate and the source.
--	--------------------------------------------------------------------------------------

APPLICANT'S CONTRIBUTION (PKR)²

In-kind contribution	
In-cash contribution	

PROPOSED START DATE	PROPOSED COMPLETION DATE	PROPOSED DURATION (IN MONTHS)
----------------------------	---------------------------------	--------------------------------------

MM/DD/YY	MM/DD/YY	
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KEY PARTNERS INVOLVED IN IMPLEMENTATION/DELIVERY

	PARTNER NAME	ADDRESS
1		
2		
3		
4		

¹ Upon receipt of the grant proposal, the corresponding grant amount will be computed in EUR currency and reserved within the PAIDAR programme budget for the specified purpose. The grant award contract will also be denominated in EUR, confirming the allocation of the specified funds.

² At minimum, contribution of 20% of the requested grant amount is required.

Are you or any of your project partners already involved in projects being supported by any other donor organization or financing institution, or are you making this proposal concurrently to any other such organizations? (Please provide details of projects and current status)

SECTION 2: DECLARATION**STATEMENT**

I hereby verify the following:

- The information and proposals set out in this application are correct at the time of submission, and my organisation is committed to implementing this pilot project fully if awarded a grant;
- The named Project Manager will have a clearly defined remit to manage this pilot project effectively, and have support of my organisation’s leadership;
- My organisation is committed to providing progress reports to UNIDO/PAIDAR as required;
- I/We will abide by the policy directions and rules of the government in regard to observing security protocols & interactions with stakeholders and communities during the project implementation.

NAME

--

DESIGNATION

--

DATE

--

SIGNATURES

--

SECTION 3: ORGANISATION PROFILE**ORGANIZATION NAME****REGISTRATION NO.**

--	--

CONTACT (NAME AND POSITION)

--

EMAIL**TELEPHONE**

--	--

ADDRESS**WEBSITE**

--	--

SECONDARY CONTACT (NAME AND POSITION)

--

EMAIL**TELEPHONE**

--	--

BANK ACCOUNT DETAILS**Account Number****Account Title**

--	--

Branch Address

--

STATUS OF ORGANISATION (*Public Sector, Semi-Autonomous, Autonomous, Academic Institution, District Government, TMA, Private Sector, CSO, NGO, Rural Support, Trust, Other*)

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Date of Inception/Registration	Nature of Work	No. of Full time Paid Staff	No. of Volunteers
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Mission Statement

Target population (*girls, disabled, etc.*)

--	--

Geographic Area Served/Worked In

Major Funding Sources

--	--

List of Officers/Board of Directors

Financial Statements and Audit Reports (Past 3 Financial Years)

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CURRENT PROGRAMMES AND INTERVENTIONS: If relevant, describe your existing interventions that demonstrate your experience of working in reducing poverty or generating income opportunities for the poor. What is/was the funding amount? Who is the donor, project duration and start and end dates?

What were the challenges/lessons learned from these interventions and what were the key findings?

SECTION 4: DESCRIPTION OF THE PROJECT

SUMMARY DESCRIPTION OF YOUR PROJECT: Include a clear objective, purpose, and scope of the project with a short narrative on what is the idea of the proposed project. Clearly state what the program will achieve at the end of the grant and what basic public service will be provided in a sustainable manner. Also state the district in which the project will be implemented.

WHY IS YOUR PILOT PROJECT NEEDED AND WHAT WILL IT SOLVE? What research or fieldwork have you undertaken that supports the need and workability of the proposed project? Is there evidence of similar projects tested before, what evidence do you have that the project idea will work? What is the problem that your project idea will solve? Provide evidence in the form of data or pictures and need assessments of end users who are currently deprived of the service/infrastructure.

SET OUT YOUR APPROACH FOR DELIVERY Provide a clear description of activities to deliver the project specifically covering; (i) How will the project identify the problem and the solution to the problem and the scale and location of the project; (ii) what will be the nature of activities that your organization plans to undertake using the grant and what are the counterpart actions required (maybe from the citizens, local administration, other stakeholders); (iii) How has the applicant ensured that there are no legal limitations or implications or administrative hurdles in intervening in the proposed space, if there are approvals required from the authorities have they been identified, have they been obtained, if not how will they be obtained (iv) what will ensure that the grant money is used only to support the planned and allowed activities; (v) How will the project ensure expected outputs, outcomes and results?; (How will double financing or retroactive financing be avoided and checked?) Provide a comprehensive timeline and approach to how the project will be implemented, this will include an initial period of planning, design, testing, reworking, re-testing, and implementing.

DEFINITION OF SUCCESS What will be the “change” as a result of this intervention? Please provide a detailed theory of change and input, output, and outcome maps and how this will result in the intended outcomes of the project? Flow chart of the whole change process from conception to conclusion.

INNOVATION: Why do you believe your project is innovative? Is there a new approach or hypothesis that your project will test? Has it been executed elsewhere (at the national, regional or international level)? What kind of evidence did you use for the development of your proposal (e.g., project experience, formal evaluations, scientific studies)?

SCALE OF DIRECT AND INDIRECT OUTPUT AND IMPACT? Clearly explain and define the key outputs and impact and the quantum of output and impact; for example, how many beneficiaries, how the service provision will be sustained, indirect impacts on health, learning, and general well-being? Also, state how the project will contribute towards the Sustainable Development Goals and the outcome of the Sindh Poverty Reduction Strategy.

WOMEN AND YOUTH EMPOWERMENT: Does your project take into account the specific challenges faced by women and youth with regards to access to social services and community infrastructure? How does your project focus on addressing such challenges faced by women and youth? How do you expect your project to result in improvement of livelihoods of women and youth?

SUSTAINABLE DEVELOPMENT: Does your project take into consideration sustainable development challenges faced by the poor women and men in the five target districts? Does your project specifically target to address any of the Sustainable Development Goals - If yes, how? Does your project intend to support social services and community infrastructure to adapt to climate change or address specific needs arising from environmental factors or climate change?

WHO ARE THE BENEFICIARIES OF YOUR PROJECT? Define your target group of beneficiaries (gender disaggregated). How will your project improve outcomes for beneficiaries? What is your approach to obtain the consent of target communities and how do you plan to involve them in the implementation of activities? What approaches will you use to ensure accountability and inclusivity of marginalised and vulnerable groups? How many people (gender disaggregated) will benefit directly and indirectly because of this – it may be explained as an extension of your proposed theory of change. How will you ensure that beneficiaries are identifiable?

KNOWLEDGE GENERATION: How will you ensure that learnings and data from the project are captured and presented? Outline your monitoring, evaluation, and learning approach and how frequently the data will be collected, and how will it be presented. How can external monitoring be integrated into your proposed MEL plan?

SECTION 5: SUSTAINABILITY, SCALE-UP& COMMUNICATIONS

Outline your sustainability strategy. What will be the cost advantage and can government pick up these investments at scale?

How will you approach scalability or replication of the project in other districts?

Present your communication and branding approach and strategy and how you will disseminate and share results?

SECTION 6: IMPLEMENTATION WORKPLAN

Provide a detailed costed quarterly work plan for implementing the project (this can be an Excel sheet)

Provide a narrative summary of the work plan that you have provided above

What are the names, experience and track record of the Project Manager and other key project personnel?

(Brief CV's of the key people should be provided in the appendices)?

Name	Experience	Track Record

How will the organization provide direction and administrative support to deliver the project?

What governance, accounting and monitoring systems will be put into place? Explain how such systems will ensure transparency as well as propriety and fiduciary controls in the handling of grant funds? Outline the roles and responsibilities of the key people involved.

SECTION 7: RISKS

What are the risks that may delay or reduce the effectiveness of this project and what are your contingency plans for dealing with these risks? Include a risk matrix along with mitigation strategies.

SECTION 8: FINANCIAL INFORMATION

SUMMARISE HERE KEY INFORMATION TAKEN FROM THE DETAILED FINANCIAL PROPOSAL THAT YOU PREPARE REGARDING PROJECT FINANCES.

SUMMARY OF FUNDING REQUIREMENTS	YEAR 1	YEAR2	YEAR 3	TOTAL
	PKR	PKR	PKR	PKR
Grant Requested from PAIDAR (A)				
Funding from Lead Organisation – (a)				
Funding from Other Sources – (b)				
Total Own Funding (a+b=B)				
Total Funding (A+B)				

The detailed financial proposal should provide quarterly fund requirements listed against each of the activities clearly stating the money going to beneficiaries, management cost and their split and own costs and share of grant and where it will be spent and used. Please be as detailed as possible.

	Input/Activity	Output	MoV
1			
2			
3			

The output indicators can be based on the following non-exhaustive list:

Output Indicators

1. Number of consultations involving Community Organizations including women and youth
2. Number of different problems and a lack of basic services identified
3. Number of innovative models to deliver community infrastructure/basic services developed
4. Number of capacity-building activities conducted
5. Number of toolkits and guidelines produced.

Evaluation and Outcomes: Each project should contribute to certain outcomes, please provide how you will evaluate and report against outcomes. An expected list of intended outcomes is provided below.

1. Number of actors reached (by kind of actor)
2. Number of actors engaged (by kind of actor)
3. Number of drainage systems (a) constructed or (b) upgraded
4. Capacity of solar power installed
5. Number of educational establishments (a) established or (b) upgraded
6. Number of health facilities (a) established or (b) upgraded
7. Number of water schemes (a) constructed or (b) upgraded
8. Number of people getting access to improved drinking water
9. Number of school-aged children enrolled in supported schools
10. Number of patients treated in supported health facilities
11. Number of villages supported
12. Number of new technologies adopted
13. Number of institutions established or strengthened
14. Number of guidelines adopted by relevant actors

REFERENCES *(At least Three recent References)***Reference 1: NAME****Email/Telephone**

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Designation**Organisation**

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Affiliations**Address**

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Reference 2: NAME**Email/Telephone**

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Designation**Organisation**

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Affiliations**Address**

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Reference 3: NAME**Email/Telephone**

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Designation**Organisation**

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Affiliations**Address**

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Appendix 2

STATEMENT OF CONFIRMATION

SECTION 1

On behalf of _____ [insert
name of the legal entity and delete this highlighted text in brackets] (hereafter referred to as
"Declarant"³), I hereby represent and warrant that Declarant:

- a) Possesses the legal status and capacity to enter into legally binding grant agreements with UNIDO.
- b) Has not been involved in any situation that may appear as an actual or a potential conflict of interest, including, but not limited to, any of the following situations:
 - i. None of Declarant's key personnel is associated - financial, family or employment wise - with concerned UNIDO personnel, including UNIDO experts/consultants recruited under the relevant project or with UNIDO's counterpart;
 - ii. No fees, gratuities, rebates, gifts, commissions, offers of employment or any other payments, other than those shown in the grant proposal, have been, directly or indirectly, given, received or promised in connection with the subject grant procedure;
 - iii. Declarant has not participated in the preparation of the concerned grant procedure, its design or its grant proposal documents being subsequently used by UNIDO;
 - iv. Declarant does not, directly or indirectly, control, is not controlled by or is not under common control with another applicant;
 - v. Declarant does not receive or has not received any direct or indirect subsidy from another applicant;
 - vi. Declarant does not have the same legal representative as another applicant;
 - vii. Declarant does not have a relationship with another applicant, directly or indirectly (except declared sub-contractors), that puts it in a position to influence the grant proposal of another applicant, or influence the decisions of UNIDO regarding this grant procedure;
 - viii. Declarant has not submitted more than one grant proposal in the grant procedure, for example, on its own and separately as a joint venture partner (except as declared sub-contractor) with another applicant (an applicant's submission of more than one grant proposal will result in the disqualification of all grant proposals in which such applicant is involved); or
 - ix. Declarant finds itself involved in any other situation that may appear as an actual or a potential conflict of interest, understood by UNIDO to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations, and that such conflict of interest may contribute to or constitute a

³ Declarant includes reference, as applicable, to any person or entity having powers of representation, or exercising ownership, decision-making or control over another person or entity, or which is owned or controlled by or under common ownership or control with, such person or entity, whether directly or indirectly and in whole or in part, such as a parent, subsidiary or associate company, or as a member of their administrative, management or supervisory body.

fraud and corruption under UNIDO's Grants Manual.

- c) Accepts to abide by the terms of the UNIDO Policy on Exclusion from Funding (DGB/2021/15), available at https://www.unido.org/sites/default/files/files/2021-12/DGB_UNIDO_Policy_on_Exclusion_from_Funding_0.pdf (hereinafter referred to as the "Policy", as may be amended from time to time) and represents and warrants that Declarant is not and has not been the subject of any of the exclusion criteria stated in the Policy. Further, Declarant covenants and agrees to notify UNIDO promptly in the event that Declarant becomes subject to any of the exclusion criteria stated in the Policy during the term of this procurement process and eventually, if applicable, during the term of the Declarant's contract or agreement with UNIDO.

SECTION 2

[Please note that this section is to be completed only in case one or more of the statements under Section 1 above cannot be confirmed or attested to. After consideration of the information and documentation provided under this Section 2, UNIDO reserves the right to disqualify the applicant from any further participation in the grant procedure and take any other pertinent action pursuant to the UNIDO Policy on Exclusion from Funding and to the specific procedures set out in UNIDO's Grants Manual.]

On behalf of Declarant, I hereby represent and warrant that Declarant:

[Indicate here below the statement that cannot be confirmed or attested to and provide the reasons and all detailed related information, e.g. date of conviction of a criminal offence, court, jurisdiction, etc., together with all related documentation. Moreover, if relevant, also indicate any mitigating measure(s) taken to remedy the statement that cannot be confirmed or attested to]

Name (print): _____

Signature: _____

Title/Position: _____

Place (City and Country): _____

Date: _____

We, stated below, hereby certify to the best of our knowledge that the foregoing statements are true and correct and all available information and data have been provided herein, and that we agree to show you documentary proof thereof upon your request.

(Date)

(Signature of Authorized Representative)

(Printed Name of Authorized Representative)

(Position of Authorized Representative)

SECTION IX – TERMS OF REFERENCE

TERMS OF REFERENCE (TOR)

for

COMMUNITY INFRASTRUCTURE DEVELOPMENT GRANTS THROUGH IMPLEMENTING PARTNERS

UNIDO Project “Poverty Alleviation and Inclusive Development Across Rural Sindh Programme” (PAIDAR)
(Project ID 200183)

17 November 2023

1. Background Information

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mission of UNIDO, as described in the [Lima Declaration](#) adopted at the fifteenth session of the UNIDO General Conference in 2013 as well as the [Abu Dhabi Declaration](#) adopted at the eighteenth session of UNIDO General Conference in 2019, is to promote and accelerate [inclusive and sustainable industrial development](#) (ISID) in Member States. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development in the next fifteen years. [UNIDO’s mandate is fully recognized in SDG-9](#), which calls to “Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation”. The relevance of ISID, however, applies in greater or lesser extent to all SDGs. Accordingly, the Organization’s programmatic focus is structured in four strategic priorities: [Creating shared prosperity](#); [Advancing economic competitiveness](#); [Safeguarding the environment](#); and [Strengthening knowledge and institutions](#).

Each of these programmatic fields of activity contains a number of individual programmes, which are implemented in a holistic manner to achieve effective outcomes and impacts through UNIDO’s four enabling functions: (i) technical cooperation; (ii) analytical and research functions and policy advisory services; (iii) normative functions and standards and quality-related activities; and (iv) convening and partnerships for knowledge transfer, networking and industrial cooperation. Such core functions are carried out in Departments/Offices in its Headquarters, Regional Offices and Hubs and Country Offices.

The Directorate of Technical Cooperation and Sustainable Industrial Development (TCS), headed by a Managing Director, oversees the Organization's development of capacities for industrial development as well as industrial policy advice, statistics and research activities and the Organization's normative contribution to Member States and global development community in achieving the SDGs. The Directorate also ensures the application of strategies and interventions for sustainable industrial development related to Environment, Energy, SMEs, Competitiveness and Job creation, as well as Digitalization and Artificial Intelligence. Through coordination in-house and with Member States and industry stakeholders, it ensures that the services provided in these areas contribute toward effective and appropriate technical, business and policy solutions and are focused on results and on realizing any potential for scaling up and positioning UNIDO as a leading platform for industrial development in developing countries and global fora.

The Directorate houses the technical Divisions of Capacity Development and Industrial Policy Advice (TCS/CAP); Circular Economy and Environmental Protection (TCS/CEP); Decarbonization and Sustainable Energy (TCS/DSE); SMEs, Competitiveness and Job Creation (TCS/SME); and Digital Transformation and AI Strategies (TCS/DAS). The Directorate also ensures close coordination and collaboration among the Divisions as well as with relevant entities in the Directorate of Global

Partnerships and External Relations (GLO) and the Directorate of SDG Innovation and Economic Transformation (IET).

The PAIDAR programme is managed by the Competitiveness, Quality and Compliance Unit (TCS/SME/CQC) which builds national and regional production and quality infrastructure systems, with an emphasis on providing internationally recognized services, facilitating SME participation in regional and global value chains; strengthening institutional quality infrastructure capacities (i.e. standardization, metrology, and accreditation); building conformity assessment capacities (testing, inspection, certification, calibration, etc.); and supporting trade facilitation and quality awareness with the public sector, economic operators and consumers, placing a special emphasis on capacitating SMEs.

2. The Programme Context (ID 200183)

Poverty Alleviation and Inclusive Development Across Rural Sindh (PAIDAR) is a five-year programme funded by the European Union to support the Government of Sindh (GoS), Pakistan in implementation of its Poverty Reduction Strategy (PRS) in 5 selected districts. The long-term objective of PAIDAR is to contribute to sustainable poverty reduction and improvement of livelihoods of poor women, men, and young people across Sindh province.

The PRS has three pillars: 1) Community Driven Local Development 2) Addressing Urban Poverty including Urban Economic Clusters and 3) Rural Growth Centres.

Purpose of PAIDAR programme is to support the GoS to implement its poverty reduction strategy as a whole and in particular sub-strategies that aim at:

- Optimizing public service delivery to enhance access to livelihood improving services such as water, electricity, health services and education with the ultimate objectives of both improving living conditions and quality of life and reducing poor household' expenditure that arises as a cost resulting from lack of access to such services and poor living conditions. This sub-strategy will be implemented under;

Outcome 1: Public services in rural Sindh are increasingly available and accessible to the less privileged population.

- Fostering economic development, enterprise development and job creation with the objective of increasing income of the poor women, men and young people, which is the target of;

Outcome 2: Increased (self-) employment in the Urban Economic Clusters, with specific focus on women and youth

To this end, the programme will:

- Provide necessary technical assistance, capacity building and financial support to a significant number of micro and small enterprises in target RGCs with the objective to overcome COVID-19 impacts on enterprises, support enterprise development and business development;
- Contribute technically and financially to building and upgrading public infrastructure for improvement in delivery of basic service with direct impact on poor people's livelihood as well as services to support business development;
- Strengthen capacity of the GoS at provincial and local level for implementation of the PRS and assist the GoS to strengthen internal coordination and monitoring capacity, and to optimize provincial public resources allocation towards meeting PRS objectives.

PAIDAR will deliver on the above objectives through utilization of three key mechanisms:

1. **Co-financing public investment projects of the GoS** aiming to build and/or upgrade public infrastructure for delivery of basic services with high impact on livelihood improvement and poverty reduction, as well as for delivery of services with high potential to contribute to

economic development of the target RGCs and foster enterprise development.

2. **Provision of grants to support MSMEs** investment activities that demonstrate strong potential for enterprise development, income generation, job retention and creation.
3. **Technical assistance to the GoS and the MSMEs** to ensure investment activities (both co-financed public infrastructure development activities and financially supported MSME investment activities) are designed, planned and implemented to deliver results in line with the objectives of the PRS; and to strengthen GoS capacity to plan, implement and monitor results of the PRS.

3. Rationale to the Required Services

The PRS recognizes that people of Sindh cannot engage adequately in economic activities or activities aimed to improve their circumstances if at the same time they are struggling with the very challenges of living. A significant proportion of the population of Sindh is struggling with the most basic survival issues. Survival strategies are aimed to save lives and address adequacy of basic living conditions pertaining to availability of access to clean drinking water and its regular supply, Sanitation – for health and hygiene, Nutrition – access to an affordable nutritious diet, Shelter – affordable and adequate housing and disaster protection and access to basic health services.

Public investments into service provision and infrastructure will be implemented through *Rural Growth Centres (RGCs)*. An RGC is a small town or village located strategically within a cluster of villages, with economic development potential and where infrastructure and facilities can be upgraded or created. Some interventions in RGCs will fall under the ‘*survival*’ theme, as, for example the provision of health centres and water, sanitation and hygiene (WASH) infrastructure. Other activities will serve both household needs and support economic development, such as the construction of roads, electricity supply and schools, thereby serving the ‘*opportunity*’ theme. By centralising investments into RGCs, these should create synergies and results in more effective and efficient service provision. The population from the surrounding villages, however, will benefit only to the extent that they can access and afford transportation to the RGC.

Most people in villages in Sindh suffer from multi-dimensional poverty. While some issues can be alleviated through investments at the town-level (i.e., in Rural Growth Centres (RGCs)), complementary investments into villages are necessary. This grant window will provide comprehensive support to selected villages around RGCs to improve the living conditions locally and in a spatially integrated manner.

Improving the accessibility of essential services, including water, electricity, healthcare, and education, is a key focus in PAIDAR’s efforts to optimize public service delivery. The ultimate goals are to enhance living conditions, improve overall quality of life, and alleviate the financial burden on disadvantaged households that stems from limited access to these services and substandard living conditions.

4. Scope of Required Services

UNIDO aims to identify and select Implementing Partners for identifying potential investment activities, targeting improvements of basic infrastructure in villages within selected districts of Sindh province. The purpose is to provide support for the set-up, and upgrade, and sustenance of all necessary types of community infrastructure within the village to improve access to basic public services thus contributing towards reducing multi-dimensional poverty. Target implementing partners are public, non-governmental and private organisations with relevant experience. Selected applicants will be eligible to receive a grant to finance the implementation of the activities. Technical assistance may be provided depending on the specific proposal and the institutional capacities of selected Implementing Partners. This approach shall be based on a clear theory of change (ToC), taking into account the poverty dynamics in the region. However, the ToC must clearly indicate how the planned activities would

improve basic infrastructure in selected villages.

The grant transfer from PAIDAR can only be used for the establishment or improvement of small-scale infrastructure benefitting the residents of pre-identified villages. Potential investments include, but are not limited to, the rehabilitation or construction of the infrastructure essential to improve:

- Access to safe drinking water
- Access to sanitation
- Access to education
- Access to healthcare
- Access to electricity
- Communal spaces
- Climate-resilience
- Solid waste management
- Access to clean cooking
- Improvement of the public space

4.1 Objective

The objective of the required services is to hire Implementing Partners (public, non-governmental and private organisations) to identify potential investment activities, targeting improvements of basic infrastructure in selected villages within selected districts of Sindh province.

4.2 Purpose

The purpose is to provide support for the set-up, upgrade, and sustain necessary community infrastructure within the selected villages to improve access to basic public services thus contributing towards reducing multi-dimensional poverty of designated districts.

4.3 Expected Results

The expected results is full utilisation of grants for the completion of desired activities resulting in; a) improved access to public services & infrastructure; and b) reduced deprivation and poverty regarding basic human needs; that is expected to be indicated in terms of the following parameters:

- Number of actors reached (by kind of actor)
- Number of actors engaged (by kind of actor)
- Number of drainage systems (a) constructed or (b) upgraded
- Capacity of solar power installed
- Number of educational establishments (a) established or (b) upgraded
- Number of health facilities (a) established or (b) upgraded
- Number of water schemes (a) constructed or (b) upgraded
- Number of people getting access to improved drinking water
- Number of school-aged children enrolled in supported schools
- Number of patients treated in supported health facilities
- Number of villages supported
- Number of new technologies adopted
- Number of institutions established or strengthened
- Number of guidelines adopted by relevant actors

Selected Applicant as an Implementing Partner is expected to provide following services (in collaboration and coordination with UNIDO):

- Focused Group Discussion (FGDs) with the community living in selected villages to identify the needs under above mentioned areas
- Provide an infrastructure delivery plan schedule
- Prepare an infrastructure delivery strategy and
 - Use infrastructure standards to identify existing local deficits in target villages
 - Use infrastructure standards to identify future local deficits in target villages

- Undertake Sustainability Appraisal of infrastructure delivery plan schedule
- Prepare and share risk assessment report of carrying out infrastructure activities in target villages
- Identify other consultation events which contribute to this process
- Improve basic service delivery to achieve greater transparency and accountability
- If shortlisted for an award, a final technical and financial negotiation will be held with UNIDO to finalize the execution strategy and the costed workplan. This negotiation will ensure that all agreed activities and selection of grants are compliant with the conditions of the UNIDO grant manual.
- The final agreed execution strategy and the workplan will become a binding part of the grant contract and the selected implementing partner will deliver the project based on the final application form, agreed execution strategy, and the agreed work plan. The workplan must contain all activities from design, implementation, monitoring, and reporting and financial management and record keeping.
- The grant will further cover activities to make these infrastructure investments beneficial to the communities, such as social mobilization, awareness campaigns and trainings for operation and maintenance.
- Activities, whose main purpose is the provision of economic assets or generation of income, will not be financed. This applies, in particular, to any kind of agriculture and irrigation.

4.4 Budget

- Applicants shall provide co-financing of at least 20% of the total grant award (cash or in-kind);
- Minimum budget of each proposal should be EUR 125,000 (including applicants co-financing);
- The grant support available for each selected proposal of a potential Implementing Partner is a maximum of EUR 500,000;
- Overhead costs including the monitoring and reporting costs may be charged to the grant but must not exceed 10% of the requested amount. A lower cost will make the proposal more competitive.

4.5 Suggested Time Period

All grants must be implemented within a maximum period of up to 2 years; however, progress and delivery will be assessed quarterly against costed work milestones and delivery plans.

5. Deliverables and General Time Schedule

Selected Applicants as Implementing Partners are expected to cover the following deliverables / activities in their proposals and inform UNIDO about the means of verification as well as timelines for their completion.

5.1 Minimum Deliverables

In line with their applications, selected Applicants as Implementing Partner are expected to meet following minimum suggested deliverables in accordance with the size and scope of the grant, however they may further incorporate other activities as per their discretion if needed as long as these are in line with the technical scope of the Call for Proposals. After award of the implementing partner agreement, the selected Implementing Partner shall:

1. Share the grant inception report
2. List of final villages where they will be working from within target districts and selected villages
3. Target district-wise survey / need assessment report to highlight the requirements
4. Target district-wise planned interventions and their implementation methodologies
5. Grant utilization plan / methodology
6. Schedule/Plan to involve relevant district Government offices
7. Prepare and share the mechanism of reporting to UNIDO
 - Activities implementation reports

- Due diligence reports (programmatic and financial)
 - Monthly, quarterly, annual & close-out/final reports
8. Submit the workplan with activities outlined with timeline
 9. Promotional plan for creating awareness and sensitization sessions through boot camps, seminars, hackathons etc.
 10. Plan for marketing & branding of activities
 11. Mechanism for selection of contractors / suppliers (methodology, evaluation criteria, and requirements)
 12. Grievance redressal plan for contractors / suppliers and final beneficiaries
 13. Detailed M&E plan with relevant indicators and outputs
 14. Recording / coverage of activities implementation along with testimonials of final beneficiaries
 15. Communication channel with final beneficiaries and with UNIDO and its frequency
 16. Share with UNIDO the grant impact assessment process / plan
 17. Arrange an end of the project 'learning review' meeting with final beneficiaries
 18. Submit activities completion report along with statement of expenditures (SOE) to reflect actual fund utilization.

6. Reporting

A short quarterly report and a detailed Final report covering areas below will be shared with UNIDO:

- Executive summary
- Introduction
- The objectives of the proposal and scope (any changes to be reported every quarter)
- Results from the intervention covering all the objectives/deliverables stated in the TOR
- Financial report covering details of funds utilization along with supporting documents
- Lessons learned
- Conclusion and recommendations
- Pictures, videos and testimonials by final beneficiaries.

All the reporting under the Grants Agreement shall be provided to UNIDO in 1 electronic copy, consisting of the following electronic files:

- PDF file
- Original work files (MS Word, Power Point, Excel, etc.)
- Moreover, documents to be supported with pictures/video for visibility purposes

The electronic copy can be provided via e-mail, if the nature and size of the files make it possible. Otherwise, the electronic copy should be provided through cloud storage application as per UNIDO's suggestion.

Requested reports should be provided in **English**.

7. Supervision

The applicant selected as Implementing Partner shall designate a single point of contact with the PAIDAR Office based in Karachi for management and liaison during the development stages. The point of contact shall be fluent in English and Urdu. The reporting will follow the requirements stipulated in the Deliverables section mentioned above.

8. Applicant's Personnel

The selected Applicant as Implementing Partner shall assign, for this grant agreement, a minimum of 1 Team Leader/ Expert to work on the deliverables and propose relevant team members (with diversified and relevant expertise & qualification) needed for the implementation of the required services and for communication with UNIDO.

The respective Team Leader/ Expert assigned by the selected Applicant as Implementing Partner must possess the following skills and minimal qualifications:

- An established expertise in working in the community infrastructure sector in Sindh, particularly in rural area
- At least five years of successful progressive working experience in managing projects in relevant field
- A clear understanding of developing sustainable community infrastructure in rural areas
- A demonstrated experience in improving access to basic public services
- University degree in the field of Engineering, Rural Development, Business Management (or similar through experience) with good understanding of technical, financial and managerial aspects of implementation of projects in Sindh
- Excellent command of oral and written English and local language
- Experience of working on similar assignments in above mentioned target districts
- The experts should be based in Sindh

The applicant is expected to provide CVs of the proposed personnel to be made available for the agreement. The applicant should also indicate where the assigned personnel will be based.

The Team Leader assigned as the main responsible for communication with UNIDO shall be available from 8.30 am to 5.30 pm Pakistan Standard Time (PST) during all working days of UNIDO. For emergencies arising while the selected applicant's offices are closed, the selected applicant shall make all necessary efforts to be available through emails and phone.

9. Language Requirements

All communication with UNIDO will be in English language. Contact person assigned to the proposed activities should be fluent in English and local language. Reports and other documents including training materials (if any) should be in English and translated into Urdu / Sindh as per requirement – if needed.

10. Location

The required services should be implemented in the pre-identified villages (See Annex 3 of the call for proposals) of 5 selected districts of Sindh, i.e., **Thatta, Sujawal, Badin, Tharparkar, and Larkana**. Alternatively, applicants may suggest villages in the vicinity (maximum 20km radius) of a dedicated Rural Growth Centre (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta).

The training sites should be planned as convenient for practical training in selected districts and Applicants should propose appropriate venue for training.

11. Payment terms and timelines

Payments will be released in instalments and upon achieving the desired milestones (i.e., deliverables) by the selected applicant as Implementing Partner. The below table reflects a set of milestones that an applicant is expected to achieve for the release of funds upon providing the supporting documents listed thereagainst.

Payments will be payable within 30 days upon receipt and acceptance of deliverable and invoice (electronic version) indicating the number and instalment requested. While the payment schedule allows advance payment, the Implementing Partner will keep the management cost component separate from the grant money to be utilized and ad spending that exceeds the agreed management cost will not be charged to the grant money, accounting of which will be done separately. In case Implementing Partner overspends from the agreed management cost the excess will be the liability of the Implementing Partner.

Sr.#	Deliverables	Required Documents	Release of Payment
1	Signing of Grant Agreement	- Counter-signed Grant Agreement	10%

2	Submission of inception report and other documents.	<ul style="list-style-type: none"> - Inception report covering need assessment, mobilization approach, beneficiary communities (villages) selection, solicitation & selection process of contractors / service providers, evaluation methodology, implementation approach, M&E plan, communication & promotional plan, and workplan - Draft of solicitation documents (for selection of contractors / service providers), with templates and other supporting documents 	20%
3	Utilization of 70% of the funds released up to date	<ul style="list-style-type: none"> - Service contract / agreement with contractors / service providers. - Progress report evidencing the contractors' selection, ongoing implementation of activities and completed activities (if any). - Funds utilization report along with contractors' invoices, receipts and other supporting documents evidencing release of payments 	30%
4	Further utilization of 70% of the funds released up to date	<ul style="list-style-type: none"> - Progress report evidencing the ongoing implementation of activities and completed activities. - Funds utilization report along with contractors' invoices / receipts and other supporting documents evidencing release of payments. 	30%
5	Completion of proposed activities	<ul style="list-style-type: none"> - Final impact assessment and activities completion report along supporting documents. - Funds utilization report along with contractors' invoices / receipts and other supporting documents evidencing release of payments. - Short video of the completed activities with testimonials by final beneficiaries. 	10%

12. Technical proposal

The Technical proposal of applicants shall consist of the following:

1. Comprehensively filled-in Application forms
2. Clearly outline the problem that the proposal is trying to address with a clear evidence-based argument;
3. Identify with reason and evidence the areas or types of activities that will be targeted;
4. A workplan with activities outlined with timeline;
5. A clearly articulated process of soliciting bids from contractors / suppliers with UNIDO methodology, criteria and requirements.

13. Financial proposal

The Financial Proposal of the applicants shall take into account the following:

- The total budgeted cost of the proposed project should be at least EUR 125,000.00;
- It is expected that the applicants provide co-finance of at least 20% of the total grant amount (this can be in cash or in-kind, however, must be auditable and identifiable);
- The applicant must submit no more than one proposal covering all districts where they intend to work
- The grant support available for each selected proposal / project is a maximum of EUR 500,000/-The project proposals with higher co-financing shares may be prioritized.
- The applicant should submit a financial proposal in PKR or Euro currency in format shown under Annex 1 - Financial Proposal Format. The applicant should have an account in the currency in which they provide their financial offer.

Financial proposal should separately mention the grant budget, Implementing Partner's operating cost and the estimated budget for technical assistance.

13.1.1 Financial report covering all the details on the grant funds disbursement to the end beneficiaries

13.1.2 Lessons learned

13.1.3 Conclusion and recommendations

14. Application Procedure

Applicants should refer to the 'Call for Proposal' (CfP) for submission of proposals. The proposal must be signed by an official, legally authorized to enter into contracts / agreements on behalf of the applicant

15. Qualification Criteria

Applicants may be excluded from access to UNIDO funding, pursuant to the UNIDO Policy on Exclusion from Funding, which is available here: <https://www.unido.org/resources-procurement/procurement-opportunities>. Moreover, applicants must not be blacklisted by any government or bi-lateral/multi-lateral financial institution.

Applicants must meet the qualification criteria below to be eligible for funding.

Qualification Criteria	
1	Be registered and have legal status to operate in Pakistan (the copy of relevant registration certificate shall be submitted with the application). And if a foreign entity wishes to participate, must provide consortium agreement with a Pakistani entity designated as lead.
2	The applicant or the lead in a consortium must have national tax number (NTN) or Free Tax Number (FTN) and General Sale Tax Number (GST) at FBR or Sales Tax Number (government entities should provide a no-objection-letter from their superordinate department instead)
3	Duely filled-in and signed UNIDO Statement of Confirmation form
4	The applicant must have never been blacklisted by any government, non-government, private or bi-lateral/multi-lateral financial institution. Moreover, the applicant must not be under any such investigation or litigation related to fraud or improper conduct.
5	The proposed maximum annual grant disbursement must not exceed the annual turnover of the applicant (or budget in case of government entities) as per last audit financial statements. Must be audited by ICAP registered auditing firm or Income Tax return filed last year with FBR which show the annual turnover in tax returns or bank statement (attached copy of audited statement or last year tax return or bank statement). In case of government entities, records of the last three years of audit para made and resolved under public audit must be submitted instead.
6	Acceptance of model Grants Agreement and model General Conditions (Annex 2)
7	Agree to and have the capacity to participate in lesson learning and lesson sharing activities, monitoring and evaluation activities, and sharing of data

16. Evaluation Criteria

16.1 Technical Evaluation (70%)

Proposals must meet the following technical qualification requirements before evaluation:

1. All activities must be conducted in villages in the selected programme districts (Thatta, Sujawal, Badin, Tharparkar and Larkana. Target villages must be selected from the pre-identified long list in Annex 3 of CfP. Alternatively, applicants may suggest villages in the vicinity (maximum 20km radius) of a dedicated Rural Growth Centre (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta).
2. No amount of grant window to be expensed against activities that are outside the thematic scope, e.g., subsistence grants, budget support, business development and income-generation (see additional remarks under “eligible activities”)

Applications shall be submitted in written form. They are appraised to the extent to which they demonstrate strengths (from 1-5 corresponding to very poor, poor, average, strong, very strong and proportionately score each) on the following parameters (All criteria within one category will receive equal weighting. The ratings from all five categories will then be combined using the indicated percentages);

3. Relevance and practicality of proposed solution (20%)

- Clear identification and definition of the type of investments and village improvements that would be financed by the grant

- Clear definition of the problem that the grant applicant is trying to address
- Clear demonstration and explanation of how the activities supported by the grant will address the problem(s) identified
- Clear demonstration how intended outcomes are to be achieved. The theory of change (ToC) is provided and is logical and internally consistent

4. Use of evidence and innovation in the proposal (15%)

- To what extent does the proposal use findings from previous projects, formal evaluations or scientific studies to justify its ToC?
- Is there an innovative approach in the ToC that responds to previous findings?
- Is the proposed ToC to address poverty new to the implementing partner? Is the proposed ToC new to Sindh Province or Pakistan? Has the proposed ToC and the innovative aspects of it been applied elsewhere in or outside Pakistan?
- How relevant is the innovative approach to poverty in rural Sindh in general, i.e., how easily could this approach be applied beyond this particular proposal?

5. Targeting of activities (15%)

- Clear definition of end target beneficiary communities, how will these be selected, and the population that will be benefitted (gender disaggregated)
- Strategy for engaging communities, ensuring equal voice and participation of women
- Must result in sustainable reduction of multi-dimensional poverty for marginalised target beneficiary men and women (clearly segregated numbers)
- Demonstrate the ultimate needs of the final beneficiaries and the lack of alternative resources.
- Complementarity of activities with other governmental and non-governmental projects, in particular related to Sindh People's Housing for Flood Affectees (SPHF)
- Complementarity with public investments in Rural Growth Centres (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta, tbd - Larkana)

6. Contribution to sustainable development (15%)

- How the proposed approach for the construction and upgradation, its targets, ToC and thematic priorities are addressing sustainable development challenges in Sindh
- Clear mapping of the thematic priorities of the proposal against Sustainable Development Goals and solid ToC to achieve SDG targets
- Demonstration of understanding of the specific sustainable development challenges (economic, social and environmental) facing poor people in Sindh and how the proposed approach is fit for addressing these challenges
- Degree to which the grant proposal is targeting or incorporating climate action (adaptation and mitigation) and environmental sustainability into its thematic priorities and targets.

7. Gender equality, women and youth empowerment (15%)

- To what extent does the proposal target the specific needs of women, youth and different gender groups in its activities?

8. Monitoring and evaluation plan with clear milestones and reporting approaches (10%)

- Have a clear monitoring and evaluation plan to measure achievements of outputs and easily measurable outcomes against targets and have an appropriate methodology for forecasting and setting targets
- Have proposed a clear reporting structure and work plan that will allow easy tracking of outputs, activities, and outcomes. The M&E plan should be easily auditable by a third party.

9. Implementation capacity (10%)

- a. Experience of delivering similar or relevant projects or programs in Pakistan (attached copies of work orders/contracts/project report or description with deliverable on signed company letter head)
- b. Capacity of the designated team to deliver the planned activities (CVs to be attached with application)
- c. Clear implementation plan, appropriately resourced, realistic, and practical
- d. Realistic and clearly defined exit strategy including financially sound arrangements for operations and maintenance beyond the duration of the proposed activities.

16.2 Financial Evaluation (30%)

The proposal must meet the following financial requirements in order to be eligible:

- Overhead costs including the monitoring and reporting costs may be charged to the grant but must not exceed 10% of the requested amount.
- No retro-active financing (i.e., grants must not cover activities that have already been started or concluded).
- No double-funding of activities. Double-funding occurs if a grant is paid for an activity that is already financed by another source. In particular, grants must not be used to pay back loans.

The proposal should include a clear strategy on how to avoid double-funding of activities which is clearly prohibited. Double-funding occurs if a grant is paid for an activity that is already financed by another source. In particular, grants must not be used to pay back loans

The following parameters will be used to assess and score the financial proposal:

- e. Reasonable and realistic structure and distribution of costs (including unit costs where applicable)
- f. Size of own contribution
- g. Overhead charges
- h. Quality of systems and procedures for procurement, financial management and reporting

Ranking Methodology

All applications scoring more than 60% as sum of technical and financial will be considered for final award by the committee. Technical criteria will have 70% weight, and the financial criteria will have 30% weight in the scoring. In addition, the projects must score at least Average in every category. Subject to budget limitations, UNIDO may choose to award the proposals with the highest overall score.

ANNEX 1

FINANCIAL PROPOSAL FORMAT

ATTACHED SEPARATELY

ANNEX 2

MODEL IMPLEMENTING AGREEMENT

ATTACHED SEPARATELY

ANNEX 3

LIST OF ELIGIBLE VILLAGES

Grant applicants have to indicate in which villages they plan to invest into community infrastructure improvements. These villages must be selected from the list below. Alternatively, applicants may suggest villages in the vicinity (maximum 20km radius) of a dedicated Rural Growth Centre (Chuhar Jamali – Sujawal, Chachro – Tharparkar, Talhar – Badin, Garho/Ghorabari/Ver – Thatta). No Rural Growth Centre has been identified for Larkana yet.

Thatta

- Uboro Jakhro
- Soomar Jokhio
- Abu Bakar Katiyar
- Soof khaskheli
- Ramzan Hejab
- Ibrahim Panhwar
- Suleman Gambo
- Ibrahim Jatt
- Shaikh soomar
- Obhayo jakhro
- Faqeer Jo Goth
- Haji Khasmiso Khaskheli
- Ismail Agheem
- Hashim sholani
- Natho Ketai
- Dhandhari
- Haji Mohammad Jatt
- Sahib Dino Gaho
- Jhirk city
- Haji Marai
- Haji Arbab dal
- Rajo Nizamani
- Molvi M Arif Palijo
- Tando Hafiz shah
- Haji Abdullah Mirbhar
- Marank Behrani
- Meero Dablo
- Ketu Bunder City
- Arbab Obhayo Babar
- Sabz Ali Brohi

Badin

- Chak No 22
- Chak 01
- Mean wasyao Solangi
- Wadero Saleh samejo
- Badal Chandio
- Ropo Kohli
- Miran Patail Samejo
- Tahir khaskheeli talhar
- Beero Khan Lund
- Chak 58 – Kolhi Parho
- Mithu notkani
- Parto Arisar Talhar
- Muhammad Mureed Bhatti
- Dolat Leghari
- Haji Usman Dars
- Miyan Malook
- Haji Rabdino jat UC Tarai
- Yar Muhammad Bhurgri
- Ghulam Hussain Jamali
- Moro Kohli
- Madina farm
- Chakar Panhwar
- Umar Pusrio
- Dhani bux chandio
- Mullan hassan village
- Chudari Bashir Ahmed @Bagi Bheel
- Haji Khairo Nondhan
- V Makaam
- Chakr 25- Makkah Samejo
- Muhammad Ishque Bhounrio
- Qasim Ahmedani
- Mitho Khan Gopang
- Village Obhayo Panhwar
- Dargha Sharif Ahmed Rajo
- Village Khalifo Hashim
- Haji Din Muhammad

Sujawal

- Amin Jat
- ALLAH JURYO MIRBAHAR
- WARD NO 4 mamoo
Mallah mohallah
- Ahmed Ali Nizamani
- Haji lemon mallah
- Allah Dino Parheri
- Mohammad Yousif Babro
- Mohd Hassan Mendro
- Khamo sand
- Bhudho Talpur
- Haji Allah Dino Jamali
- Qasim Khaskheli
- Muhammad Urs Temro
- Chatto Mallah
- Dad Mohd Soompar
- Suleeman Gurmani
- Haji Khan lashari
- Mian Malook
- Suleman Soho
- Yaqoob Munaro
- Abdullah Ghotto
- Jar Sujawal
- Mevo khan Jamali
- Fateh muhammad
soomro
- Ali Mohammad Kahrai
- Muhammad khan
Palipoto
- ward 1 Jati Town
- Ward 1 Chawan
Mohallah Sujawal
- Muhammad khaskheli
- Ward no 1 high school
Sujawal
- Rawal kandra

Tharparkar

- Chatro Kholi / Kholi Paro
- Giyan Chand Kolhi
- Din Muhammad lund
- New Mori Kolhi Paro
(Land is owned by one
person)
- Abrae
- Ibrahim Samoon
- Khamiso Kaloi
- Mureed Khan Umrani
- Khahi Lund
- Jaan Muhammad
Ahmedani
- Sujji mori Bhittaro
- Khaliq Dino
- Lass
- Jagan Lund
- Mir Ali Nawaz Talpur
- Mir Waqar Colony
- Santoro Farm Kaloi
Tharparkar
- Kharak
- Lalu wanhandani
- Jumoon Khaskheli
- Jam Khan Lund
- Kumhalo
- Shakooraabad
- Modo Lund
- Karim Dino Lanjo
- Younis Babar
- Ahsan Ahmdani (Land is
owned by one person)
- Gyan Paro Kaloi
- Kaloi City
- Khuwaja alladin
- Kathmari
- Haji Hassan Dal
- Kaloi Bypass
- Mohd Siddique Dal
- Arbab Anwer Otaq
- Haji Halo

Larkana

- Ali Bagh Gadehi
- Fateh Mohammed Awan
- Punhal Brohi
- Bahwal Jutt
- Jogi Muhall
- Umar Bhayo
- Lal Bux Bugti(Bugti Baloch)
- Wadi Wahanri
- Dhand
- Imam Bux Merbhar
- Ghazi/Daim Khan Mashori
- Sattar Buriro
- Gohram Khan Magsi
- Yar Mohammed Brohi
-
- Sachy Bux Sangi
- Shaikh Kario
- Mitho Dero
- Daulat Khokhar
- Ahsan Wahan
- Jamal Mirbhar
- G.Hussain Butt
- Waris Dino Machi
- Wasayo Bhutto
- Dara
- Gaji Dero
- Mujawar Lashari
- Maso Dero
- Zangejo
- Wakro
- Gabar Masan
- Syed Bachal Shah
- Bagan Khan Abro
- Chouhar Pur
- Fateh Pur
- Vikya Sangi
- Khairo Dero
- Kodrani
- Kanga
- Qalander Abad
- Karani
- Bangul Dero
- Mahota
- Bhalreji
- Lashari
- Dhamra