**Compiled questions and answers (Q&A) - LRFQ#9186775**

**Q-1-** Could you please kindly share the Questions and Answers document for reference and our better understanding of this project.

**A-1-** Q&A sheet is shared and outlined in this document

**Q-2-** We are non-Sudanese supplier. Could we participate in this bid?

**A-2-** This is a local bidding opportunity which is open for companies that have presence or authorized agent in Sudan.

**Q-3-** Does sample need to be submitted at this stage & what is the deadline for sample submission?

**A-3-** Returnable Sample is mandatory and to be delivered and submitted either to UNICEF office in Wad Madani or Portsudan maximum by 28 Nov 2023.

**Q-4-** We would like to request clarification regarding the submission of UNICEF-specific formats, such as a quotation form or answer sheet. If these templates are required, please provide them to us at your earliest convenience so that we can ensure our proposal adheres to the specified format and procedures.

**A-4-** The “quotation form” is provided as per pagse#3/4/5 under the documents section in the attachment named “LRFQ#9186775-Update.”. There is no specific “answer sheet” for this bid however for bidder to provide response to this bid, you may provide your quotation directly by filling Page#1 & 2 under the documents section in the attachment named “LRFQ#9186775-Update.”

**Q-5-** There are 3 locations given for delivery, so the 5000 kits will be delivered to either of the locations? Or you will split the quantity for each location.

**A-5-** All the quantity will be transported/delivered to one final Delievry Destination “State Ministry of health warehouse - Elobeid” however bidders are optional to provide quotation with three delivery options (UNICEF Warehouse Wad Madani, UNICEF Warehouse Portsudan and State Ministry of health warehouse - Elobeid)

**Q-6-** Please verify if the delivery will be for individual unit products, packaged as kits.

**A-6-** Items to be packaged and delivered as one Kit

**Q-7-** Do you provide exemption of Sudan custom duties and taxes , though we transport the goods in required destinations?

**A-7-** The bid delivery incoterm is (DAP) so no custom exemption will be provided by UNICEF and saucerful bidder expected to perform all duties and entailed costs to provide door to door delivery of the supplies, however, offers should be VAT excluded.

**Q-8-** Could you please provide the detail specification of each item?  It would be better for us to quote, if we could know the material requirement, size, specification, item pictures, and any other information you have. **For example:** -

* line-item No.1 Soap #for personal hygiene 75 gr**, (What the TFM required for the soap?),**
* line-item No.4 Sanitary pads, (**What is the sizes & specification, Are they disposable or reusable?**),
* line-item No.6 Women's Pants, (**What is the fabric component and** Size and GSM of underwear**?**) and
* line-item No.7 Cotton Dress, (**What is the specification, the fabric component, Gender & size (S, M, L, XL?) for this item?**)
* line-item No.9 Empty Carton, (**Is it for packaging the kits’ component? What is the size, color and please specify if there is any logo or visibility message required?)**

**A-8-** Below are some **more specs** provided:

* line-item No.1 Soap #for personal hygiene 75 gr**, Bathing soap, non allergic**
* line-item No.4 Sanitary pads, **Disposable medium to large size.**
* line-item No.6 Women's Pants, **Cotton fabric Medium to large size**
* line-item No.7 Cotton Dress, **Female, M, L, XL**
* line-item No.9 Empty Carton, (**Carton is for the packaging of the kits’ component? What is the size, white color from outside with UNICEF Logo**

**Q-9-** We can't see the technical data sheet and specs. Would it be possible to receive such information?

**A-9-** Answered under Q&A No.8 above

**\*\*Clarification:-** As per the bid documents there are two options for Offer Submission as per following:

1. Electronic submission to be sent by e-mail to [sudansupplybids@unicef.org](mailto:sudansupplybids@unicef.org)
2. Physical submission to be enveloped & delivered to UNICEF offices in Portsudan or Wad Madani