

## Section IV: Draft Contract for Goods\_REV1\_24NOV23

eSourcing reference: RFQ/2023/49169

[Comments and instructions are in square brackets and highlighted in grey, and must be deleted before the document is finalised.]

### Contract for Goods [Contract reference and number]

#### INSTRUMENT OF AGREEMENT

This Contract is made on the [insert] day of [insert month] 20[insert].

#### Between

(1) The United Nations Office for Project Services ("UNOPS"), a subsidiary organ of the United Nations, ("UNOPS"); and

(2) [insert name], a [insert type of company e.g. limited liability] company incorporated under the laws of [insert name of country] and having its registered address at [address], [insert name of city and country] (the "Contractor"), together with UNOPS, the Parties.

#### 1. Scope of the Goods.

1.1. UNOPS intends to retain the Contractor to provide certain Goods and related services regarding [insert summary description of the goods and related services] for the Support to Development of Oncology Services Project in Uzbekistan (Phase II).

1.2. The Contractor has represented to UNOPS that it has the appropriate experience, expertise, licences, and resources to provide the goods on the terms and conditions set forth in this Contract.

1.3. In reliance on the Contractor's representations UNOPS has entered into the Contract.

1.4. The Contract sets out the terms and conditions upon which the Contractor will provide the Goods and related services.

#### 2. Entry into force. Time limits.

2.1. The Contract shall enter into force upon its signature by both Parties.

2.2. The Contractor shall commence the performance of the Contract upon signature by both Parties and shall deliver the Goods by [insert date]. The Contractor shall perform the related Services [choose either (a) "within [insert number of calendar/working days or months] of the commencement of performance" or (b) "no later than [date]"].

2.3. All time limits contained in this Contract shall be deemed to be of the essence in respect of the provision of the Goods and related services.

#### 3. Contract documents.

3.1. The following documents, listed in the order of priority, are deemed to form and be read and construed as part of the Contract, having superseding effect over any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Contract:

3.1.1. The Special Conditions included in Annex 1;

3.1.2. The UNOPS General Conditions of Contract for the provision of Goods and related services included in Annex 2;

3.1.3. This Instrument of Agreement;

3.1.4. UNOPS' solicitation document, reference [insert reference number], dated [insert date], and subsequent amendments and clarifications, not attached hereto but known to and in the possession of both parties, including the Schedule of Requirements, attached hereto as Annex 3;

3.1.5. The Price List included in Annex 4;

3.1.6. The Contractors' bid [reference [insert reference number], dated [insert reference date], as clarified by the agreed minutes of the negotiation meeting [dated [insert meeting date]], both documents not attached hereto but known to and in the possession of both parties.

## **4. Provision of Goods and related Services.**

4.1. The Contractor shall perform the Contract and provide the Goods and related services described in Annex 3 with due diligence and efficiency and in accordance with the Contract.

## **5. Price and payment.**

5.1. In full consideration for the complete and satisfactory performance in accordance with the Contract, UNOPS shall pay the Contractor a fixed contract price of [insert currency and amount in figures and words].

5.2. The price of this Contract is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the Contractor in the performance of the Contract.

5.3. Payments effected by UNOPS to the Contractor shall be deemed neither to relieve the Contractor of its obligations under this Contract nor as acceptance by UNOPS of the Contractor's provision of the Goods and related services.

5.4. UNOPS shall effect payments to the Contractor within thirty (30) calendar days of the date of receipt of the relevant original invoice, subject to the acceptance by UNOPS of the Goods and related services reflected in the said invoice. Payments will be made by UNOPS by transfer to the bank account specified by the Contractor in the "oneUNOPS Supplier Profile" form. UNOPS shall bear the charges imposed by its bank. The Contractor shall bear any other bank charges pertaining to such bank transfer. The original invoice shall be submitted by the Contractor to the address specified in clause 6.1 below.

## 5. Notifications.

6.1. For the purpose of notifications under the Contract, the addresses of UNOPS and the Contractor are as follows:

For UNOPS:

Mr. Brendan Keirnan  
Head of Office, AUMCO-UZB, ECR, UNOPS  
4A Afrosiyob Street, Tashkent, Uzbekistan  
Ref.: Contract for goods # [Insert contract number]  
Phone: [Insert contact number]  
Email: [Insert email address]

For the Contractor:

[Insert name, address, phone, and fax/email]

## 7. Good faith.

7.1. The Parties undertake to act in good faith with respect to each other's rights and obligations under this Contract and to adopt all reasonable measures to ensure the realisation of the objectives of this Contract.

IN WITNESS WHEREOF, the Parties have caused the Contract to be executed by their respective duly authorised representatives as of the date first written above:

SIGNED FOR AND ON BEHALF OF:

UNOPS

The Contractor

\_\_\_\_\_  
Name: MR BRENDAN KEIRNAN  
Title: HEAD OF OFFICE, AUMCO-UZB,  
ECR, UNOPS  
Date: [insert date]

\_\_\_\_\_  
Name: [insert name of authorised signatory of  
The Contractor]  
Title: [insert name in capital blocks]  
[insert title in capital blocks]  
Date: [insert date]

## ANNEX 1: Special Conditions

### Part 1 - Amended Clauses

The clauses within the UNOPS General Conditions of Contract for Goods and related services or the Instrument of Agreement are amended in the following manner. If nothing is stated, then no amended conditions apply.

No.	Clause Number	Amended Clause
1	GCC Article 5  PURCHASE OF GOODS	Article 5 is supplemented by the following:  <b>5.11 Recall</b> If, after delivery, a batch has to be recalled, for whatever reason, the Contractor will inform UNOPS immediately. The Contractor will replace, at its own cost, all items covered by the recall with goods that fully meet the requirements of the Contract, and arrange for the collection or destruction of any defective goods.

### Part 2 - Added Clauses

The following additional clauses are included in the UNOPS General Conditions of Contract for Goods and related services (GCC) or the Instrument of Agreement (IOA) as specified below. If nothing is stated, then no additional conditions apply.

No.	Clause Number	New Clause
2	IOA Article 5.5	UNOPS shall allow partial delivery and partial payments for the delivered goods and associated services under the Contract. <ul style="list-style-type: none"> <li>80% of the amount of each Invoice for the Goods shall be paid on receipt of the Goods as per applicable INCOTERMS.</li> <li>95% of the cost of the Associated Services reflected in each Invoice together with 15% of the cost of the installed Goods shall be paid to the Contractor within 30 days upon issuance by UNOPS of acceptance certificate for the services.</li> <li>The remaining 5% of the cost of the goods and the associated services shall be paid to the Contractor within 30 (thirty) days upon fulfilment of all the obligations under the contract.</li> </ul>
2	IOA Article 5.6	Advance Payment may be allowed for up to USD 500,000 (United States Dollars Five Hundred Thousand only) or 25% (twenty-five percent) of the total Contract Price, whichever is the lesser, against a Bank Guarantee for the full amount of Advance Payment. UNOPS will only accept bank guarantees from banks or other financial institutions with a minimum Long Term Credit Rating of BBB with Standard and Poor's, a minimum Long Term Credit Rating of Baa3 with Moody Investor Services, or a minimum Long Term Credit Rating of BBB- with Fitch Ratings. UNOPS shall deduct the full amount of the advance payment from the Contractor's first interim payment invoice.
3	GCC Article 30	UNOPS has a right to deduct from the contract price, as liquidated damages (for goods and related services), a sum equivalent to 0.1% (zero point one percent) of the total Contract price for each day of delay attributable to the Contractor until actual delivery or performance, up to a maximum deduction of 10% (ten percent) of the total Contract price. Once the maximum is reached, UNOPS may terminate the Contract pursuant to the Conditions of Contract.

## **ANNEX 2: UNOPS General Conditions of Contract for the provision of Goods and related services**

[https://content.unops.org/service-Line-Documents/Procurement/UNOPS-General-Conditions-Goods-and-Services-2017\\_EN.PDF](https://content.unops.org/service-Line-Documents/Procurement/UNOPS-General-Conditions-Goods-and-Services-2017_EN.PDF)

## ANNEX 3: Schedule of Requirements

### 1. Summary of the required goods and services

- 1.1. The list of the required goods includes 1 (one) lot containing 10 items, with quantities and specifications as referred to in Table 1 below. These items will have to be made available at the point of origin under FCA terms (Incoterms 2020) within **180 days** after the receipt of Order (signature of Contract) from UNOPS

Table 1

#	Item Name	Q-ty	UoM	Specifications
1	Computed Tomography Scan System	1	set	The Contractor's bid [reference: Quotation for the Supply, delivery and installation of a Computed Tomography Scanner to the Republican Specialized Scientific and Practical Medical Center of Oncology and Radiology in Tashkent, Uzbekistan, RFQ Ref No: RFQ/2023/49169 for Lot(s)_____(dd.____November 2023)], as clarified through eSourcing portal during the period from _____2023 till _____2023, documents not attached hereto but known to and in the possession of both parties.
2	Automatic mobile contrast injector	1	set	
3	Thermal printer	1	set	
4	Automatic insufflator CO2	1	set	
5	Monitor for the control of vital functions	1	set	
6	Shielding protection	1	set	
7	Negatoscope	1	set	
8	Furniture	1	set	
9	Online UPS for CT-scan machine	1	set	
10	Online UPS for Post-processing Workstation	1	set	

- 1.2. Upon signature of contract with UNOPS for the supply of medical devices, the Contractor shall submit the application form(s) along with the required documents for obtaining Certificate of Registration/ Authorization/ Waiver for the import and use of the medical devices from the health regulatory authorities of the Republic of Uzbekistan (State Center for expertise and standardisation of medicines, medical devices and medical equipment under the Ministry of Health of the Republic of Uzbekistan" (hereinafter referred to as "Uzpharm Control") and Sanitary & Epidemiological Welfare and Public Health Services of the Republic of Uzbekistan (hereinafter referred to as "SES"), and shall apply efforts to obtain the certificate(s) of registration or authorisation(s) or waiver(s) for the import and use of medical devices prior to goods' arrival to the country
- 1.3. Upon readiness of the goods at FCA point(s) of delivery, the Contractor shall then arrange transportation from FCA point(s) to DPU (Incoterms 2020) Tashkent, Uzbekistan. This transportation shall not take more than 30 days (210 days from Order receipt date).
- 1.4. Customs clearance of the shipments shall be the responsibility of the Consignee; however, the Contractor shall provide all the necessary documentation in a timely manner for facilitating the process. Contractor shall be held responsible for any financial loss resulting from failure to comply with this requirement.
- 1.5. After clearance of the goods from Customs by the Consignee, the Contractor shall be responsible for the associated in-country logistics ([i] transportation from customs depot to Contractor's warehouse including unloading; [ii] loading, transportation and unloading to/at the Republican Specialized

Scientific and Practical Medical Center of Oncology and Radiology (further **RSSPMCOR**), located at Shifokorlar Street in Tashkent, Uzbekistan, including adherence to the cold-chain or temperature-control regime(s) required for the storage and transportation of the consumables, where necessary.

- 1.6. Once goods are delivered to the RSSPMCOR, the Contractor shall then arrange for and carry out the related services (installation, assembly, calibration (where necessary), testing and commissioning and end-user training activities) in each hospital in compliance with the requirements of the Section 2 below.
- 1.7. All in-country activities (in-country logistics, distribution, installation, training, etc.) shall be completed within 30 days after goods arrival in Tashkent, Uzbekistan and clearance from Customs by the Consignee.
- 1.8. Whilst delivery from FCA point(s) to DPU Tashkent, Uzbekistan may be carried out in as many shipments as necessary, further deliveries from Tashkent to the final destinations (hospitals) shall be carried out in one shipment per destination or a group of destinations in order to reduce the disruption of the RSSPMCOR operations. Similar to the foregoing, installation, assembly, calibration (where necessary) and end-user training activities shall be carried out in one go.
- 1.9. Storage in Tashkent, delivery and storage at the RSSPMCOR together with associated safety and security arrangements (including adherence to the cold-chain or temperature-control regime(s) required for the storage and transportation of consumables, where necessary) for the goods until their handover to the authorities of the RSSPMCOR shall remain the responsibility of the Contractor. The Contractor therefore shall arrange for and maintain proper insurances for all the in-country storage and transportation activities.
- 1.10. Where applicable, upon signature of contract the Contractor shall provide full pre-installation requirements for the equipment listing all needed requirements (space, electrical, HVAC, structure, fixation, vibration, rigging, etc) along with full installation layout. Whilst execution of the pre-installation works remains the responsibility of the RSSPMCOR, verification and confirmation of the final site readiness shall be the Contractor's responsibility and the Contractor shall do it prior to delivering the equipment to its final destination.
- 1.11. In case the construction works at the RSSPMCOR are not completed on time, UNOPS may instruct the Contractor to delay the shipment or the installation services for the whole or part of the equipment and arrange for a temporary storage for the respective equipment either at origin or in Tashkent (or its vicinity). If UNOPS instructs the Contractor to arrange for such storage, a separate contract for the storage shall be signed between the parties covering the foreseen period of storage at the rate quoted by the Contractor in its original bid for the subject goods and services. The shipment or installation delay at the instruction of UNOPS shall not affect the period of warranty, unless the duration of such delay exceeds 6 months (180 days), in which case the warranty period will be reduced by the number of days equal to the number of days exceeding the six months' (180 days) period.

## **2. Details of Service Requirements**

All post-delivery services will be provided by the Contractor's local representatives, as follows:

Full name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Website address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Phone number: \_\_\_\_\_

### **2.1. Assembly and Calibration**

- For items that require Assembly, Installation and Calibration services, the Contractor shall provide the services adhering to the following requirements:
  - Unpacking & clean-up, assembly (as applicable), installation (including the use of specialised equipment, as applicable), calibration & testing (as applicable), commissioning

and handover activities at each final destination hospital shall be managed and conducted safely in line with [UNOPS work safety rules](#).

- Any consumables necessary for this procedure shall be provided by the Contractor.
- All activities shall be executed according to the applicable Uzbek and international good practice rules.
- Shall be initiated within 7 calendar days after delivery of the equipment to each of the hospitals.
- Shall be carried out by a technician that is adequately qualified (FSE-Field Service Engineer certified by the Manufacturer).

## **2.2. On-Site and On-line User Training Services**

Theoretical and practical training shall be provided in coordination with the relevant stakeholders no later than one (1) week after the goods are calibrated and ready to use. The training shall be provided on-site at locations provided in Section 1.5 above. Minimum number of personnel to be trained, duration of each training, any other details shall be specified by the Contractor upon signature of contract.

- Two types of trainings are required for on-site sessions:
  - User training on the items, so that users can understand and operate the device. This training shall be delivered to hospitals' specialists in Russian language for effective and problem-free use.
  - Service training on the equipment in Russian Language, so that end-users and/or technical personnel can understand how the device should be serviced, providing theoretical knowledge and practical skills necessary for the first level support as well as maintenance of the equipment including:
    - General safety instructions;
    - General instructions for the operation of the equipment;
    - Description of the basic principles of operation of the equipment, its design, installation and commissioning;
    - Knowledge of general and specific rules for preventive maintenance, replacement of spare parts, as well as troubleshooting/breakage.
- The training shall be performed by qualified and authorised personnel;
- All training materials shall be provided in Russian. Translation of the documents into Russian shall be carried out in advance and shall be submitted to UNOPS for review at least 1 month prior to the start of the relevant training.
- A proof of training (certificate) should be provided to the staff that is trained;

Follow-up training activities for any of the above-stated requirements shall be conducted online.

## **2.3. Warranty and After-sales Services**

The Contractor is required to have a local official representative or partner in the country of destination (Uzbekistan) that shall be responsible for after-sales services and warranty. The name of the local official representative or partner, contact person, address, telephone- and fax numbers, e-mail address must be mentioned in the bid.

The Contractor shall submit a digital copy of the warranty certificate in the name of the Beneficiary before the item is shipped and the original together with the item, when shipped. Warranty certificate shall clearly state equipment's serial number, warranty period and contact information of the local agent/representative of the Contractor. The warranty for all the equipment items shall remain valid for 24 months after the Goods have been fully installed and put into service, as certified by UNOPS.

The following conditions shall apply:

- The Contractor will ensure both remote (online) and on-site support, where necessary, for the maintenance of the supplied goods. This support shall be available during normal working hours of the hospital and shall be provided by the manufacturer or its authorised representative, as necessary.
- Within the warranty period, the Contractor or its authorised service centre shall provide after sale service, including maintenance and/or replacement of defective parts/equipment, repair of equipment,

labour for equipment repair and/or parts replacement in the equipment operation site not later than 5 (five) work-days from the date of receipt of phone call, written or E-mail notification from an authorised party. All maintenance shall be free of charge for the recipient institution throughout the warranty period.

- **The warranty shall cover detectors replacement and X-ray tube(s) replacement with no limitation and regardless of the number of exposures.**
- At least 95% uptime (full functioning) in a year, i.e. 347 days out of 365 days, will be guaranteed by the Contractor within the warranty period. In the event that the item supplied has been malfunctioning for more than five percent (5%) of one single year of the warranty period, i.e. more than 18 natural days in one single year, the Contractor shall extend the warranty period for a double (2x) duration of the equipment's downtime. Time required for customs clearance of a replacement part, if any, shall not be counted towards the downtime.

The Contractor may be required to sign a Service Level Agreement (SLA) covering all labour and parts with the recipient institution for eight (8) years following the completion of the warranty period. The annual cost of the SLA shall cover, but not limited to the below:

- Full labour coverage
- Two (2) annual full preventive maintenance
- Unlimited X-ray tubes replacement
- Unlimited spare parts

Annual uptime during the period under SLA shall not be lower than 95% (347 days out of 365 days). If the downtime of the equipment exceeds 5% of the time in a calendar year, the Supplier shall extend the SLA coverage period for a double (2x) duration of the equipment's downtime at no additional cost to the beneficiary. Time required for customs clearance of a replacement part, if any, shall not be counted towards the downtime. UNOPS (on behalf of the beneficiary) reserves the right to negotiate and agree on the SLA terms and conditions including exclusions, if any, prior to award of contract.

#### **2.4. Designs and Drawings**

The Contractor shall provide the pre-installation manual for the CT scanner. Within 30 days after signature of the contract the Contractor shall provide a proof of contract with a licensed organization from the Republic of Uzbekistan for the calculation of radiation protection and within a reasonable period, but not later than 15 days after signature of contract, shall provide all the necessary loaded designs and drawings, including, but not limited to:

- Rigging plan and needed clearances.
- Needed floor channels, ducts, etc.
- Structural load capacity.
- Relevant HVAC requirements.
- Electrical requirements.
- Relevant Fixation requirements.

#### **2.5. General Requirements**

**The following General Requirements are required to be adhered to:**

##### **Manuals**

The Contractor must provide a user manual with each item, in English and Russian Languages. If not included in the user manual, the Contractor must provide a service manual with each item too.

##### **Transport and storage conditions**

- Unless specifically indicated at the technical requirements of the item, the following conditions apply:
- Humidity ranges at least: 30% to 80%, continental.
- Temperature range at least: 15 – 25°C for equipment
- Indicate type of cargo - Normal Goods/Coldchain Goods/Danger goods.

## **Working conditions**

Unless specifically indicated at the technical requirements of the item, the following working conditions apply (were applicable for the specific item):

- For single phase power requirement: 220V  $\pm$  10%, 50 Hz. Connector type F / Schuko (CEE 7/4).
- Humidity range at least: 30% to 80%, continental.
- Temperature range at least: 15 – 25°C.
- For equipment requiring water: Potable water pressure range acceptable at least between 1.2 - 1.8 bar.
- For IT equipment: ICT connector is RJ45, cable of minimum F/UTP 4x2xAWG24, CAT6A and providing 1 Gb/s minimum speed.
- Medical and lab equipment shall be resistant to cleaning and disinfection detergents, if the intended use requires cleaning and disinfection
- All mentioned equipment and software (if applicable) shall be supplied together with all drivers and connection cables foreseen by the design that is to enable its use as part of hardware complexes.

## **New products**

- Contractor shall offer new, unused, most recent or current models and incorporate all recent improvements in design, software and materials unless explicitly agreed by UNOPS. Any outdated, obsolete, second hand or refurbished equipment will not be accepted.
- Contractor shall not offer equipment with recalls or safety alerts notified by international agencies such as the listed by the International Medical Device Regulators Forum (IMDRF)

## **Production date**

- All medical and non-medical equipment items are to be new from the factory, produced in 2023 or 2022. Earlier production dates shall not be acceptable.
- All consumables, reagents, disposables, etc items delivered with the equipment items are to be delivered with a shelf-life and/ or expiration date of at least one year after delivery to UNOPS from Incoterm SPU, unless certain items can not have at least one year shelf-life, which shall be confirmed by the relevant product brochure or confirmation from the manufacturer.

## **3. Pre-shipment, packing, shipping and documentation requirements:**

### **3.1. Schedule of supply, delivery, installation and training activities:**

**Implementation Plan:** Within 14 days after signature of Contract the Contractor shall submit a preliminary implementation plan (schedule) for all the activities. The plan shall be prepared in a table format. As a minimum, the schedule shall articulate the following on shipment-by-shipment basis:

- a) Item details (description, make and model, quantities, etc.)
- b) Production lead time in weeks or an exact date of goods' readiness at the manufacturing facility;
- c) Exact FCA (Incoterms 2020) point of delivery;
- d) Lead time for delivery to FCA;
- e) Expected weight/volume information with numbers and dimensions of packages/crates/cartons;
- f) Details of freight forwarder;
- g) Details of insurance and insurance provider;
- h) Mode of transport;
- i) Delivery route, transshipment points and border crossing points to DPU Tashkent, Uzbekistan;
- j) Expected delivery period and estimated delivery date from FCA point to DPU point;
- k) Delivery plan from Tashkent to each destination;
- l) Plan of installation and training at each destination;
- m) Details of any other important milestones and activities.

The Contractor shall be responsible for a weekly update of the implementation plan and shall keep UNOPS informed of any changes. Contractor shall be held responsible for any financial loss resulting from failure to comply with the timelines specified in the Contract attributable to the Contractor.

### 3.2. Pre-shipment

- Good Manufacturing Practices (GMP) standards as set out by the WHO, where applicable, shall be adhered to, in all respects for manufacturing, packaging and labelling of products.
- The Contractor is required to provide, where applicable, UNOPS with the hazardous property sheet (MSDS or alike) and documents under which the quality assurance was processed in the Manufacturer's country, as shown in Operation and Service Manuals, within 2 weeks after award of contract.
- Photos of the cargo with packing labels shall be provided to UNOPS prior to handover to the freight forwarder.
- Invoices, packing lists, packing labels, BL/WB/AWB shall be submitted to UNOPS for approval before handover to the freight forwarder.

### 3.3. Packing and shipping instructions

Unless not applicable to the ordered products, the following packing and shipping instructions shall be followed:

- a) Ensure appropriate pilfer-proof export packing. All cases/crates must be wrapped inside with heavy-duty plastic-lined paper. Each case/crate/carton must be band strapped and able to withstand tough handling. Skids for truck handling are imperative if the gross weight is more than 30 kg.
- b) Consignment to be marked as per Consignee address shown in Clause 5.1.2 above. Additionally, each case/crate/carton must be marked with the final destination name provided in the Schedule of Requirements, attached hereto as Annex 3. Markings must be done with weatherproof material.
- c) Each case/crate/carton must carry a consecutive number, dimensions, volume and weight (i.e. Case No. X of Y cases, A x B x C cm, E m<sup>3</sup>, D kg). Markings must be done with weatherproof material.
- d) Partial shipment is allowed. Transshipment is allowed.
- e) Each case/crate/carton must carry outside a copy of the packing list describing the contents of the case/crate/carton. Outside case No. 1 a full set of invoices covering the actual delivery shall be attached. It is preferred that the accompanying papers be made out in English and/or Russian languages.
- f) Immediately upon shipment an e-mail must be sent to:
  1. United Nations Office for Project Services (UNOPS)  
AUMCO Uzbekistan Office.  
Address: 4A Afrosiyob Street, Tashkent, Uzbekistan  
Email: \_\_\_\_\_
  2. Consignee: O'zbekiston Respublikasi Sog'liqni saqlash vazirligining «O'zbekiston Respublikasi onkologiya muassasalarini modernizatsiya qilish (II bosqich)» loyihasini amalga oshirish guruhi» Davlat muassasasi.  
Address: 51, Parkent street, Mirzo-Ulugbek District, Tashkent, Uzbekistan.  
Phone: +998 71-268-25-39 (124); E-mail: idb.uzb1021@gmail.com.

Advising: Contract No., Project No., number of boxes/crates, total weight net/gross in kg, total cubic metres, ETD port of shipment, name of vessel, ETA to final destination and including a copy of the invoice & shipping documents.

- g) All non-containerized goods must be shipped below deck, unless otherwise authorised by UNOPS.
- h) Bill of Lading shall be a Through Bill of Lading, when applicable, and always be marked "CLEAN ON BOARD" and "FREIGHT PREPAID". Bill of Lading must carry the following text under Shipper: "ON BEHALF OF UNOPS".
- i) For consumable items, the item must bear the Date of manufacture; and Expiry date.

### 3.4. Documents required

Two sets of shipping documents shall be issued and forwarded immediately upon shipment of goods, to the following addresses:

- **For custom clearance purposes only:** First set of shipping documents must be forwarded to:

Consignee: O'zbekiston Respublikasi Sog'liqni saqlash vazirligining «O'zbekiston Respublikasi onkologiya muassasalarini modernizatsiya qilish (II bosqich)» loyihasini amalga oshirish guruhi» Davlat muassasasi. Address: 51, Parkent street, Mirzo-Ulugbek District, Tashkent, Uzbekistan.

Грузополучатель: O'zbekiston Respublikasi Sog'liqni saqlash vazirligining «O'zbekiston Respublikasi onkologiya muassasalarini modernizatsiya qilish (II bosqich)» loyihasini amalga oshirish guruhi» Davlat muassasasi. Адрес: г. Ташкент, Мирзо-Улугбекский район, ул. Паркент, стр. 51.

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

- a) (Through) Bill of Lading or Waybill in the name of Consignee - 1 original & 2 copies
- b) Shipping Invoice in the name of Consignee - 1 original & 2 certified copies
- c) Packing List - 2 copies
- d) Certificate of Origin - 1 original & 2 copies
- e) Certificate of Registration/ Authorization/ Waiver for the import and use of the medical devices from the health regulatory authorities of the Republic of Uzbekistan (*State Center for expertise and standardisation of medicines, medical devices and medical equipment under the Ministry of Health of the Republic of Uzbekistan*) (hereinafter referred to as "Uzpharm Control") and Sanitary & Epidemiological Welfare and Public Health Services of the Republic of Uzbekistan (hereinafter referred to as "SES") for all the medical devices - 1 original & 2 copies
- f) Certificate of Compliance to Regulation (EU) 2017/745 (MDR) or Directive 93/42/EEC or US FDA approval for all the medical devices - 2 certified copies.

- **For payment purposes only:** Second set of shipping documents must be sent to:

United Nations Office for Project Services (UNOPS)

AUMCO Uzbekistan Office

4A Afrosiyob Street, Tashkent, Uzbekistan

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

- a) (Through) Bill of Lading or Waybill in the name of Consignee - 1 certified copy
- b) Invoice in the name of UNOPS - 1 original & 2 certified copies
- c) Packing List - 2 copies
- d) Certificate of Origin - 1 copy
- e) Certificate of Registration/ Authorization/ Waiver for the import and use of the medical devices from the health regulatory authorities of the Republic of Uzbekistan (*State Center for expertise and standardisation of medicines, medical devices and medical equipment under the Ministry of Health of the Republic of Uzbekistan*) (hereinafter referred to as "Uzpharm Control") and Sanitary & Epidemiological Welfare and Public Health Services of the Republic of Uzbekistan (hereinafter referred to as "SES") for all the medical devices - 1 copy
- f) Pre-loading inspection report (Contractor's report with photos shall be accepted) - 1 original
- g) Signed Delivery Receipt(s) - 1 original

**Important:** Documents must arrive well in advance of goods. The contractor will be held responsible for any financial loss resulting from failure to comply with the above requirements.  
Payment will be effected within thirty (30) days of receipt of the above documents by this office.

## ANNEX 4: Price List

Fixed contract price for provision of goods and related services:

Item No	Item Description	Model / Brand / Manufacturer	Q-ty	A1. Total FCA price (excluding the cost of Related Services):	A2. Total DPU price (excluding the cost of Related Services)	B. Cost of all in-country logistics services	C. Related services	TOTAL PER ITEMS
1	Computed Tomography Scan System		1					
2	Automatic mobile contrast injector		1					
3	Thermal printer		1					
4	Automatic insufflator CO2		1					
5	Monitor for the control of vital functions		1					
6	Shielding protection		1					
7	Negatoscope		1					
8	Furniture		1					
9	Online UPS for CT-scan machine		1					
10	Online UPS for Post-processing Workstation		1					
<b>GRAND TOTAL PRICE</b>								

**Breakdown of costs:**

**A. FCA & DPU prices (excluding the cost of related services)**

LOT No	Item Description	Unit	Qty	A1. FCA prices (excluding the cost of related services)		Price for transportation from FCA point(s) to DPU Tashkent, Uzbekistan		A2. DPU prices (excluding the cost of related services)	
				Unit price at FCA	Total price at FCA	Unit price for transportation from FCA point(s) to DPU Tashkent	Total price for transportation from FCA point(s) to DPU Tashkent	Unit price at DPU, Tashkent	Total price at DPU, Tashkent
(a)	(b)	(c)	(d)	(e)	(f)=(d)*(e)	(g)	(h)=(d)*(g)	(j)=(e)+(g)	(k)=(j)*(d)
1	Computed Tomography Scan System	set	1						
2	Automatic mobile contrast injector	set	1						
3	Thermal printer	set	1						
4	Automatic insufflator CO2	set	1						
5	Monitor for the control of vital functions	set	1						
6	Shielding protection	set	1						
7	Negatoscope	set	1						
8	Furniture	set	1						
9	Online UPS for CT-scan machine	set	1						
10	Online UPS for Post-processing Workstation	set	1						

**B. Price for all in-country logistics services ([i] transportation from customs depot to Supplier's warehouse including unloading; [ii] loading, transportation and unloading to/at final destination**

Item No	Item Description	Unit of measure	Cost of Services (USD)
1	Computed Tomography Scan System	LS	
2	Automatic mobile contrast injector	LS	
3	Thermal printer	LS	
4	Automatic insufflator CO2	LS	
5	Monitor for the control of vital functions	LS	
6	Shielding protection	LS	
7	Negatoscope	LS	
8	Furniture	LS	
9	Online UPS for CT-scan machine	LS	
10	Online UPS for Post-processing Workstation	LS	

**C. Price for related services for items: [i] installation or assembly; [ii] calibration; [iii] testing and commissioning, [iv] end-user training**

Item No	Item Description	Unit	Qty	Price of Related Services	
				Unit price	Total price
(a)	(b)	(c)	(d)	(e)	(f)=(d)*(e)
1	Computed Tomography Scan System	set	1		
2	Automatic mobile contrast injector	set	1		
3	Thermal printer	set	1		
4	Automatic insufflator CO2	set	1		
5	Monitor for the control of vital functions	set	1		
6	Shielding protection	set	1		
7	Negatoscope	set	1		
8	Furniture	set	1		
9	Online UPS for CT-scan machine	set	1		
10	Online UPS for Post-processing Workstation	set	1		

**D. Bidder's Shipment Data**

Item No	Item Description	Country of Origin	FCA point(s) of delivery	Shipment Dimensions (including package)			
				Total Weight (KGS)	Total Volume (CBM)	Containers (if applicable)	
						Q-ty	Size
1	Computed Tomography Scan System						
2	Automatic mobile contrast injector						
3	Thermal printer						
4	Automatic insufflator CO2						
5	Monitor for the control of vital functions						
6	Shielding protection						

7	Negatoscope						
8	Furniture						
9	Online UPS for CT-scan machine						
10	Online UPS for Post-processing Workstation						