

**Annex A: Invitation to bid: No. HCR/RWAKI/SUP/2023/ITB0052**

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| **Calendar of activities** | | | |
| **S. #** | **Action Description** | **Date** | |
| **From** | **To** |
| 1 | Tender available to vendors | 07 November 2023 | 27 November 2023 |
| 3 | Closing date for Requests for clarifications |  | 22 November 2023 |
| 4 | Closing date for submissions |  | 27 November 2023 |
| 5 | Bid Opening and Evaluation | 28 November 2023 | 10 December 2023 |
| 6 | Approval of contract [rwakisup@unhcr.org](mailto:rwakisup@unhcr.org) | 11 December 2023 | 25 December 2023 |
| 7 | Issuance of Contract and Purchase Order | 2 January 2024 | 10 January 2024 |
| 7 | Contract start date |  | 11 January 2024 |

The above dates are tentative and may vary from actual dates.