

**ITC RFQ 2200260236 – On-site interpretation services at the Training on WTO  
Rules in Accession Negotiations, World Trade Organization, Geneva,  
Switzerland, 4-8 December 2023**

**Questions and Answers**

<b>No.</b>	<b>Question</b>	<b>Answer</b>
1	Please confirm that only 2 English<>Russian interpreters will be needed for the five days in full time (6h 45min actual working hours).	No. We are now in need of 2 interpreters Russian into English and vice versa as well as 2 interpreters Arabic into English and vice versa.
2	Do we need to send the interpreters' CVs along with our quotation?	Desirable but not mandatory.
3	Will there be breakout sessions?	It will depend on the WTO who are running the training.
4	Will lunch be provided to the interpreters? (just for us to include it in the per day allowances for interpreters or not)	No lunch provided for the interpreters.
5	Would you reimburse flight tickets, if necessary?	If necessary, yes. However, the award will be based on lowest cost technically compliant offer. I am sure we will have some offers where interpreters are local, so will not include flight tickets.
6	Does day 4th December already start at 9am? Same for 8th December, does it actually end at 17:30h?	The 4 <sup>th</sup> December meeting starts at 9:30 although the interpreters should be there at 9:00 to get set up. The 8 <sup>th</sup> December ends at 17:30.
7	Please confirm that the document attached contains the right schedule for the week.	Yes
8	Will the training be recorded for broadcasting or for internal use? If broadcasted, can you inform us in which media (internet, TV, etc.)	It will be recorded for internal use at the WTO.

# TRAINING ON WTO RULES IN ACCESSION NEGOTIATIONS

4-8 December 2023, Room S3, CWR

TIME	MONDAY – 4 DECEMBER	TUESDAY – 5 DECEMBER	WEDNESDAY – 6 DECEMBER	THURSDAY – 7 DECEMBER	FRIDAY – 8 DECEMBER
9.00-9.30	Badge pick-up and registration	Review of day 1	Review of day 2	Review of day 3	Review of day 4
9.30-11.00	<b>Opening remarks; Training overview, expectations, logistics</b>  <b>WTO Accessions Division and ITC; WTO ITTC</b>	<b>Accession topic: Economic policies: Privatization, State trading, pricing and competition policies US Representative (TBC) EU Representative (TBC) Commentators: Aray Kassabekova</b>	<b>Accession topic: Import regulations - Customs procedures<sup>1</sup></b>  <b>TBC, Market Access Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: TBT</b>  <b>Sajal Mathur, Trade and Environment Division</b>  <b>Commentators: Cecilia Klein; Aray Kassabekova;</b>	<b>Accession topic: State trading enterprises and notification requirements*</b>  <b>Anastasia Smirnova, Accessions Division</b>  <b>Commentators: Cecilia Klein; Aray Kassabekova</b>
11.00-11.15	BREAK	BREAK	BREAK	BREAK	
11.15-12.45	<b>Accession process and documentation</b>  <b>Accessions Division</b>	<b>Accession topic: Import and export regulations - Tariff barriers<sup>2</sup></b>  <b>Simon Neumüller, Market Access Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: Trade Remedies</b>  <b>Sinha Sagnik, Rules Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: SPS</b>  <b>Rolando Alcala, Agriculture and Commodities Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: Transparency*</b> <b>Accessions Division</b>  <b>Commentators: Cecilia Klein; Aray Kassabekova</b>
12.45-14.00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
14.00-15.45	<b>Accession topic: Trading rights Cecilia Klein</b>  <b>Commentator: Aray Kassabekova</b>	<b>Accession topic: Import and export regulations - Non-tariff barriers<sup>3</sup></b>  <b>Simon Neumüller, Market Access Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: Industrial subsidies, free zones and TRIMs Seref Coskun and Vatsal Vasudev, Rules Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Accession topic: TRIPS</b>  <b>Wolf Meier-Ewert, IP Division</b>  <b>Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Global review of the training*</b>
15.45-16.00	BREAK	BREAK	BREAK	BREAK	BREAK
16.00-17.30	<b>Accession topic: Framework for making &amp; enforcing policies Accessions Division Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Roundtable discussion with former accession negotiators Zhanar Aitzhanova (TBC) Cecilia Klein EU representative (TBC) US representative (TBC)</b>	<b>Best practices in the accession Q&amp;A process</b>  <b>Cecilia Klein</b>  <b>Commentators: Aray Kassabekova</b>	<b>Accessions: plurilaterals and joint initiatives</b>  <b>Accessions Division</b>  <b>Commentators: Cecilia Klein; Aray Kassabekova</b>	<b>Evaluation &amp; Feedback</b>  <b>Certificates &amp; Closing (17.00-17.30)</b>

<sup>1</sup> Customs valuation; trade facilitation; rules of origin; pre-shipment inspection.

<sup>2</sup> Ordinary customs duties; other duties and charges; tariff rate quotas; fees and charges for services rendered; application of internal taxes to imports.

<sup>3</sup> Quantitative import restrictions, including prohibitions, quotas and licensing systems; export restrictions.

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\* Should an accession working party meeting be scheduled on this day, attendance of the working party meeting becomes mandatory as part of the training in lieu of the training module.