

OFFICE OF PROCUREMENT SERVICES

RFQ - Request for Quotation No 627946-AMX

SEALED OFFER PROCEDURE

Title	Laboratory Information Management System (LIMS) (3x systems)
Closing Date and Time	2023-11-22 17:00:00
Time Zone	CET, Vienna (Austria)
Note	SEALED TENDER PROCEDURE APPLIES as per Special Instructions to Bidders
Submission of response	Through the IAEA Supplier's Portal (https://suppliers.iaea.org) or to Official-Mail.Tenders@iaea.org or by mail, courier or hand delivery

Acknowledgement of Receipt and requests for clarifications, please send to:

Responsible Contracting Staff **Makai, Ms Aniko**
Email **A.Makai@iaea.org**

Do not send your response (quotation, proposal or bid) to the email of the Responsible Contracting Staff. Failure to comply with this instruction will result in the rejection of your quotation, proposal or bid.

The International Atomic Energy Agency (IAEA) hereby invites suppliers to submit quotations, proposals or bids, as appropriate, for the provision of goods and/or services and/or works, as defined in the attached documentation.

In preparing and submitting your quotation, proposal or bid, you are required to follow the IAEA "General Instructions for Bidders" (also found at <https://www.iaea.org/sites/default/files/iaeaforbidders.pdf>) and "Special Instructions to Bidders" attached.

Please notify the Responsible Contracting Staff mentioned above if any part of this solicitation is missing.

Thank you.

Attachment

Name	Details
GCC GOODS & SERVICES	GCC for Provision of Goods and Services.pdf
Supplier Registration Form	Supplier Registration Form.docx
General Instructions for bidders	General Instruction for Bidders.pdf
Submission checklist and Certification form	Submission checklist and Certification form - to be filled in.docx
Specifications LIMS	Specifications LIMS - REQ127545 128571 - IVC5042 SEY5014.pdf
Special Instructions to Bidders	RFQ 627946 - Special Instructions to Bidders.pdf
Annex 1 LIMS.pdf	Annex 1 LIMS.pdf



WAGRAMERSTRASSE 5,
P.O. BOX 100
1400 VIENNA, AUSTRIA

Commercial Compliance Matrix	Commercial Compliance Matrix.xlsx
Technical Compliance Matrix	Technical Compliance Matrix.xlsx

Requirements

Ship-To **Austria**

Shipping Terms **Free Carrier Supplier's Warehouse**

Item No	Qty	UoM	Goods and/or Services Description
1	1	each	LOT 3 - Laboratory Information Management Systems (LIMS) for Seychelles
2	1	each	LOT 1 - Laboratory Information Management Systems (LIMS) for LANEMA, Ivory Coast
3	1	each	LOT 2 - Laboratory Information Management Systems (LIMS) for LNSP, Ivory Coast

COUNTRY SHIPPING INSTRUCTIONS

✧ END-USER REQUIREMENTS:

- » Voltage for equipment: 220V / 50Hz;
- » Preferred language for manuals and software: French;

✧ FOR IAEA:

- » RSA v1

✧ SHIPPING REQUIREMENTS:

- » Please email or fax copies of invoice & AWB or B/L to the consignee (UN Development Programme) immediately after despatch with a copy to the IAEA.

COUNTRY SHIPPING INSTRUCTIONS

✧ END-USER REQUIREMENTS:

- » Voltage for equipment: 240V / 50Hz;
- » Preferred language for manuals and software: English;

Bidders may quote for one or more LOTs.



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**Please return the below Acknowledgment of Receipt
via E-mail to the IAEA responsible contracting staff indicated in the cover letter,
as soon as possible after receipt of the solicitation**

ACKNOWLEDGMENT OF RECEIPT

SUBJECT LINE OF THE E-MAIL:

[Insert solicitation number as indicated in the cover letter e.g. Request for Quotation No. 12345AB] - Description: [As indicated in the cover letter]

TEXT OF THE EMAIL:

Closing Date and Time: [Insert as indicated in the cover letter]

We have received the above mentioned solicitation and in response we:
[You may copy the appropriate response(s) in the body of the E-mail]

- () Intend to submit a quotation/proposal/bid/response
- () Are unable to submit a quotation/proposal/bid/response due to the following reason(s):
- () Requirements are outside of our normal activities
 - () Present lack of resources to undertake the requested work/services
 - () The requested products are not available at the moment
 - () Insufficient time to prepare an offer
 - () We do not sell directly, but through distributors
 - () We have no after-sales service available in the recipient country
 - () Cannot accept the IAEA General Conditions of Contract and/or Draft Contract
 - () OTHER [please specify details]
-
-
- () even though on this occasion we are unable to submit a quotation/proposal/bid/response as indicated above, we are interested in future IAEA opportunities
- () we are not interested in participating in future IAEA opportunities. Please remove us from your roster

OTHER COMMENTS:

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FROM:

Company name:

Address:

Name of the contact person:

E-mail:

Tel. No.:

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* NOTE TO BIDDERS: In the event of missing documentation/information in the solicitation, please contact the IAEA responsible contracting staff as soon as possible.