

OFFICE OF PROCUREMENT SERVICES

**Request for Quotation No 20105-SB**

Title **Microplate Scintillation and Luminescence Counter**

Close Date **2013-05-13 16:00:00**

Time Zone **CET**

*Please submit your response to:*

Company **IAEA**  
Responsible Contracting Staff **BARNETT, SABINE**  
Email **S.Barnett@iaea.org**  
Phone **+43-1-2600-22378**

**Attachment**

Name	Details
Specifications	15149 - Specifications.pdf

Ship-To **Monaco Cedex, Monaco**

Shipping Terms **Delivered at Place IAEA Monaco**

**Requirements**

Item No	Qty	UoM	Goods and/or Services Description
1	1	each	Microplate Scintillation and Luminescence Counter, in accordance with the attached Specifications

INSTRUCTIONS TO BIDDERS

Submission of quotation: Your quotation must be sent preferably by e-mail to the responsible Procurement Staff indicated in the cover page and must be received no later than the closing date.

Complete work: The quotation shall cover the entire goods/work/services requested. Partial quotations will not be accepted unless clearly indicated.

Language: The quotation must be submitted in the English language.

Payment Terms: The IAEA will not provide any advance payments or payments by letter of credit. The standard terms of payment by the IAEA are net 30 (thirty) days subject to acceptance by the IAEA and receipt of invoice.

Taxes: All prices shall be net of any taxes. If any tax or fee might be applied, this shall be defined separately.

Dangerous Goods: The quotation shall include UN reference numbers for all dangerous goods.

Note for contractors located in the EU: IAEA is an international organization and therefore does not have a VAT or EORI number. IAEA is exempted from VAT in the EU in accordance with EU Directive 2006/112/EC - Article 151 (previously EU VAT Directive 77/388/EEC - Article 15 paragraph 10). Only contractors located in Austria will be paid the applicable VAT (MwSt).

IAEA General Conditions of Contract will apply to any Contract/Purchase Order resulting from this Request for Quotation. These can be downloaded at <http://www.iaea.org/About/Business/iaeatrms.pdf>.

CONTENT OF THE QUOTATION



WAGRAMERSTRASSE 5, P.O. BOX 100  
1400 VIENNA, AUSTRIA  
TEL: (+43-1) 2600-0  
FAX: (+43-1) 2600-7

In the quotation, please respond to the following requirements by number and in the order shown:

1. Provide full contact details for questions regarding your quotation and those to be used on any resulting order or contract: legal name, address, telephone number, fax number, e-mail address, and contact person(s);
2. Indicate your own reference bid number and date of your bid;
3. Indicate the total firm fixed price of your offer (net of taxes);
4. Indicate a firm fixed price for each line item. Applicable discounts should be included in the prices;
5. Include a statement attesting that you are offering the IAEA most favoured customer status: "I certify that the pricing offered does not exceed selling prices to other customers for the same or substantially similar items and/or services for comparable quantities under similar terms and conditions";
6. Indicate the country of origin of goods;
7. Confirm a minimum offer validity of 90 days;
8. Indicate the delivery date, stated in weeks after receipt of order;
9. Confirm acceptance of IAEA payment terms as described above;
10. State if any discount is offered for early payment of invoices;
11. Confirm acceptance of IAEA General Conditions of Contract. IAEA will not accept other conditions;
12. Provide the name, address, and telecommunications numbers for the nearest service representative for warranty, maintenance, and after-sales support;
13. Confirm that the quotation includes, for each item of equipment provided:
  - a. Sets of manuals (in English or other language as specified);
  - b. Essential accessories and supplies to allow immediate operation of equipment;
  - c. Complete set of cables for interconnection of all electronic units;
14. Confirm acceptance of Warranty in accordance with the IAEA General Conditions of Contract (minimum warranty period of twelve (12) months after delivery or 18 months after shipment); and
15. Indicate clearly on your quotation any items that require refrigeration or expedited handling due to their perishable nature or use of short half time isotopes.

#### INFORMATION ABOUT SHIPMENT

In case the requested shipping terms are DAP, please indicate separately the shipment cost in your quotation.

Austrian suppliers with delivery IAEA - Frei Haus shall not provide separate transportation cost.

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