

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

TENDER NOTICE

DATE: 18 October 2023

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950, by the United Nations General Assembly, requests your proposal for the provision of Cleaning & gardening service and Security Services for UNHCR SOMEL Operation as indicated in the Request for Proposal (RFP).

S #	TENDER SUBJECT	CLOSING DATE
1	Request for proposal (RFP) RFP/HCR/ETHDA/2023/001 FOR THE ESTABLISHMENT OF FRAMEWORK AGREEMENT FOR THE PROVISION OF CLEANING AND GRADENING SERVICE	15 NOVEMBER 2023
2	Request for proposal (RFP) RFP/HCR/ETHDA/2023/002 FOR THE ESTABLISHMENT OF FRAMEWORK AGREEMENT FOR THE PROVISION OF SECURITY SERVICE	

Details for tender to be obtained from UNGM website i.e <https://www.ungm.org/> and Or can be obtained through ETHMKSMS@unhcr.org sending a request for the RFP documents.

Working hours from Monday to Thursday from 8:00 to 12:00 and from 14:00 to 17:30.

Friday from 8:00 - 14:00

The tender submission must comply with requirements raised in the tender documents and it must be in computer typed PDF file. Bidders are required to submit their financial and technical documents separately clearly levelling the tender reference number and technical and financial documents separately.

Due to the poor network in the region, manual bidding arrangements are also accepted, dropping the tender documents into the Tender Box at UNHCR Melkadida Sub Office.

