

Bidder Name:

Annex C: Financial Offer Form

Company name:	
Address:	
Company Web Home Page address (if available):	
Name of Authorized Representative:	
Signature of Authorized Representative:	
Name of Contact Person:	
Contact E-mail:	
Contact Phone:	
Validity of Offer:	

RFP Reference : RFP/HCR/ETHDA/2023/002

A	B	C	D	E					F	G	H	I	J	K	L	M	N	
Location	Description of Personnels	# of Personnels	Gross Monthly Salary ETB (all inclusive)	DEDUCTIONS					Income Tax ETB	Pension Fund ETB	Other Deductions ETB	Medical Insurance ETB	Total Deductions ETB (E+F+G+H)	Monthly take home salary per person ETB: (D - I)	Annual Cost of 2 Uniforms and footwears and torchlights, Apportioned Monthly ETB	MANAGEMENT FEE	Total Cost/Month for 1 staff ETB: (J+K+L)	Total Cost/Monthly for ALL staff ETB: (MxN)
SOMEL Melkadida	Guard's Manager	1																
	Supervisors	2																
	Receptionist	2																
	Security Guards	63																
	Total Personnel #	68																

**Notes**

Company's Administrative and Overhead Charges should ideally be provided as a Percentage of the Sub-Total amount for all Employees

Company's Administrative and Overhead Charges should include but not limited to:

- Casual wages to casual/replacement workers backstopping crew members on leave/sick leave, etc.
- Administration award to the best guard/employee of the month/year
- Provision of own consumables/non-consumables: stationery, printing papers, cartridges, photocopiers, communication and IT means, office space and furniture, badges and uniforms to administer and manage the employed personnel successfully.

**VALIDITY OF**

**OFFER:** .....

NAME: .....

SIGNATURE: .....

IN THE CAPACITY OF: .....

DULY AUTHORIZED TO