

TERMS OF REFERENCE

REFURBISHMENT OF 28 HEALTH FACILITIES IN THE BUSOGA REGION

BACKGROUND

In support of the government of Uganda's commitment to end preventable maternal, newborn, child and adolescent deaths, the World Health Organization (WHO) with funding from the Government of the Republic of Korea through Korea International Cooperation Agency (KOICA) is currently implementing a five-year project titled **Health System Strengthening for improving reproductive, maternal, neonatal, child, and adolescent health (RMNCAH) Service Delivery**. This project is being implemented in five districts in the Busoga Region - Bugiri, Mayuge, Iganga, Kamuli and Buyende.

To increase RMNCAH service delivery to the communities, WHO plans to improve the health infrastructure in health facilities (HCIVs and HC IIIs) by refurbishing 28 health facilities. This was based on the findings of a health infrastructure assessment conducted by the Ministry of Health and WHO.

ASSIGNMENT LOCATION AND DURATION

Target districts and health facilities are presented in Table 1. The duration for the assignment is four (4) months. Detailed information can be obtained on Appendix B,C,D,E,and F.

Table 1: Lots for proposals

LOTS	DISTRICT	HEALTH FACILITIES
LOT A	IGANGA	SIX FACILITIES - NAKALAMA HC III, KASAMBIKA HC III, NAWANDALA HC III, BUSOWOBI HC III, BULAMAGI HC III, BUGONO HC IV AND
LOT B	KAMULI	SIX FACILITIES - BUPADHENGU HC III, NANKANDULO HC IV, BULOPA HC III, BALAWOLI HC III, NAMASAGALI HC III AND MBULAMUTI HC III.
LOT C	BUGIRI	FOUR FACILITIES - WAKAWAKA HC III, MAYUGE HC III, NANKOMA HC IV, AND IWEMBA HC III.
LOT D	MAYUGE	SIX FACILITIES - BAITAMBOGWE HC III, BWONDA HC II, WABULUNGU HC III, BUGOTO HC III, KITYERERA HC IV, AND KIGANDALO HC IV
LOT E	BUYENDE	SIX FACILITIES - WANDAGO HC II, IKANDA HC II, IRINGA HC III, IRUNDU HC III, KIDERA HC IV AND BUYENDE HC III

SCOPE



Refurbishing of health facilities based on specified and approved structural recommendations by the MOH and WHO which were based on the relevant national guidelines on infrastructure. MOH, district health leadership and WHO will supervise the works, inspect completed work and issue a Final Completion Certificate.

REQUIREMENTS

The bidders should submit separate technical and financial proposals clearly sealed and marked **“Technical/ Financial proposal for improvement of health infrastructure for Lot X”** based on the lots presented in table 1. Firms are to bid for only one Lot with all facilities in it as bids for more than one Lot will be disqualified.

For each bid, the following information are required:

- a) A detailed technical proposal with documented evidence of similar works completed in the last five years.
- b) A list of key technical staff, their signed Curriculum Vitae (CV) and proof of updated membership status with professional bodies in Uganda (if any).
- c) Detailed description of methodology for carrying out the needed structural works.
- d) Completed instructions for bidding for the LOTS.
- e) A financial proposal in the format of the approved Bill of Quantities including other relevant costs.

EVALUATION METHOD

Quality and Cost Based Selection (QCBS) method will be used. The evaluation process shall follow three stages:

1. **Initial screening** using the following criteria:
 - a. Submission of complete offers as requested in the solicitation documents, including all forms requested (proposal submission form, financial proposal form, confidentiality undertaking, etc.);
 - b. Mandatory documents duly signed by a representative of the bidding supplier;

- c. Validity period conforming to the requirements
- d. Acceptance of WHO's terms and conditions
- e. Eligibility of the supplier to present an offer, i.e. being a for profit organization in the field of construction works, and
- f. Separate technical and financial offers

2. Assessment of the technical proposal (70%) using the following criteria:

- a. Addressing of WHO's requirements and expectations, including relevant certifications and previous work with government, WHO, other international organizations and/or major institutions in building and construction works
- b. Quality of the overall proposal with components of service clearly described, appropriate and feasible
- c. Appropriateness of the proposed approach with implementation steps and milestones being clearly described, appropriate and feasible
- d. Quality of the technical solution proposed
- e. Managing and staffing of the project with designation of dedicated and experienced project manager of an adequate level of qualification, experience and full professional working proficiency/native or bilingual proficiency in English, and clear outlining of the roles and responsibilities of project staff in the technical proposal
- f. Experience of the firm in carrying out related project
- g. Qualifications and competence of the personnel proposed for the assignment, and
- h. Proposed timeframe for the project

Each of the abovementioned criteria will be evaluated as Excellent, Good, Satisfactory, Poor, Very Poor and No submission. A minimum of 50 points will be required to pass the technical evaluation of 70 technical weighting.

3. Assessment of the financial proposal (30%) based on the report of the technical review.

PAYMENT TERMS

Payment to the Supplier shall be in two instalments as indicated below:

- i. 1st instalment of 50% upon approval of submitted designs by MOH and WHO.
- ii. 2nd instalment of 50% upon approval and acceptance of construction works by MOH and WHO.

BID SUBMISSION

Bidders shall upload their proposals via **UNGM**, through the “**RFP documents**” tab.

The technical proposal and related attachments should be attached in the “Technical envelope” placeholder.

The financial proposal and related attachments should be attached in the “Financial envelope” placeholder.