



Terms of Reference (TOR)

Project Title	<u>Rehabilitation of three water pumping stations in Jableh district in Lattakia governorate</u>
Purpose	People affected by earthquake in areas in Jableh district in Latakia governorate are ensured with equitable access to sufficient quantity of water. The intervention will benefit at least 29,000 individuals in 12 villages in Jableh district, 65% of them are women and children.
Location	Lattakia governorate, jableh district (three water pumping stations: Ein Sharqia PS, Harf Matwar PS, and Al Mnezzlah PS)
Duration (intended)	4 calendar months
Start Date (planned)	October 2023
TOR #	
Reporting to	WASH Section

Section	WASH																						
Definitions, Acronyms, and Abbreviations	<p>The UNICEF: United Nations Children’s Fund Syria Country Office</p> <p>SCO: Syria Country Office</p> <p>TFO: Tartous Field Office</p> <p>The Establishment: Lattakia Water Establishment (LWE)</p> <p>The Contractor: is a successful bidder that provides services terms specified in this TOR</p>																						
Overall Project Objective	<ul style="list-style-type: none">Support operational maintenance and renovation of existing water pumping stations to prevent further collapse in water system in Lattakia Governorate.Population affected in 12 villages in Jableh district in Latakia governorate are ensured with equitable access to sufficient quantity of water. The intervention will benefit at least 29,000 individuals in Jableh district in Lattakia governorate, 70% of them are women and children. (Details hereunder), <table><tr><th>Governorate</th><th>District</th><th>Sub District</th><th>Water pumping station</th><th>Benefited community/villages</th><th>Number of beneficiaries</th></tr><tr><td rowspan="3">Lattakia</td><td>Jableh</td><td>Ein Elshaqiyeh</td><td>Ein Elshaqiyeh</td><td>Ein Sharqia – Falsqo - Zama – Harf Matwar – Rehant Matwar)</td><td>17,000</td></tr><tr><td>Jableh</td><td>Ein Elshaqiyeh</td><td>Herf Mtur</td><td>Halabko – Helt Aara – Qern Hleah – Bterias – Al Amood – Farshat</td><td>10,000</td></tr><tr><td>Jableh</td><td>Beit Yashout</td><td>Al Mnezzlah PS</td><td>Al Mnezzlah village.</td><td>2,000</td></tr></table>	Governorate	District	Sub District	Water pumping station	Benefited community/villages	Number of beneficiaries	Lattakia	Jableh	Ein Elshaqiyeh	Ein Elshaqiyeh	Ein Sharqia – Falsqo - Zama – Harf Matwar – Rehant Matwar)	17,000	Jableh	Ein Elshaqiyeh	Herf Mtur	Halabko – Helt Aara – Qern Hleah – Bterias – Al Amood – Farshat	10,000	Jableh	Beit Yashout	Al Mnezzlah PS	Al Mnezzlah village.	2,000
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Background	<p>The Syrian crisis is now in its twelfth year. Civilians continue to bear the brunt of a conflict marked by many sufferings and destruction. More than 13.4 million people require humanitarian assistance. The crisis has severely affected water and sewage infrastructures.</p> <ul style="list-style-type: none">The deteriorated water services are affecting people’s life, livelihood. In spite of the support provided by UNICEF and other WASH sector partners to repair the water infrastructures, the need is huge, and more support is required to provide safe and sustainable water services for the population .UNICEF WASH section decided to engage in restoration and repair of water pumping stations in Lattakia Governorate.as people are suffering from water shortage and the governorate was amongst the most affected areas by earthquake in Syria. And the water services were affected and exposed to damages.																						

	<ul style="list-style-type: none"> The General Establishment of Drinking Water of Lattakia has prepared a project for implementing rehabilitation for three water pumping stations in Jableh in Lattakia and approached UNICEF to support in this regard since the establishment doesn't have the financial capacity to implement the rehabilitation works The selected project is considered one of the most pivotal and effective projects in Lattakia governorate. the project consists of a succession of 7 pumping stations starting from Al-Sin spring and ending, the water of Al-Sin spring is the only available water source to the villagers in this sector, and there are no boreholes in the area due to the great depths of water in the mountainous areas and the very high costs of borehole drilling (there is no economic feasibility). 4 out of the 7 pumping stations will be rehabilitated by one of the WASH sectors partners. However, the project will not give the project will not produce the desired result unless all stations are rehabilitated. Thus, UNICEF decided to intervene in the other three water pumping stations. the pumps in the other three stations are very old, more than 25 years old, and they are exposed to many malfunctions, which necessitates many repairs and maintenance that are completely useless. In addition, the flowrate of these pumps decreased by more than half, because they suffer from cavitation and constant water leakage, and they became ineffective and did not perform the required purpose. Latakia Water establishment has connected permanent electricity 24/24 without any benefit due to frequent breakdowns and stopping pumping for very long periods moreover, the earthquake that hit Lattakia on 6th of February caused many damages, in the above-mentioned pumping stations and led to the collapse of some electricity towers in the area and the disconnection of cables, which caused to burn some transformers while pumping water. As a result, some pumps went out of service due to malfunctions of the electrical motors, which caused a decrease in the water supply to the people. The largest percentage of the population in rural Jableh are farmers and suffer from difficult living and economic conditions. The prolonged water shortage affected them negatively as they have been forced to secure water through water trucking at high costs which they can not financially afford. <p>Thus, and As an emergency response to the situation of water services in the three water pumping stations in Jableh and based on the findings of UNICEF assessment, UNICEF approved the ministry of water resources request to support the three-pumping stations of Jableh through funding the rehabilitation (provision and installation of electrical and mechanical equipment) of the stations, to secure safe and sustainable drinking water services for 29,000 persons in Jableh district.</p>								
Specific objectives	<ul style="list-style-type: none"> Ensuring the sustainability of water supply to 12 villages in Jable district. Population in the targeted areas will have access to reliable, equitable & sustainable drinking water services. Improve the living environment for the people and mitigate the risk of public health related to waterborne diseases in the community. 								
Scope of works	<p>The services of contractor will be procured through UNICEF competitive bidding procedure and the selected contractor will be responsible for the implementation of works as per specifications and agreed rates for each item of works. The rehabilitation of the three water pumping stations (Ein Elshaqiyeh , Herf Mtur, Al Mnezzah) will include the main following components:</p> <ul style="list-style-type: none"> Provision and installation of mechanical and electrical equipment for the three pumping stations such as (150 KVA genset, 5 horizontal pumps, electrical panels, cables, valves, all required accessories and required equipment specified in the BoQ and technical specifications) Minor Civil works (minor rehabilitation for the pumping station, pumps base, installing of lightning with all required works specified in the BoQ and technical specifications). <p>In line with General Terms and Conditions and BoQ attached</p> <p>Notes:</p> <ul style="list-style-type: none"> The contractor should be aware of the general conditions usually applied for this kind of works according to the prevailing industry standards & Lattakia Water establishment standards. The contractor should work according to UNICEF supervisor instructions. 								
Deliverables	<table border="1"> <thead> <tr> <th>Item</th><th>Deliverable(s)</th></tr> </thead> <tbody> <tr> <td>1</td><td>Provision and installation of Electrical and mechanical equipment of Al Mnezzah water pumping station</td></tr> <tr> <td>2</td><td>Provision and installation of Electrical and mechanical equipment of Herf Mtur water pumping station</td></tr> <tr> <td>3</td><td>Provision and installation of Electrical and mechanical equipment of Ein Elshaqiyeh water pumping station</td></tr> </tbody> </table>	Item	Deliverable(s)	1	Provision and installation of Electrical and mechanical equipment of Al Mnezzah water pumping station	2	Provision and installation of Electrical and mechanical equipment of Herf Mtur water pumping station	3	Provision and installation of Electrical and mechanical equipment of Ein Elshaqiyeh water pumping station
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Performance Indicators	<ul style="list-style-type: none"> Completion of installation of electrical & mechanical equipment of the three water pumping stations and the finishing works as per, specifications and BoQs items. Success of all performance tests. Total quantities of all items included in BOQ are provided and installed according to the technical specifications. 								

	UNICEF worldwide has been taking actions to reduce their environmental footprint. UNICEF remains committed to increase its contribution to environmental sustainability
Insurances & guarantees	It is the responsibility of the contractor to ensure that all insurances, securities, and guarantees are extended to cover the entire contract period, as per national rules, laws, regulations, and UNICEF contract conditions. Reference to articles and General Terms and Conditions (attached to the tender/bid documents).
Implementation and Responsibilities	<p>Implementation process:</p> <ul style="list-style-type: none"> - In /48/ hours after receiving the notification, UNICEF/WASH will coordinate with partners on the ground and notify the contractor to start the works. - Contractor shall mobilize and procure resources within two weeks to commence works at site after receiving notification from UNICEF. - Provision and installation of the work components as per the BOQs and the specifications. - Conduct all needed tests for the implementation works and get approval from UNICEF. - Contractor shall procure the needed materials, arrange equipment, and provide the needed financial supportive documents. UNICEF WASH Officer/ water authority's supervision committee will verify the quality of the materials. - Upon finalizing the works on site UNICEF site representative will send the report for approval with endorsing technical report and supportive financial documents to UNICEF to proceed with the payment. - The UNICEF supervision representative has the right to request the replacement of the subcontractor or contractor's site engineer in the event that he/she is not qualified or does not adhere to the supervision representative's directions. <p>The responsibilities:</p> <p>Contractor responsibilities:</p> <ul style="list-style-type: none"> - The contractor shall provide a qualified engineer to supervise the works on the ground, who must be physically present during all the implementation phases. - The contractor shall procure the needed materials, equipment and accessories required for the project. - The contractor will notify UNICEF so that quality of materials can be verified before proceeding with the work. - The contractor shall notify UNICEF immediately in case any problem arises so that UNICEF can provide technical guidance. - The contractor shall provide UNICEF with the needed reporting documents as specified below. - The contractor shall provide the needed financial supportive documents. - UNICEF Technical Team and contractors' engineers shall ensure the implementation according to the applied General and special technical conditions by supervising the works on the sites according to the internally followed framework. - The contractor shall conduct according to UNICEF technical team, all tests stipulated in the project conditions and specifications on his account. - The contractor shall provide on his account all needed services for the project during the Rehabilitation period (water, Pumps, electricity, ...etc.) - The Contractor shall inspect the site prior to commencing works to determine the specifics of works required as described in the contract, and throughout the implementation of constructed work. Prior approval required from UNICEF any issues will be agreed on change in agreed works. - The Contractor will ensure all site works are undertaken in a manner to ensure the safety of community. - <u>Contractor is responsible for transporting the supervision team from and to the project at his cost on a daily basis and whenever needed and based on works process.</u> This cost is covered by the cost of items of the BoQ. - it is the responsibility of the contractor to repair any defect or damage caused during the installation of the new equipment - the contractor to provide a profile drawing/ as built drawing for all implemented activities including all the details <p>UNICEF responsibilities:</p> <ul style="list-style-type: none"> - UNICEF is responsible for providing technical support if needed in addition to monitoring the implementation progress. - UNICEF provides the contractor with the location of the installations (obtained from the Lattakia Water Establishment) - UNICEF Technical Team will verify the quality of the materials and the implemented and endorsing technical report. - UNICEF Technical Team will supervise all performance and quality testing and endorsing technical report. <p>LWE (Lattakia Water Establishment) responsibilities:</p> <ul style="list-style-type: none"> - Hand over the project site with the presence of UNICEF team. - Monitor and supervise all project steps. - Attend materials tests. - Sign the project completion certificate. - Participate in solving the arising technical problem and agree/endorse the solutions.
Quality Control and Quality Assurance	<p>The quality assurance and quality control process has been divided into major activities carried out during assessment/investigation, implementation, and preparation of as built drawing/layout maps etc.</p> <p>1- Assessment/Investigation Stage: UNICEF/ DWE team performed investigations for the identification/confirmation of proposed works per station, and prepared BOQs & technical specifications</p> <p>2- Implementation Stage:</p>

	<p>Electrical and mechanical equipment installation in three water pumping stations in Jableh district in Lattakia governorate as stated in the technical specifications and BOQs including mechanical, electrical, civil, and supply works.</p> <p>3- As built Drawings and Layout Maps:</p> <ul style="list-style-type: none"> Prepare and submit the project equipment technical brochures, which are needed for proper operation.
Timing / Duration	<p>The total duration of the contract is 10 months from the date of signing the contract with 04 months of the implementation period and 6 months of the defect's liability period. The contractor will be responsible for repair/rectification and replacement/repair of any segment of rehabilitated works developing any fault during the defect liability period at his/her own cost.</p> <ul style="list-style-type: none"> Start Date: Upon the signature of the contract (TBC). Completion Date: 4 Calendar Months starting from the date of signing the contract. The work execution plan should be attached. Defects Liability Period: 6 Calendar Months from the substantial completion date; and if the completion date is not met, the defects liability period is extended by the number of days the intended completion date is exceeded.
Reporting requirements	<p>Site Records & Reporting Requirements:</p> <p>Site Records:</p> <p>Contractor will maintain all site records concerning performance of works, progress, site correspondence, material submittals and approvals, testing and quality assurance records, presence of site staff, minutes of site meetings, site diary and records of health and safety related incidents.</p> <p>Daily Site Meetings:</p> <p>Site progress review meeting will be held on daily basis and attend by UNICEF assigned site Engineer, WASH Focal Person and preferably Lattakia Water Establishment focal persons and contractor. All matters effecting schedule, cost or quality of the works shall be discussed and resolved during these meetings. The minutes of these meetings shall be recorded and shared by the Contractor for follow up actions.</p> <p>Weekly Progress Report:</p> <p>A report summarizing all elements shall be submitted by the Contractor on weekly basis to UNICEF WASH section Focal Point based in Tartous .</p> <p>Bi-Weekly Progress Report:</p> <p>UNICEF WASH Section focal person in Tartous will submit Bi-Weekly Progress report to Chief of WASH Section and Focal Person in WASH Section in UNICEF country office.</p> <p>Contents of Progress Report:</p> <p>Progress shall include specific information related to type and location of activities/works completed during reporting period, challenges encountered, reporting action taken against problems/issues identified in previous report, quality of executed works, reports of the conducted quality tests, meetings held, and issues discussed, and recommendation related to way forward to improve quality and progress. This above-mentioned list of report contents is indicative. Report may require including additional information as the situation evolves.</p> <p>Project Completion Report:</p> <p>A final report summarizing the project implementation details and including as-built drawings, and photos of the main parts of the project, the project correspondence, records, warranties, operating and maintenance manuals etc. shall be submitted upon handing over of works to the UNICEF.</p>
Measurements, acceptance, and evaluation of works	<p>This is measure and pay form of contract. The completed works will be measured and evaluated based on total works completed multiplied by unit rate of respective items of works in BOQ.</p> <p>Works completed according to the design and specifications, inspected, and approved by UNICEF will be considered for the evaluation of payment. No defective, incomplete, and unapproved item of works shall be considered for evaluation and payment.</p>
Performance Security Bond (Unconditional Bank Guarantee)	<p>Performance Security Bond (Unconditional Bank Guarantee) is held by the UNICEF as an assurance against fulfillment of the supplier's/ contractor's obligations that covers the contract implementation period.</p> <p>Performance Security is set at 10% of the value of the contract and in the currency of the contract. This bond is to be issued in form of "Unconditional Bank Guarantee" using the standard UNICFE template as Annex C1 by Contractor's bank as stated in the contract document covering the entire execution duration until the Substantial Completion of the Works.</p> <p>The original Unconditional Bank Guarantee to be submitted to UNICEF within 10 calendar days from contract award date.</p>

	Upon issuance of Substantial Completion Certificate and provision of DLP guarantee, UNICEF will release the Performance Guarantee/Bond to the Contractor within 30 days. Note: contractor is to submit DLP guarantee as detailed under section " Defects Liability Period ".												
Invoices and Payments schedule	<p>UNICEF will make payments as by the terms and payment schedule in the TOR and tender/bid documents and as agreed in the signed contract. however final invoice payment is conditioned to provision of DLP guarantee. UNICEF shall certify and approve the respective invoices for payments by UNICEF. The payment schedule shall be as per the completed project deliverables as per the tender/bid documents and signed contract.</p> <p>Payment Schedule:</p> <table><tr><th>deliverables</th><th>Date</th><th>Value</th></tr><tr><td>(Deliverable 1) As detailed above under paragraph "Deliverables"</td><td>due 30 days form contract sign date</td><td>(25 % of contract value)</td></tr><tr><td>(Deliverable 2) As detailed above under paragraph "Deliverables"</td><td>due 60 days form contract sign date</td><td>(25 % of contract value)</td></tr><tr><td>(Deliverable 3) * As detailed above under paragraph "Deliverables"</td><td>due 120 days form contract sign date</td><td>(50 % of contract value)</td></tr></table> <p>*Final deliverable; operating the three rehabilitated water pumping stations according to the Standard Technical Specification. And signing the Substantial Completion Certificate and Handing Over the project</p>	deliverables	Date	Value	(Deliverable 1) As detailed above under paragraph "Deliverables"	due 30 days form contract sign date	(25 % of contract value)	(Deliverable 2) As detailed above under paragraph "Deliverables"	due 60 days form contract sign date	(25 % of contract value)	(Deliverable 3) * As detailed above under paragraph "Deliverables"	due 120 days form contract sign date	(50 % of contract value)
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(Deliverable 3) * As detailed above under paragraph "Deliverables"	due 120 days form contract sign date	(50 % of contract value)											
Liquidated Damages	If the Contractor fails to complete the works in accordance with the dates stipulated in “Time for Completion”, UNICEF shall have the right to deduct from final payment due to the Contractor the number of one-tenth of one percent (0.1 %) of the Contract Price per day of delay up to a maximum of ten percent (10%) of the Contract Price. These liquidated damages shall not relieve the Contractor of his obligations or responsibilities that he may have under the Contract.												
Substantial Completion Certificate and Handing Over	The “Substantial Completion Certificate” is issued to the contractor upon completion of all works to the satisfaction of UNICEF. The project will be handed over officially to the client/end-user after the issuance of the “Substantial Completion Certificate”.												
Defects Liability Period	The duration of the Defects Liability Period for the project is 6 months , starting from the date of issuance of the “Substantial Completion Certificate”. The contractor is responsible for the rectification/repair of all defects, either listed down as punch list items during inspection for Substantial Completion or appearing during the use of the facility during the Defects Liability Period. Upon issuance of substantial completion certificate, the contractor should submit unconditional bank guarantee with 10% of contract value to UNICEF, which will be released by UNICEF upon issuance of “Final Completion Certificate” at the end of the Defects Liability Period.												
Final Completion Certificate and release of unconditional bank guarantee	The “Final Completion Certificate” will be issued after the end of the defined Defects Liability Period as in the TOR, tender/bid documents, and the signed contract, upon the rectification of all defects by the contractor, identified/noticed during the liability period, to the satisfaction, verification, and acceptance by UNICEF. The “Final Completion Certificate” is released within 30 days of the issuance of the “Final Completion Certificate” by UNICEF												
Mandatory qualification requirements and appertaining documents	Following are the mandatory qualification requirements and documents: 1- Documents: <ul style="list-style-type: none">▪ Clear copy of the bidder national ID.▪ Valid Non-convict notice.▪ The contractor should be registered with the contractor’s syndicate and should provide an original or endorsed copy of the registration document showing his classification according to the syndicate legislations.▪ The contractor should be registered in the chamber of commerce in his Governorate. The registration document should be provided.▪ Statement from the bidder declaring that he is fully aware of the TOR details and agree on it.▪ Financial offer with clear prices for each item as shown in the attached documents (BOQs). All materials should be Duty Paid items fully delivered into the project location under the full management of the contractor who bears all relevant cost including, but not limited to customs and freight, making sure all project materials are on project site												

	<ul style="list-style-type: none">▪ The contractor should provide a detailed statement of health and safety procedures to be implemented on site and person responsible for Health and Safety arrangements on site.▪ The contractor shall submit a detailed account of the QC and Quality Assurance (QA) regime that he plans to implement on the project including all related site procedures. <p>2- Qualification requirements:</p> <ul style="list-style-type: none">▪ The bidder should have at least 5 years of relevant experience in the business of provision and installation of electrical and mechanical equipment especially for the operation of pumps and motors.▪ The contractor should submit with the offer an official registration letter in Syria. The bidder should prove that he/she has the required staff for this work. A list of the staff (numbers and qualifications should be attached). <table><tr><th>Qualification requirements</th><th>Appertaining documents to provide</th></tr><tr><td>Proven experience of 5 years of relevant experience</td><td>Bidder National ID</td></tr><tr><td>Official registration letter in Syria</td><td>Valid Non-convict notice</td></tr><tr><td>Project staff proposed and their competencies</td><td>Chamber of commerce registration letter</td></tr><tr><td></td><td>Declaration of ToR approval</td></tr><tr><td></td><td>Financial offer as per BoQ items</td></tr><tr><td></td><td>H&S Plan</td></tr><tr><td></td><td>QC & QA plan</td></tr></table> <p>The above-listed requirements are to be met and proven by the appertaining documents. If not, the offer will be disqualified and not considered for further evaluation!</p>	Qualification requirements	Appertaining documents to provide	Proven experience of 5 years of relevant experience	Bidder National ID	Official registration letter in Syria	Valid Non-convict notice	Project staff proposed and their competencies	Chamber of commerce registration letter		Declaration of ToR approval		Financial offer as per BoQ items		H&S Plan		QC & QA plan
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Technical Evaluation Criteria	<p>The overall evaluation is 70% for the technical and 30% for the financial offer.</p> <table><tr><th>Evaluation Criteria</th><th>Max. Points</th><th>Documents needed to be provided by the contractor</th></tr><tr><td>Technical Evaluation</td><td></td><td></td></tr><tr><td>Technical capacity: a. Project personnel proposed and their competencies b. Key equipment</td><td>10</td><td><p>Provide number of qualified staff to be assigned for this project.</p><p>Staff needed for this project (minimum requirements) with Curriculum vitae (CV):</p><ul style="list-style-type: none">▪ Project manager (2 points)▪ Site Engineer with experience of 5 years in similar works field. (2points)▪ 30 Workers (assistants, laborers, administration, etc...) (3 points)<p>Equipment and capacity proof: (indicating if these are owned or leased)</p><ul style="list-style-type: none">▪ Equipment (owned or rental) and capacity proof: List of equipment, tools, and materials List of vehicles available (indicating if these are owned or leased). The bidder should state the location of provided machines and equipment (3 POINTS)</td></tr><tr><td>Methodology</td><td>4</td><td><ul style="list-style-type: none">▪ Method statement (2points) Describing the bidder’s approach to the project A detailed method statement describing the bidder’s approach to the project i.e., site arrangement, tests and inspections methodology, coordination between different work activities on site and counterparts and govt offices to avoid delays.▪ Quality assurance system and Quality control (2 points) The bidder shall submit a detailed account of the Quality Control (QC) and Quality Assurance (QA) regime that he plans to implement on the project, including details of all related site procedures such as material submittals and testing requirements</td></tr><tr><td>Organizational management</td><td>4</td><td><ul style="list-style-type: none">▪ Organization structure, Registration with Institutions (2 points)▪ Total volume of works performed over the last 3 (three) years. (2point)</td></tr></table>	Evaluation Criteria	Max. Points	Documents needed to be provided by the contractor	Technical Evaluation			Technical capacity: a. Project personnel proposed and their competencies b. Key equipment	10	<p>Provide number of qualified staff to be assigned for this project.</p> <p>Staff needed for this project (minimum requirements) with Curriculum vitae (CV):</p> <ul style="list-style-type: none">▪ Project manager (2 points)▪ Site Engineer with experience of 5 years in similar works field. (2points)▪ 30 Workers (assistants, laborers, administration, etc...) (3 points) <p>Equipment and capacity proof: (indicating if these are owned or leased)</p> <ul style="list-style-type: none">▪ Equipment (owned or rental) and capacity proof: List of equipment, tools, and materials List of vehicles available (indicating if these are owned or leased). The bidder should state the location of provided machines and equipment (3 POINTS)	Methodology	4	<ul style="list-style-type: none">▪ Method statement (2points) Describing the bidder’s approach to the project A detailed method statement describing the bidder’s approach to the project i.e., site arrangement, tests and inspections methodology, coordination between different work activities on site and counterparts and govt offices to avoid delays.▪ Quality assurance system and Quality control (2 points) The bidder shall submit a detailed account of the Quality Control (QC) and Quality Assurance (QA) regime that he plans to implement on the project, including details of all related site procedures such as material submittals and testing requirements	Organizational management	4	<ul style="list-style-type: none">▪ Organization structure, Registration with Institutions (2 points)▪ Total volume of works performed over the last 3 (three) years. (2point)	
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	References and experiences: - Evidence of previous projects: I. Nature of project II. Completion date and status III. Budget IV. Contact name/title/company Years of experiences.	15	Relevant proven experience in supplying and installing of electrical and mechanical equipment for water pumping stations over the past 5 years. The company is to provide a list of projects of similar nature and value, at least 3 contracts during the last 5 years company needs to provide references for each project and a certificate of completion successfully. "Each project with evidence (copy of the contract with contract completion certificate and reference will receive 3 marks Experience with UNICEF in previous projects will be considered. Range and depth of experience with similar projects Additional resources which can be made available to the project References and/or reports for similar contracts Industrial Certification
	Implementation program/schedule	5	Detailed project implementation program/schedule based on the contract's total timeline and linked to the resources presented. The work activities should be broken down to different segments of works, proposing parallel activities, tests and inspections, etc. The proposed work program shall include the time lag for material procurement and submittal approvals. Shorter time of implementation will get better points.
	Construction Health & Safety	2	The Bidder shall provide a detailed statement of health and safety procedures to be implemented on site to eradicate (where possible) or reduce the probability of occurrences of site accidents, procedure to be in place in case of accidents on site and person responsible for Health and Safety arrangements on site.
	Technical specification of the required works/supplies.	30	Technical specification of all materials and supplies (the pumps, control panels, cables, generator, valves, pipes. (Data sheet of the materials shall be submitted). Pumps, generator, valve, and accessories should be from a well-known brand (Europe,USA,Japan) Quality of required materials submitted in compliance with the specifications of required materials
	Total	70	
Passing mark: 50 out of 70 ▪ Contractors having passed the technical evaluation, will be considered for financial evaluation.			
Preparation and evaluation of the Financial Proposal	Financial Evaluation: <ul style="list-style-type: none"> - The total amount of points allocated for the price component is 30/100 - The maximum number of points will be allotted to the lowest price proposal that is opened and compared among those invited firms/institutions which obtain the threshold points in the evaluation of the technical component. All other price proposals will receive points in inverse proportion to the lowest price, e.g. The score for price proposal X = $\frac{\text{Max. score for price proposal} \times \text{Price of lowest priced proposal}}{\text{Price of proposal X}}$ - The award of the contract will be made to the contractor whose offer has been evaluated and determined as: (i) responsive/compliant/acceptable, and (ii) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to this tender. - UNICEF will make its own mathematical verification through considering the Unit price of items under the BILL OF QUANTITIES and will make mathematical correction as deemed necessary. The resulted final financial value will be considered in the financial evaluation and award recommendation. <p>Bidders shall note that an acceptable proposal with the lowest price may not be selected if an award to a higher-priced proposal affords UNICEF a greater overall benefit.</p>		
Evaluation and weighted criteria	<p>Proposals shall be evaluated in accordance with the provisions of this RFP and with the following criteria:</p> <ol style="list-style-type: none"> 1- Technical proposal (70%), Passing mark is 50 out of 70. 2- Financial proposal (30%) 3- Total maximum points to be attributed (100%) <p>UNICEF has the right to:</p> <ol style="list-style-type: none"> 1. Award the contracts of different LOTs to different contractors. 2. Withhold the award of new contract/s to any bidder who has active contracts with UNICEF based on internal assessment and decision. 		

Technical and reporting provisions	<p>List of documents to be provided with the technical offer:</p> <ul style="list-style-type: none"> • Tender Cover Sheet • The ToR • General Conditions • Technical Conditions and Requirements • Technical offer specifications including brands, country of origin, needed parameters, and their datasheets • Annex #2 (filled) <p>All the documents listed above are integrated parts of the tender/bid - document. By submitting a tender/bid to UNICEF, the contractor confirms that he read and understood these documents, that he is fully aware of their content, and that he fully acknowledges and agrees with them.</p>
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