

World Health Organization
Regional Office for Africa



Organisation Mondiale de la Santé
Bureau Régional de l'Afrique

Organização Mundial de Saúde
Escritório Regional Africano

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25 September, 2023

Dear Prospective Bidder:

SUBJECT: RFP/ NGA/ULC/PEP/ADR/09/006/2023- TO SELECT A MOBILE BILLING SERVICE PROVIDER - NIGERIA

You are invited to submit a proposal for the above subject for the World Health Organization, WHO, Department of Contracting and Procurement Services in accordance with the **WHO General and Contractual Conditions** and the attached documents:

Annex 1	Acknowledgment Form
Annex 2	Confidentiality Undertaking
Annex 3	Proposal Completeness Form
Annex 4	Information about Bidder
Annex 5	Acceptance Form
Annex 6	Bidder Self-Declaration Form
Annex 7	Questions from Bidders Template
Appendix 1	Financial Proposal template

TIMELINE

- 1) Proposals must be received or dispatched by email address to WHO/AFRO Procurement and Supply Service at the addresses afrgoafrobids@who.int no later than **09 October 2023, 14h00** hours, (Brazzaville) time.
- 2) A prospective bidder requiring any clarification on technical, contractual or commercial matters may notify WHO email at afrgoafrobids@who.int (use subject: Bid Ref **RFP/ NGA/ULC/PEP/ADR/09/006/2023** no later than **4 October 2023**.

The WHO/AFRO Procurement and Supply Service team will respond in writing (via email only) to any request for clarification of the RFP that it receives prior to the closing date of the proposal. A consolidated document of WHO's response to all questions (including an explanation of the query but without identifying the source of enquiry) will be sent to all prospective bidders who have received the RFP.

- 3) Evaluation of proposals and selection of a vendor will be performed in accordance with the Request For Proposal (RFP).

Yours sincerely,


Contracting and Procurement Services Officer
General Management Cluster (GMC)

25/09/23