

**Minutes of the clarification meeting for the pre-qualification
process for the construction works of a penitentiary in
Chisinau, Republic of Moldova**

Reference: PQ/2023/48440

Date/time: October 4, 2023, 14.00 Republic of Moldova time

Place: UNOPS Office in Ukraine (virtually via GoogleMeet).

Link to the Notice for Pre-Qualification:

<https://www.ungm.org/Public/Notice/214178>

Participants

UNOPS:

1. Ruxandra Radu - Procurement Specialist, IPAS Surge Capacity, assigned to ECR, UACO, Moldova
2. Arun NARAYANAN - Infrastructure Adviser, ECR, UACO, Ukraine
3. Vitalie Titei - Civil Engineer, ECR, UACO, Ukraine

NON-UNOPS

1. Estate Invest Company SRL, represented by Stoianov Victor
2. Valdcongrup SRL, represented Turcan Denis

Agenda:

Part I - UNOPS & this pre-qualification process

Link to the PQ briefing powerpoint presentation:

<https://docs.google.com/presentation/d/1a-ZoRejgHWXysluaoSbvAUDj29grSIDt/edit?usp=sharing&ouid=114138211525953210938&rtpof=true&sd=true>

- 1.1 What is UNOPS?
- 1.2 UNGM & eSourcing in a nutshell
- 1.3 UNOPS/UN business opportunities - UNGM
- 1.4 Registering as a vendor in UNGM
- 1.5 Information and pre-qualification processes (PQ)
- 1.6 The structure of this PQ

Part II - Brief Project Scope

Part III - Q&A and timelines

Q&A

QUESTION RECEIVED	UNOPS REPLIES
<p>Does all project personnel have to have a working knowledge of English? If they don't, can a translator be used?</p>	<p>English is a mandatory requirement for key personnel listed in "Section 2 under subsection - Schedule 3: Organizational Structures, the key personnel listed, namely:</p> <ul style="list-style-type: none"> - Project Manager/Construction Manager - Senior Engineer / Project Engineer - Health & Safety Project Officer - Electrical Engineer - Mechanical & HVAC Engineer <p>However, site engineers/local engineers are not expected to speak English even though this is always an advantage</p>
<p>Some of the information/terminology in the documentation shared is hard to understand. Is there a way to ask for information on unclear matters?</p>	<ol style="list-style-type: none"> 1) A Romanian translation of Sections I, II, and III has been provided for information purposes only; however, please review this in order to get a better understanding of the content. Please note that the official version of the pre-qualification document is in English; hence, in case of any discrepancies, the version in English will prevail. 2) Any questions/clarifications that you might have need to be submitted via our e-Tendering system, e-Sourcing, and replies will be provided in a timely manner. Such replies will be public, therefore visible to anyone interested. <p>Please note that your submission will only be accepted in English</p>
<p>Until 19 we will submit our PQ proposal, but when will we see the actual project details, timelines, terms of reference/technical specifications, tender/procurement process?</p>	<p>UNOPS is still in discussion with the Ministry of Justice regarding timeline and other details. The tentative timeline for tender issuance is expected to be May/June 2024.</p> <p>UNOPS anticipates finalizing evaluation and awarding the contract by the end of summer (Aut/Sept 2024), hoping that the construction works will start immediately after the award.</p> <p>The overall construction is expected to be around 30 to 36 months plus a 12 months period for Defects notification Period. (DNP).</p> <p>All information will be available to the prequalified vendors when the tender documentation is ready and published</p> <p>The above information and timeline are dependent on the</p>

	<p>discussion with the client, the Ministry of Justice. UNOPS would like to remind you that this is not a tender, but a pre-qualification exercise.</p> <p>Additional remark: Please note that UNOPS is seeking a General Construction Constructor who can do the whole work (base building, utilities and access roads, photovoltaic park, MEP, furniture, fixture and equipment), all inclusive and able to hand out the fully functional penitentiary to the client, the Ministry of Justice.</p>
Do all the documents submitted need to be printed, signed by hand, scanned and attached?	No, electronic signature/ e-signatures are accepted and the condition is that the signature belongs to a duly authorized representative of the company.
Assuming that after this PQ, you will have only a list of 2 companies that pass the evaluation. Will there still be a tender? between these 2 companies?	<p>In this situation, yes, the tender will be shared with these 2 PQ companies.</p> <p>However, UNOPS efforts are to always maximize competition as much as possible, and we hope that this PQ will yield a high response rate and a high number of PQ companies.</p> <p>In the unfortunate case that this will not happen, UNOPS reserves the right to issue an open tender, available to the whole market.</p>
Additional info from UNOPS	Please be mindful of the fact that we might issue amendments to this PQ exercise. In order to always be up to date with the latest information regarding this tender, its amendments and the clarification asked and answered, you should always check UNGM/eSourcing. However, as a UNGM registered supplier who has expressed interest in this tender, you will also be directly notified by email, of any changes/revisions/clarifications.

Important timelines:

The deadline for submitting a proposal is 19 Oct 2023 at 13:00 pm, Republic of Moldova time. After this deadline, the eSourcing system will no longer accept any proposals.

The deadline for requesting clarifications regarding this process is 12 Oct 2023 at 13:00 pm, Republic of Moldova time. After this deadline, no further requests for clarifications will be accepted.

All communication, requests for clarifications and proposals will be submitted via the online system eSourcing. Email communication and submissions will not be accepted.