



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

Procurement Notice/Advertisement Open International Competition (OIC)

Country of Destination: Paris-France

Reference Number: *RFP-UIS-2024IESC*

Description: *Preparation and organization the logistics for the First (Inaugural) Conference of the Education Statistical Commission]*

EXTENDED Deadline for Submission of Sealed Tenders: 5 October 2023, 17:00 EDT (Montreal time)

Posting Date: *31 August 2023*

The UNESCO Institute for Statistics hereby invites qualified companies to submit sealed tenders as follows:

The Education 2030 Incheon Declaration and Framework for Action specifies that the mandate of the UIS is to be 'the mechanism for monitoring and reporting on SDG 4 and on education in the other SDGs' with the responsibility to 'report on the implementation of national and international strategies to help hold all relevant partners to account for their commitments as part of the overall SDG follow-up and review'. As part of this mandate, in 2016 the UIS established the Technical Cooperation Group on SDG 4 indicators (TCG) - Education 2030 (TCG) to provide a platform to discuss and develop the indicators used to monitor the Education 2030 Agenda in an open, inclusive and transparent manner.

Following a decision of the TCG, the UNESCO Institute for Statistics, in collaboration with the Global Education Monitoring Report, is therefore working on establishing the Education Statistical Commission and organising its First (Inaugural) Conference in February 2024 in Paris, France.

With this RFP, UIS seeks to identify a company to provide logistical support to the Conference including, but not limited to:

1. *Travel support and hotel booking in Paris, France*
2. *Organizing transportation in Paris, France.*

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UIS at the address uis.procurement@unesco.org under the subject 'RFP-UIS-2024IESC'.

The email proposals comprising a separate technical and financial proposal must be submitted in two separate files and be addressed exclusively to the following email account uis.bids@unesco.org on **5 October 2023, 17:00 EDT (Montreal time)** in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

For any requests for clarification, please contact:
uis.procurement@unesco.org