



International Organization for Migration (IOM)
The UN Migration Agency

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Bid Bulletin No 1

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Establishment of Long Term Agreement for the Provision of Services of expertise regarding the examination of designs for construction projects in the territory controlled by the Government of Ukraine for the project “Improving Living Conditions of Internally Displaced People in the territory controlled by the Government of Ukraine”/ на укладення довгострокового договору на Надання послуг з проведення експертизи проектів будівництва об'єктів на території, підконтрольній Уряду України «Покращення житлових умов внутрішньо переміщених осіб на території, підконтрольній Уряду України»

This Bid Bulletin No. 1 is issued to *address inquiries and clarification from bidders*

Should the item "Statement of Scope of Work with Prices" be a separate document? If so, then in any form or according to a specific pattern. If such information should be included in any of the documents according to the established forms, then in which one?	It refers to ANNEX 3: TECHNICAL AND FINANCIAL OFFER – SERVICES / ДОДАТОК 3: ТЕХНІЧНА ТА ФІНАНСОВА ПРОПОЗИЦІЯ – ПОСЛУГИ
Item "FORM H: RESUME FORMAT OF KEY SPECIALISTS" - how many key experts should be indicated?	Please include the Key experts only
.Statement of experience of key experts - what should be indicated in this statement? Is it enough to specify the name of the project; the direction that was checked by the expert; The company that issued the expert opinion?	Please include as much relevant information as possible
Regarding the requirement that financial statements must be audited by a certified financial institution - is it possible to submit financial statements with a note of receipt by the State Fiscal Service, if the company is a micro-enterprise in terms of turnover, or is it necessary to issue a document issued by the audit service?	If the company its not required by law , it can provide not audited financial statements , but it needs to provide also a relevant explanation.
What information should be filled in in Table 4: Distribution of Time by Results/Activities of Annex 3?	You need to specify the estimated lead time of each step of the process

Do I need to submit a completed "SUPPLIER INFORMATION SHEET" at the bid submission stage?	Yes you need to submit a filled Vendor Information Sheet
. Regarding the following wording of the RF: "In the case of submitting a proposal from a joint venture, consortium or association, each of its participants must meet the minimum criteria, unless otherwise provided", what is meant by "submission of a proposal from a joint venture, consortium or association", if our company has separate divisions (branches), but these will not be involved in the execution of the contract, whether it is necessary to submit documents for such separate divisions (branches)?	If the Branches are not involved in the project no need to submit documents for them
Does "Previous relevant experience" mean the implementation of similar contracts, i.e. expert examinations of projects of residential buildings or housing for IDPs? If some of these contracts are not fully implemented, can they be considered previous relevant experience?	Please provide all relevant experience for IOM consideration.
Since we are also a french company, some of our documents (such as financial statements) are in French language. If the application is done in english but some bureaucratic documents are in french is it acceptable ?	You can provide the original language documents with an unofficial translation
we currently having ongoing construction project in ____ with UN, I am interested providing construction services to Ukraine People with UN organizations, is it possible to hep us how get to Ukraine, I mean how get Visa of Ukraine or a country that have borders with Ukraine? “	We cannot help individuals obtain a visa, your embassy can help you in this regard. You may visit ReBuild Ukraine 2023 exhibition to learn more about how international companies can become involved in Ukranian projects.
The services required are only of examinations purposes on design already done by another company or the possible winner of the tender is also required to implement design and the construction of the project ?	The required services are only for the expert examination of existing designs from another company