



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

Annex -A-

The requirements / Items descriptions

Request for Quotation RFQ-HCR-SYR-23-62

For the Supply, Delivery, and Installation of Dixon Shelves to the

UNHCR Aleppo Sub Office in Syria

A- Technical Specifications:

- 1- The unit consist of four columns and five shelves at least. The columns are separated, and the shelves will be fixed by screws 8mm at least.
- 2- Length of column $\geq 240\text{cm}$
- 3- Length of Selves $\geq 90\text{cm}$
- 4- The thickness of the column $\geq 2\text{mm}$
- 5- The thickness of the Shelves $\geq 1.5\text{mm}$
- 6- The Depth of the Shelves $\geq 58\text{cm}$
- 7- The Shelf is equipped with a crossbar along the shelf with a width $\geq 10\text{cm}$, height $\geq 3\text{cm}$ with the same shelves' thickness.
- 8- The Color: the bidder to specify the available colors.
- 9- The Shelves and the columns shall be thermally paint coated with epoxy resistant of the nature factors and rust.
- 10- Precision, durability, and artisanship of fabrication, good care should be taken of finishing.
- 11- Warranty period: including operational and mal production is at least one year.

B- Packing, delivery terms and locations, and the installation requirements:

- 1- Packing and Transport details: In compliance with the standard packing requirements of the manufacturer, goods must be adequately packed and secured to meet the requirements of the transport mode and to withstand any rough handling during transit to the final destination.
- 2- Delivery terms and locations: DDP-Aleppo (Delivered Duty Paid) as per the following:
 - 50 units DDP-Aleppo (Delivered Duty Paid) to Sifera Civil Registry in Aleppo Rural.
 - 50 units DDP-Aleppo (Delivered Duty Paid) to Al Zerbah Civil Registry in Aleppo Rural.
 - 50 units DDP-Aleppo (Delivered Duty Paid) to Cadastral Department in Aleppo City.
- 3- Delivery time: Please confirm your shortest delivery time (as from the purchase order issuance date).
- 4- Installation: The bidder shall undertake to transport and install the Shelves with all accessories and provides any requirements into the site.
- 5- The Bidder shall provide drawings, photos, or catalogues (if available) and to include them in the offer.