# ANNEX D: FINANCIAL PROPOSAL FORMS

**Form 11: Financial Proposal Letter**

Date: \_\_\_\_\_\_\_\_\_\_\_

To: Mark Okingo, Chief/ OIC SUPPLY & PROCUREMENT SECTION

UNICEF State of Palestine, 13 Faydi El-Alami Street, P.O.Box: 25141, East Jerusalem

Dear Madam/Sir,

We, the undersigned, offer to provide the Rehabilitation of WASH facilities and water points in 17 of the most vulnerable schools in Tubas and Hebron Governorates, as specified in the Annex B and Annex-Efollowingyour Request for Proposal dated [ ].

Our attached Financial Proposal is for the sum of (---------------------------------------------------------------------------------------------------------------------------amount in figures and words). This amount is inclusive of all taxes payable under the applicable law.

Our Financial Proposal shall be binding on us subject to the modifications resulting from Contract negotiations, up to the expiration of the validity of the Proposal.

We understand that you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Construction Company

Address:

**Form 12: Sample of Financial Proposal (from BOQ)**

**Table-12.1: Summary of Financial Proposal for LOT 1 & 2**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **School Name** | **Location** | **# of Students** | **# of toilets** | **Total Value (ILS)** |
| **Hebron Governorate (LOT 1)** | | | | | |
| 1 | Yatta School for Girls | Yatta | 600 | 14 +  1 Handicapped |  |
| 2 | Abu Ali Iyad Boys School | Yatta | 358 | 8 +  1 Handicapped |  |
| 3 | Qaesarya Mixed School | Yatta | F: 335  M: 152 | F: 9 +  1 Handicapped  M: 4 |  |
| 4 | Musbah Abu Hanak Boys school | Hebron | 500 | 8 +  1 Handicapped |  |
| 5 | Yaser Arafat elementary Boys school | Hebron/ Tafouh | 80 | 6 |  |
| 6 | Al-Shafei elementary Boys school | Hebron | 510 | 10 +  1 Handicapped |  |
| 7 | Sarra secondary for Boys | South Hebron | 300 | 10 +  1 Handicapped |  |
| 8 | Beit Al Rosh Secondary Boys school | South Hebron | 211 | 8 +  1 Handicapped |  |
| 9 | Seka Secondary mixed school | South Hebron | M: 130  F: 124 | M: 4  F: 4 |  |
| 10 | Dair Samit elementary school for Boys | South Hebron | 520 | 11 |  |
| 11 | Ethna Secondary school for Girls | South Hebron | 540 | 9 |  |
| 12 | AL-Aoda Elementary school for Boys | South Hebron | 500 | 9 |  |
| **Tubas Governorate (LOT 2)** | | | | | |
| 13 | Kardala Elementary Mixed school | Tubas | M: 21  F: 21 | 2 |  |
| 14 | Tayaseer Secondary Boys school | Tubas | 230 | 9 +  1 Handicapped |  |
| 15 | Al-Biruni elementary Boys school | Tubas | 480 | 11 +  1 Handicapped |  |
| 16 | Tubas elementary Girls school | Tubas | 160 | 5 |  |
| 17 | Al Haj Abu Khayzaran Boys School | Tubas | 746 | 8 +  1 Handicapped |  |
| **Total Value** | | | |  |  |
|  | | | |  |  |
| **Total Value** | | | |  |  |

Notes:

* UNICEF will assume that the Potential Bidder has factored in its offer all causes that may influence the prices.
* All prices are inclusive of all fees, sub-Contractor fees, documentation reproduction, legal fees, contingencies, and administrative fees, all taxes, or any other fees necessary to the Potential Bidder to achieve the Objective of the RFP.
* All amounts should be quoted in \_\_\_\_\_\_
* The Selected Contractor shall be paid only upon UNICEF acceptance of the work or deliverable.
* Inform the Bank, branch, and account information. Indicate names of persons operating the agency account. All payment will be done through bank transfer.
* The Potential Bidder may suggest the alternative payment schedule (the manner in which payment is requested), with justification of each installment with the Deliverables UNICEF will receive against each installment required.
* In case, advance payment is requested, the Selected Contractor should provide an unconditional guarantee issued by a bank on behalf of the Selected Contractor and in favor of UNICEF to guarantee either submission of deliverables according to the Contract, or to refund the advance to UNICEF in case of default by the Selected Contractor. The Selected Contractor must bear any charges for such guarantee.

**Form 13: Completed Price Bill of Quantities (BoQ)**

**(as part of Financial Proposal)**