

Answers to questions received on Call for Partnership

UNESCO/BEI/MP/2023/168

6 September 2023

Submission process

1. ***The click on the “Express Interest” button on the UNGM platform gives the following message: “In order to express interest in this procurement opportunity, please read the information published Document or Links tab. For further information, please directly contact the UN staff member in charge of this process (Contact tab)”.***

No need to click on the “Express Interest” button. As per Annex 1 – Section VII “Submission Process”:

Applicants must submit their proposals to:

- procurement.bei@unesco.org (Please note that no other email address should be copied)
- Number of copies: 1 electronic copy (Word or PDF) sent as an attachment. Files submitted via file transfer websites or links will not be accepted.

Budget

2. ***Can support costs be included in the direct budgeting? What could be an accepted programme/support ratio?***
3. ***Is there any way to include overhead costs?***

Budgets must only include direct costs relevant to the attainment of the project objectives, be attached to specific activities and auditable as such. Indirect, overhead, administrative or programme support costs (e.g. bank fees, cost of reporting, cost of CEO /management structure of the partner) should be borne by the implementation partner. Programme support costs (PSCs) expressed as a % lump sum on top of direct costs should be avoided. Reasonably apportioned costs (e.g. portion of office rental cost related to each project, dedicated time of an accountant, etc.) if justified by and specific to the project, as well as directly attached to specific activities under UNESCO contract, may be accepted, subject to UNESCO review of the budget of the selected partner. Partner will also indicate its contribution in kind and/or financial in the budget.

Schools selection

4. ***Is it possible to rehabilitate and restore schools for religious communities that were destroyed by the earthquake?***

The project will target public schools which will be selected in coordination with the Directorate of Education (DoE) based on the identified needs.