

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B

TECHNICAL OFFER FORM

Video Conference Set - Surface Hub 2S 85" inch or equivalent

Dear Sir/Madam:

We, the undersigned, offer to provide the Video Conference Set - Surface Hub 2S 85" inch or equivalent to UNHCR Syria in accordance with your tender, RFQ No. RFQ/HCR/SYR/23/39.

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Video Conference Set - Surface Hub 2S 85" inch or equivalent	2	Set			
1	Plese provide brand and model					
2	Dimensions: 44.5" x 77.1" x 3.4" (1130 mm x 1959 mm x 85.6 mm)					
3	Shipping dimensions: 89.5" x 62" x 22.8" (2275 mm x 1573 mm x 580 mm)					
4	Weight: 185 lbs (84 kg)					
5	Shipping weight: 399 lbs (181 kg)					
6	Resolution: 3840 x 2160					
7	Display: PixelSense™ Display, 16:9 aspect ratio, 10-bit color, 30.5mm border width, anti-glare, IPS LCD, in-cell touch with 20 simultaneous touch points.					
8	Compute: Modular Compute Cartridge, Quad-core 8th Generation Intel® Core™ i5 processor, 8GB RAM, 128GB SSD1					
9	Software: Windows 10 Team OS Microsoft Teams for Surface Hub Skype for Business Microsoft Whiteboard Microsoft Office (Mobile) Microsoft Power BI					
10	Connections: USB-A Mini-DisplayPort Video Output RJ45 Gigabit Ethernet HDMI Video Input USB-C® with DisplayPort Input (3) USB-C® (on display)					
11	Graphics: Intel® UHD Graphics 620					
12	Audio/video: 100Hz - 12KHz range 3-way stereo speakers, including (2) mid/high-range and (1) mid/low-range in rear bump. Full band 8-element MEMS microphone array Microsoft Surface Hub 2 Camera, 4K, USB-C® connection, 90-degree HFOV					
13	Pen: Microsoft Surface Hub 2 Pen (active) Surface Slim Pen compatible					
14	Sensors: Doppler occupancy sensor					
15	Wireless: Wi-Fi 5: IEEE 802.11 a/b/g/n/ac compatible Bluetooth® Wireless 5.0 technology Miracast Display					
16	Exterior: Casing: Precision machined aluminum with mineral-composite resin Color: Platinum Physical Buttons: Power, Volume, Source					
17	What's in the box: (1) Surface Hub 2S (2) Surface Hub 2 Pen (1) Surface Hub 2 Camera 4m AC Power Cable Quick Start Guide					
18	Warranty: 1-year limited hardware warranty					
19	BTU: 2047 BTU/hr					
20	Input Voltage: 50/60Hz 110/230v nominal, 90-265v max					
21	Input power, operating: 665 W (745 W Surge Load)					
22	Input Current: 7.8 A					
23	Input Power, standby: 5 W max					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Country Office, Kafarsouseh, Damascus, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED:						
1	Valid Business/Commercial Registration Certificate					[mandatory]
2	Valid Commercial Bank account					[mandatory]
3	Name of the company should match the bank account					[mandatory]
4	Financial Statements/Audit reports of the last two years 2022-2021 (Regret letter is not Acceptable)					[mandatory]
5	Annex D, the vendor registration form filled, dully signed, and stamped					[mandatory]
6	Acknowledgement and acceptance of UNHCR's General Conditions of Contracts for the Provision of Goods					[mandatory]
7	Acknowledgement and acceptance of UN Supplier Code of Conduct					[mandatory]
8	Annex G, the Declaration of Eligibility filled, dully signed, and stamped					[mandatory]
9	Customs Declaration of the required items is required and mandatory to be submitted upon the delivery process.					[mandatory]
By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.						
Submitted by: <div></div>						
Signature: <div></div>						
Full Name: <div></div>						
Position Title: <div></div>						
Date and Place Signed: <div></div>						
STAMP OF THE COMPANY						

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B

TECHNICAL OFFER FORM

Video Conference Set - Surface Hub 2S 50" inch or equivalent

Dear Sir/Madam:

We, the undersigned, offer to provide the Video Conference Set - Surface Hub 2S 50" inch or equivalent to UNHCR Syria in accordance with your tender, RFQ No. RFQ/HCR/SYR/23/39.

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Video Conference Set - Surface Hub 2S 50" inch	2	Set			
1	Plese provide brand and model					
2	Dimensions: 29.2 x 43.2 x 3.0 inches (741 x 1097 x 76 mm)					
3	Weight: 61.6 lb (28 kg)					
4	Resolution: 3840 x 2560					
5	Display: PixelSense™ Display, 3:2 aspect ratio, 10-bit color, 15.5mm border, anti-glare, IPS LCD					
6	Compute: Modular Compute Cartridge Quad-core 8th Generation Intel® Core™ i5 processor, 8GB RAM, 128GB SSD1					
7	Software: Windows 10 Team Edition Configurable to Windows 10 or Windows 11 Pro and Enterprise, Microsoft Teams for Surface Hub Skype for Business Microsoft Whiteboard Microsoft Office (Mobile) Microsoft Power BI					
8	Connections: USB-A Mini-DisplayPort video output RJ45 Gigabit Ethernet HDMI Video input USB-C™ with DisplayPort input (4) USB-C™ (on display)					
9	Graphics: Intel® UHD Graphics 620					
10	Audio/video: Full range front facing 3-way stereo speakers Full band 8-element MEMS microphone array Microsoft Surface Camera, 4K, USB-C™; connection, 90 degree HFOV					
11	Pen: Microsoft Surface Hub 2 Pen (active) Surface Slim Pen compatible					
12	Sensors: Doppler occupancy sensor Accelerometer Gyroscope					
13	Wireless: Wi-Fi 5: IEEE 802.11 a/b/g/n/ac compatible Bluetooth® Wireless 5.0 technology Miracast Display					
14	Exterior: Casing: Precision machined aluminum with mineral-composite resin Color: Platinum Physical Buttons: Power, Volume, Source					
15	What's in the box: (1) Surface Hub 2S (1) Surface Hub 2 Pen (1) Surface Hub 2 Camera 3m AC Power Cable Quick Start Guide					
16	Warranty: 1-year limited hardware warranty					
17	BTU: 1518 BTU/hr					
18	Input Voltage: 50/60Hz 110/230v nominal, 90-265v max					
19	Input power, operating: 445 W (495 W Surge Load)					
20	Input Current: 5.46 A					
21	Input Power, standby: 5 W max					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria UNHCR Country Office, Kafarsouseh, Damascus, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED:						
1	Valid Business/Commercial Registration Certificate					[mandatory]
2	Valid Commercial Bank account					[mandatory]
3	Name of the company should match the bank account					[mandatory]
4	Financial Statements/Audit reports of the last two years 2022-2021 (Regret letter is not Acceptable)					[mandatory]
5	Annex D, the vendor registration form filled, dully signed, and stamped					[mandatory]
6	Acknowledgement and acceptance of UNHCR's General Conditions of Contracts for the Provision of Goods					[mandatory]
7	Acknowledgement and acceptance of UN Supplier Code of Conduct					[mandatory]
8	Annex G, the Declaration of Eligibility filled, dully signed, and stamped					[mandatory]
9	Customs Declaration of the required items is required and mandatory to be submitted upon the delivery process.					[mandatory]
By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.						
Submitted by: <div></div>						
Signature: <div></div>						
Full Name: <div></div>						
Position Title: <div></div>						
Date and Place Signed: <div></div>						
STAMP OF THE COMPANY						

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Surface Hub /2S/ Additional Accessories

Dear Sir/Madam:

We, the undersigned, offer to provide the Surface Hub /2S/ Additional Accessories or equivalent to UNHCR Syria in accordance with your tender, RFQ No. RFQ/HCR/SYR/23/39.

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
1	Surface Hub 2 Smart Camera	5	Unit			
2	Surface Hub 2 Pen	5	Unit			
3	Surface Headphones 2+ for Business	2	Unit			
4	Steelcase Roam Mobile Stand for Surface Hub 2S 50” Overall height: 65.4 inches Dimension of base: 30.4 x 26.5 inches Weight (without device): 62 pounds	2	Unit			
5	APC Charge Mobile Battery for Surface Hub 2S 50"	2	Unit			
6	Steelcase Roam™ Mobile Stand for Surface Hub 2S 85” Palletized dimension: 90.25” x 48.5” x 49” Palletized weight: 1,015 lbs Single product dimension: 75.3” (1912mm) H x 77.2” (1960mm) L x 29.1” (740mm) W Single product weight: 169.4 lbs Single packed dimensions: 90.25” x 48.5” x 8.5” Single packed weight: 190 lbs Color: Arctic White/Microsoft Grey	2	Unit			

OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba’a, Aleppo, Syria UNHCR Country Office, Kafarsouseh, Damascus, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]

MANDATORY DOCUMENTS TO BE SUBMITTED:						
1	Valid Business/Commercial Registration Certificate					[mandatory]
2	Valid Commercial Bank account					[mandatory]
3	Name of the company should match the bank account					[mandatory]
4	Financial Statements/Audit reports of the last two years 2022-2021 (Regret letter is not Acceptable)					[mandatory]
5	Annex D, the vendor registration form filled, dully signed, and stamped					[mandatory]
6	Acknowledgement and acceptance of UNHCR’s General Conditions of Contracts for the Provision of Goods					[mandatory]
7	Acknowledgement and acceptance of UN Supplier Code of Conduct					[mandatory]
8	Annex G, the Declaration of Eligibility filled, dully signed, and stamped					[mandatory]
9	Customs Declaration of the required items is required and mandatory to be submitted upon the delivery process.					[mandatory]

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.

Submitted by:

Signature:

Full Name:

Position Title:

Date and Place Signed:

STAMP OF THE COMPANY

ANNEX B
TECHNICAL OFFER FORM

Windows Tablet

Dear Sir/Madam:

We, the undersigned, offer to provide the Windows Tablets to UNHCR Syria in accordance with your tender, RFQ No. RFQ/HCR/SYR/23/39.

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Windows Tablet	5	Unit			
1	Plese provide brand and model					
2	Dimensions: Length: 287 mm (11.3 inch) Width: 209 mm (8.2 inch) Height: 9.3 mm (0.37 inch) WeightFootnote4: 879 g (1.94 lb)					
3	Display: Screen: 13-inch PixelSense™ Flow Display Resolution: 2880 x 1920 (267 PPI). Up to 120Hz Refresh Rate (60Hz default). Aspect ratio: 3:2. Touch: 10-point multi-touch. GPU Ink Acceleration Dolby Vision® support Adaptive Color.					
4	Color: Preferably Platinum, Graphite Other colors will be accepted					
5	Memory: 32GB (LPDDR5x RAM)					
6	Processor: 12th Gen Intel® i7- 1265U, Intel® Evo™ platform.					
7	Security: TPM 2.0 chip for enterprise security and BitLocker support Enterprise-grade protection with Windows Hello face sign-in.					
8	Software: Windows 11 Pro. Preloaded Microsoft 365 Apps.					
9	Sensors: Accelerometer Gyroscope Magnetometer Ambient Color Sensor (brightness and color)					
10	Storage: Solid-state drive (SSD) options: 512 GB					
11	Battery life: Up to 15.5 hours of typical device usage					
12	Graphics: Intel® Iris® Xe graphics					
13	Connections: 2 x USB-C® with USB 4.0/ Thunderbolt™ 4 1 x Surface Connect port 1 x Surface Keyboard port Compatible with Surface Dial off-screen interaction					
14	Cameras, video, and audio: Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p full HD video 10.0MP rear-facing autofocus camera with 1080p HD and 4k video Dual far-field Studio Mics 2W stereo speakers with Dolby® Atmos					
15	Wireless: Wi-Fi 6E: 802.11ax compatible Bluetooth® Wireless 5.1 technology					
16	Exterior: Casing: Signature anodized aluminum Colors: Platinum, Graphite Physical buttons: Volume, Power.					
17	Warranty: 1-year limited hardware warranty					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria UNHCR Country Office, Kafarsouseh, Damascus, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED:						
1	Valid Business/Commercial Registration Certificate					[mandatory]
2	Valid Commercial Bank account					[mandatory]
3	Name of the company should match the bank account					[mandatory]
4	Financial Statements/Audit reports of the last two years 2022-2021 (Regret letter is not Acceptable)					[mandatory]
5	Annex D, the vendor registration form filled, dully signed, and stamped					[mandatory]
6	Acknowledgement and acceptance of UNHCR's General Conditions of Contracts for the Provision of Goods					[mandatory]
7	Acknowledgement and acceptance of UN Supplier Code of Conduct					[mandatory]
8	Annex G, the Declaration of Eligibility filled, dully signed, and stamped					[mandatory]
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Submitted by: <div></div>						
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Full Name: <div></div>						
Position Title: <div></div>						
Date and Place Signed: <div></div>						
STAMP OF THE COMPANY						

ANNEX B

TECHNICAL OFFER FORM

Additional Accessories for the Windows Tablets

Dear Sir/Madam:

We, the undersigned, offer to provide the Additional Required Accessories for Windows Tablets to **UNHCR Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/23/39**.

Item no.	REQUIREMENTS (minimum acceptable specifications)		Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
					Yes	No	
1	Surface slim pen2 or equivalent		5	Unit			
1.1	Color and material, Matte Black Plastic Enclosure						
1.2	Pressure and sensitivity: 4,096 pressure levels Zero force inking						
1.3	Dimensions: 5.38” x 0.44” x 0.25” (136.8 x 11.3 x 6.3 mm)						
1.4	Weight: 0.03 lb (13 g)						
1.5	Battery & capacities Rechargeable Lithium-Ion Up to 15 hours of typical usage Battery Capacity Nominal (WH): 0.171 Battery Capacity Min (WH): 0.164						
1.6	Storage and charging (Sold separately) Surface Slim Pen 2 storage and charging in Surface Pro Signature Keyboard, Surface Laptop Studio, and Surface Duo 2 Pen Cover Surface Slim Pen Charger Surface Slim Pen 1 USB-C Charging Base						
1.7	Warranty: 1-year limited warranty						
2	Surface USB-C® Travel Hub or equivalent		5	Unit			
3	Surface Arc Mouse or equivalent		5	Unit			
3.1	Connection interface: Bluetooth 4.1						
3.2	Wireless frequency: 2.4 GHz frequency range						
3.3	Wireless range: 32.8 feet (10 meters) in an open area and 16.4 feet (5 meters) in an office environment						
3.4	Compatibility: Microsoft Windows 11 Home/Pro / 10 / 8.1 / 8* Must be BT 4.0 enabled Requires Mouse and Keyboard Center software installation. PC must meet these requirements to download: Microsoft Windows 11 Home/Pro / 10 / 8.1 / 8, 150MB available hard disk space.						
3.5	Dimensions: 5.17 x 2.17 x 0.56 in (131.31 x 55.11 x 14.22 mm)						
3.6	Weight: 2.91 oz (including batteries)						
3.7	Battery: 2 AAA alkaline batteries (included)						
3.8	Battery life: Up to 6 months						
3.9	Warranty: 1-year limited warranty						
3.10	Technology details: Mouse tracking system: Microsoft BlueTrack Technology Imaging rate: Dynamically adaptable to 1200 frames per second Tracking speed: Up to 30 inches (762 millimeters) per second X-Y resolution: 1000 points per inch (39.4 points per millimeter)						
3.11	Product feature performance: Mouse button features: 2 buttons, left and right-click Design features Bendable Tai Scrolling features: Full scroll plane,						
4	Surface Dock 2 or equivalent		5	Unit			
5	New Microsoft 4K Wireless Display Adapter or equivalent		5	Unit			
6	Pro Signature Keyboard with Slim Pen2 or equivalent		5	Unit			
6.1	Compatibility: Surface Pro 9 Surface Pro X						
6.2	Dimensions: 11.38 x 8.90 x .19” (289.1 x 226.1 x 4.89 mm)						
6.3	Weight: 0.62 lbs (280 g)						
6.4	Keys: Activation: Moving (mechanical) keys Layout: English, full row of function keys (F1 - F12) Dedicated buttons for Windows shortcuts, media controls, screen brightness Right-click button						
6.5	Pen integration: Surface Slim Pen 2 storage and charging						
6.6	Interface: Magnetic						
6.7	Sensors: Accelerometer						
6.8	Exterior: Material: Alcantara® Colors: Poppy Red, Ice Blue, Platinum, Black						
6.9	Warranty: 1-year limited warranty						
OTHER REQUIREMENTS							
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered					[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.					[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	Applicable INCOTERMS: Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba’a, Aleppo, Syria UNHCR Country Office, Kafarsouseh, Damascus, Syria					[check box to accept the terms]
		Delivery lead-time: In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.					[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)							
1	Valid Business/Commercial Registration Certificate						[mandatory]
2	Valid Commercial Bank account						[mandatory]
3	Name of the company should match the bank account						[mandatory]
4	Financial Statements/Audit reports of the last two years 2022-2021 (Regret letter is not Acceptable)						[mandatory]
5	Annex D, the vendor registration form filled, dully signed, and stamped						[mandatory]
6	Acknowledgement and acceptance of UNHCR’s General Conditions of Contracts for the Provision of Goods Rev.						[mandatory]
7	Acknowledgement and acceptance of UN Supplier Code of Conduct						[mandatory]
8	Annex G, the Declaration of Eligibility filled, dully signed, and stamped						[mandatory]
9	Customs Declaration of the required items is required and mandatory to be submitted upon the delivery process.						[mandatory]

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.

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