**Section III: Returnable Bidding Forms**

**Note to Bidders:** **Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Bidding Forms as instructed** **and return them as part of their bid submission.**

This Section comprises the following Returnable Bidding Forms:

* Form C: Bidder Information Form
* Form D: Joint Venture Partner Information Form
* Form E: Bid Submission Form
* Form F: Price Schedule Form
* Form G: Technical Bid Form
* Form I: Manufacturer’s Authorization Form
* Form J: Performance Statement Form

**Form C: Bidder Information Form**

The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

1. **Background and Expertise of Organization:**

| **Full legal name of Bidder** | [complete] |
| --- | --- |
| **What year was your firm/organization established?** | [complete] |
| **Address of registered office** | [complete] |
| **Name of bidder Representative** | complete] |
| **Has your firm/organization ever filed or petitioned for bankruptcy?** (If YES, explain in detail the reasons why, filing date, and current status.) | [complete] |
| **Does your firm have an actual or potential conflict of interest in this procurement process?** (Refer to Section II: Instructions to Bidders, Article 4, for details on conflict of interest) | [Insert either “No”, or “Yes” in which case please provide details on your actual or potential conflict of interest here] |

1. **UNGM Registration and UNOPS Vendors**

As part of the bid, it is desired that the Bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Account/Registration> and fills out the registration.

If the Bidder is already registered with UNGM, please provide your UNGM registration number in the table below and please ensure that your firm’s information on UNGM is current.

The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to Contract signature.

| **Are you a UNGM registered vendor?** | ☐ Yes ☐ No If yes, [insert UGNM vendor number] |
| --- | --- |
| **Are you a UNOPS vendor?** | ☐ Yes ☐ No |

1. **Contact details of persons that UNOPS may contact for requests for clarification during bid evaluation:**

| **Name/Surname** | [complete] |
| --- | --- |
| **Title** | [complete] |
| **Tel Number (direct)** | [complete] |
| **Email address (direct):** | [complete] |

PS: This person must be available during the next two weeks following receipt of bid

**Form D: Joint Venture Partner Information Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated below].

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

| **JV / Consortium/ Association Information** | |
| --- | --- |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfilment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form E: Bid Submission Form**

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the Supply of WHOPES Prequalified Long Lasting Insecticidal Nets (LLINs) to the NMEP of the Federal Ministry of Health of Nigeria,**ITB Case No**.** ITB/2023/47898**,** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]

**Lot 1: PBO Long Lasting Insecticidal Nets -USD**

**Lot 2: PBO Long Lasting Insecticidal Nets -USD**

**Lot 3: Standard Long Lasting Insecticidal Nets-USD**

**Lot 4: Standard Long Lasting Insecticidal Nets- USD**

**Lot 5: PBO Long Lasting Insecticidal Nets -USD**

* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [ 90 calendar days ] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in Section I: ITB Particulars, we commit to obtain a performance security in accordance with Instructions to Bidders, Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgement or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

**Form F: Price Schedule Form**

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**A- Price Schedule Form: Lot 1-** **PBO Long Lasting Insecticidal Nets**

**Bid Summary**

| **1** | **Bidder’s Total prices FCA for Goods** | [insert amount and currency] |
| --- | --- | --- |
| **2** | **Bidder’s Freight Cost (FCA to CPT – Incoterms 2020)** | [insert amount and currency] |
| **3** | **Bidder’s Total CPT Port of Apapa, Lagos by sea (Incoterms 2020) price for Goods** | [insert amount and currency] |

**Prices for Goods -LOT 1**

| **Item No.** | **Description** | **Qty** | **Currency: USD** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA(a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 1 | PBO Long Lasting Insecticidal Nets | **3,320,740** |  |  |  |  |
| **Grand-Total Price of Goods (USD):** | | | | |  |  |

***NB: UNOPS reserves the right to award the contract under FCA or CPT incoterms based on the interest of UNOPS and its client.***

**B- Price Schedule Form: Lot 2 - PBO Long Lasting Insecticidal Nets**

**Bid Summary**

| **1** | **Bidder’s Total prices FCA for Goods** | [insert amount and currency] |
| --- | --- | --- |
| **2** | **Bidder’s Freight Cost (FCA to CPT – Incoterms 2020)** | [insert amount and currency] |
| **3** | **Bidder’s Total CPT Port of Apapa, Lagos by sea (Incoterms 2020) price for Goods** | [insert amount and currency] |

**Prices for Goods -LOT 2**

| **Item No.** | **Description** | **Qty** | **Currency: USD** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA(a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 2 | PBO Long Lasting Insecticidal Nets | **3,180,026** |  |  |  |  |
| **Grand-Total Price of Goods (USD):** | | | | |  |  |

***NB: UNOPS reserves the right to award the contract under FCA or CPT incoterms based on the interest of UNOPS and its client.***

**C- Price Schedule Form: Lot 3 -**  **Standard Long Lasting Insecticidal Nets**

**Bid Summary**

| **1** | **Bidder’s Total prices FCA for Goods** | [insert amount and currency] |
| --- | --- | --- |
| **2** | **Bidder’s Freight Cost (FCA to CPT – Incoterms 2020)** | [insert amount and currency] |
| **3** | **Bidder’s Total CPT Port of Apapa, Lagos by sea (Incoterms 2020) price for Goods** | [insert amount and currency] |

**Prices for Goods -LOT 3**

| **Item No.** | **Description** | **Qty** | **Currency: USD** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA(a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 3 | Standard Long Lasting Insecticidal Nets | **3,060,295** |  |  |  |  |
| **Grand-Total Price of Goods (USD):** | | | | |  |  |

***NB: UNOPS reserves the right to award the contract under FCA or CPT incoterms based on the interest of UNOPS and its client.***

**D- Price Schedule Form: Lot 4 - Standard Long Lasting Insecticidal Nets**

**Bid Summary**

| **1** | **Bidder’s Total prices FCA for Goods** | [insert amount and currency] |
| --- | --- | --- |
| **2** | **Bidder’s Freight Cost (FCA to CPT – Incoterms 2020)** | [insert amount and currency] |
| **3** | **Bidder’s Total CPT Port of Apapa, Lagos by sea (Incoterms 2020) price for Goods** | [insert amount and currency] |

**Prices for Goods -LOT 4**

| **Item No.** | **Description** | **Qty** | **Currency: USD** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA(a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 4 | Standard Long Lasting Insecticidal Nets | **2,964,717** |  |  |  |  |
| **Grand-Total Price of Goods (USD):** | | | | |  |  |

***NB: UNOPS reserves the right to award the contract under FCA or CPT incoterms based on the interest of UNOPS and its client.***

**E- Price Schedule Form: Lot 5 - PBO Long Lasting Insecticidal Nets**

**Bid Summary**

| **1** | **Bidder’s Total prices FCA for Goods** | [insert amount and currency] |
| --- | --- | --- |
| **2** | **Bidder’s Freight Cost (FCA to CPT – Incoterms 2020)** | [insert amount and currency] |
| **3** | **Bidder’s Total CPT Port of Apapa, Lago by sea (Incoterms 2020) price for Goods** | [insert amount and currency] |

**Prices for Goods -LOT 5**

| **Item No.** | **Description** | **Qty** | **Currency: USD** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA(a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 5 | PBO Long Lasting Insecticidal Nets | **1,584,340** |  |  |  |  |
| **Grand-Total Price of Goods (USD):** | | | | |  |  |

***NB: UNOPS reserves the right to award the contract under FCA or CPT incoterms based on the interest of UNOPS and its client.***

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form G: Technical Bid Form**

ITB reference no: ITB/2023/

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section IV: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

***Note to bidders***

* *Evaluation will be done Lot by Lot*
* *All bidders MUST provide a WHO prequalified brand (*[*https://extranet.who.int/pqweb/vector-control-products/prequalified-product-list*](https://extranet.who.int/pqweb/vector-control-products/prequalified-product-list) *)*
* *All bidders MUST provide a NAFDAC registered branded product that is also WHO prequalified.*
* *A valid NAFDAC certificate must be presented in the bid documents.*
* *Products that are not WHO Prequalified and also NAFDAC registered will be disqualified*
* *Note that Physical Inspection and samples for Quality Control testing will be arranged by an independent laboratory after production but pre-shipment.*
* *Only batches that pass Physical Inspection and QC testing will be allowed to be shipped to NIgeria*

**Technical specifications for Goods – Comparative Data Table**

**Lot No 1: PBO Long Lasting Insecticidal Nets**

**Please refer to the attached Excel sheet** - **Annex 1: Returnable technical bid form- Section III - Form G - Lot 1. Bidders shall complete this form and submit both in signed and stamped PDF and Excel formats.**

**Delivery requirements for Lot 1 - This information is also provided in the Excel sheet Annex 1 - for bidder’s completion and submission**

**Lot No 2: PBO Long Lasting Insecticidal Nets**

**Please refer to the attached Excel sheet** - **Annex 2: Returnable technical bid form- Section III - Form G - Lot 2. Bidders shall complete this form and submit both in signed and stamped PDF and Excel formats.**

**Delivery requirements for Lot 2 - This information is also provided in the Excel sheet Annex 2 - for bidder’s completion and submission.**

**Lot No 3: Standard Long Lasting Insecticidal Nets**

**Please refer to the attached Excel sheet** - **Annex 3: Returnable technical bid form- Section III - Form G - Lot 3. Bidders shall complete this form and submit both in signed and stamped PDF and Excel formats**

**Delivery requirement for Lot 3 - This information is also provided in the Excel sheet Annex 3 - for bidder’s completion and submission**

**Lot No 4: Standard Long Lasting Insecticidal Nets**

**Please refer to the attached Excel sheet** - **Annex 4: Returnable technical bid form- Section III - Form G - Lot 4. Bidders shall complete this form and submit both in signed and stamped PDF and Excel formats.**

**Delivery requirement for Lot 4 - This information is also provided in the Excel sheet Annex 4 - for bidder’s completion and submission**

**Lot No 5: PBO Long Lasting Insecticidal Nets**

**Please refer to the attached Excel sheet** - **Annex 5: Returnable technical bid form- Section III - Form G - Lot 5. Bidders shall complete this form and submit both in signed and stamped PDF and Excel formats.**

**Delivery requirement for Lot 5 - This information is also provided in the Excel sheet Annex 5 - for bidder’s completion and submission**

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form I: Manufacturer’s Authorization Form**

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

**WHEREAS**

We ***[insert complete name of manufacturer***], who are official manufacturers of [***insert type of goods manufactured],*** having factories at ***[insert full address of manufacturer’s factories***], do hereby authorize ***[insert complete name of bidder]*** to submit a bid the purpose of which is to provide the following goods, manufactured by us ***[insert name and or brief description of the goods]***, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the Provision of Goods, with respect to the goods offered by the above firm.

Signed: [***insert signature(s) of authorized representative(s) of the manufacturer]***

Name***: [insert complete name(s) of authorized representative(s) of the manufacturer]***

Title: ***[insert title]***

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ ***[insert date of signing]***

**Form J: Performance Statement Form**

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

| **Order placed by [Full address of purchaser]** | **Order no. & date** | **Description & quantity of ordered items** | **Value of order** | **Date of completion of delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was the supply of goods satisfactory?** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_