**EXPRESSION OF INTEREST**

TO PROVIDE SUPPORT IN SETTING UP INCOME-GENERATING ACTIVITIES FOR RETURNED MIGRANTS

IN SELECTED STATES (LAGOS, KANO, EDO, DELTA & YOBE)

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| Call for Expression of Interest ID # | IP 2023-01 |
| Posted (date) | 14 July 2023 |
| Clarification Request Deadline | 20 July 2023 |
| Application Deadline | 28 July 2023 |
| Notification of Result | 31 August 2023 |
| Implementation Date | 1 October 2023 |
| Implementation End Date | 31 October 2024 |

**BACKGROUND**

The International Organization for Migration (IOM) migration management programmes are implemented based on a multi-dimensional approach, taking into consideration the whole of Government and whole of society perspectives. The Integrated approach to reintegration, in particular, addresses the specific economic, social and psychosocial needs of the migrants at the individual, community, and at a structural level. These levels intricately interact and ultimately lead to sustainable reintegration. IOM address reintegration assistance by promoting the safety, dignity, and wellbeing of migrants through a comprehensive and systematic way to address the needs of migrants in a holistic manner.

Within the frameworks of all projects the needs of the migrants are at the centre of the reintegration assistance where tailored support is provided to address protection concerns of migrants in vulnerable situations a. IOM is working in close partnership with the Nigerian government to implement the targeted actions that guarantee sustainable reintegration to all migrants returning to Nigeria in partnership with several development partners. This is crucial in addressing the rights of migrants and returnees and mitigating specific protection risks by addressing immediate needs through a gender lens due to inadequate information and support including education job opportunities and health-related challenges. Protection risks may arise from factors that compel or force individuals to leave their homes and communities, the circumstances in which they travel, and the conditions they face at their destination and upon return. In addressing these risks, IOMs project provides economic, social and psychosocial assistance to return migrants individually in the form of income-generating small businesses, vocational training (TVET), educational opportunities and cash-based initiatives (CBI) thereby supporting migrants to regain their self-sufficiency and independence. The project provides collective reintegration to the group of return migrants who not only have the desire to do similar business in the same location, but they are also willing to pull resources together and also develop the social support necessary for cohesion growth, collective reintegration is able to provide employment in the communities as well.

**OBJECTIVE**

The Objective of this planned action is to Identify implementing partners who will work closely with returned migrants: t to

* To provide support to returning migrants (Including assistance to individuals and groups) to set up income-generating small businesses.
* Support returning migrants to enrol in TVET training opportunities as part of reintegration assistance.

**METHODOLOGY AND SCOPE OF WORK**

The service provider undertakes the following project activities in strict accordance with the responsibilities below to reintegrate (set up income-generating activities and any other complementary reintegration as needed) for returnees.

Contact migrants who have successfully concluded the TVET orientation within ongoing projects on an income generating activity of their choice and location. Through the reintegration counselling, identify their training needs if any and support returnees in preparing reintegration plans for the implementation of their reintegration activities.

* Assist beneficiaries in obtaining necessary documentation (e.g., registration and license, valid Identity card, Affidavit etc.) needed to facilitate their reintegration.
* Develop a reintegration assistance plan based on needs assessment indicating the type and purpose of assistance as well as resources/skills required to help individuals and groups successfully reintegrate.
* Support in identifying vendors, TVETs centres and obtaining necessary documentation (invoices/quotations) for the purchase of goods and services in a competitive process for the implementation of the project as well as business premises (shop).
* Support returnees in the implementation of selected income-generating activity.
* Conduct visits (assessment) in the localities of origin selected and identify feasible types of income-generating activities for better economic rehabilitation.
* Monitoring of project progress and monthly reporting to IOM.
* Provide psychological first aid to beneficiary and referral for serious cases.
* For reintegration assistance of migrants in situations of vulnerability, support with family strengthening initiatives, risk assessments, family assessments and provision of psychosocial support.

**DELIVERABLES**

1. Detailed list of returnees verified and selected individuals, based on the skills needed or income generating activity.
2. Dully filled reintegration plans signed by returnees and reviewed and endorsed by the CSO.
3. Detailed list of returnees who successfully implemented their respective reintegration plans to set up income-generating activities.
4. Submission of appropriate financial and other supporting documents, payment invoices, receipts, and pictures of implementation.
5. Detailed monthly progress report clearly explaining any deviation from the initial plan and reasons, challenges encountered, opportunities available for expansion of the project and other observations using the format to be shared by IOM

**TIMING AND REPORTING**

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| **Output** | **Duration** |
| Detailed list of persons verified and selected for income-generating activities based on the skills needed or income-generating activity | Two weeks after receiving cases from IOM. |
| Detailed list of successful beneficiaries with reintegration plan completed | Two weeks after cases are assigned. |
| Detailed narrative report & list of successful beneficiaries’ income-generating activities established | Monthly |
| Detailed progress report/monitoring for cases reintegrated | Bi-monthly |

**Technical Examination [Weighted criteria]:**

Technical Qualifying criteria are the minimum requirements that will be evaluated on a weighted basis. This will determine whether the proposal is substantially responsive to the technical requirements. All proposals must be checked for substantial responsiveness to the technical requirements.

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| **Criteria** | **Requirement** | **Rating** |
| **General Experience** | |  |
| Demonstrate past involvement in comparable service demanded by IOM across International organization, Government institution and Private sector | Evidence of experience providing similar services in at least 3 sectors | **20 Points** |
| Evidence of experience providing similar services in 2 sectors | 15 Points |
| Evidence of experience providing similar services in 1 sector | 10 Points |
| **Duration of experience in proposed work:**  Number of cumulative years in supporting reintegration or livelihood interventions in local communities | Above 5 years | **20 Points** |
| 3 to 4 years | 15 Points |
| 1 to 2 years | 10 Points |
| **Trainers Experience** | | |
| Evidence of competent case workers (CVs should be included as attachments | CV Of case workers with above 7 years’ experience in the relevant activity | **20 Points** |
| CV of case workers with 3 to 7 years experience in the relevant activity | 15 Points |
| CV of case workers with 1 to 2 years experience in the relevant activity | 10 Points |
| Evidence of the existence of a proper organizational governance structure  (Organization's organogram and CV of key  Management staffs) | Evidence of the Organization's organogram and  CV of key Management staff | **10 Points** |
| Evidence of only one of the stated Criteria | 5 points |
| Evidence of detailed final reports from past implemented projects. | More than 3 past reports submitted | **10 Points** |
| 1 to 3 past reports submitted | 5 Points |
| **Financial Capacity** | | |
| This category is based on the applicant's financial capability by taking responsibility for the agreed financial commitments of implementing reintegration projects.  **Required:**  Copies of the last three years audited financial statements. | Positive Working capital from the audited accounts for the Last three years. | **20 Points** |
| Positive Working capital from the audited accounts for the last two years. | 15 points |
| Positive Working capital from the audited accounts for the last one year. | 10 points |
| ***\*Only applicants that obtain a 50% Pass and above in the technical evaluation shall be shortlisted for physical verification.*** | | |

**QUALIFICATION AND EXPERIENCE**

The criteria for selecting the service provider are:

* Must have at least 5 years of experience in supporting reintegration or livelihood interventions in local communities funded by the Government or International Organizations.
* Confirmed expertise in case management and synergy with other local service providers.
* Interested organization must be based in the State they intend to submit interest for
* Team diversity, expertise and experience must be visible in the application.
* Experience working in Nigeria on partnership businesses and an excellent understanding of the current business environment and Nigeria market structure.
* Professional experience working with migrants or small to medium-sized businesses in Nigeria is an asset.
* Experience in case management and assistance to vulnerable groups.
* Good report writing.

**TIME FRAME AND DURATION**

The service provider shall execute the project during a 12-month period (subject to renewal).

**METHOD OF APPLICATION**

IOM invites experienced and interested service providers to submit an expression of interest along with a cover letter in support of their application, addressed to the Chief of Mission via **email** to

[iomlagostenders@iom.int](mailto:iomlagostenders@iom.int) on or before 28th July,2023.

Each submission must include:

**A technical proposal,** with detailed methodology and work plan (max 4 pages), along with:

* Samples of previous work.
* Details of the organizational structure, including CVs and description of expertise of consultant/research team (relevant work experience, technical training and education).
* Overview of (past and current) companies or organizations previously served, with up-to-date contact details.
* Programs and projects (past and current) with short descriptions.
* One professional reference, with complete contact detail.

**Please note that only shortlisted applicants will be contacted.**