

Minutes of Pre-bid Meeting

Consultant Services for Development of the National Standards for Offshore Wind Power (OWP) - Vietnam RFP/2023/47581

Date and Time : 21 July 2023, 16.00 - 16.45 (Bangkok)
Location : UNOPS Bangkok Office and Google Meet

UNOPS Representatives : 1. Thuy Ngoc Nguyen, Programme Management (ETP)
2. Nadiyah, Procurement Specialist
5. Sirima Wajchapakde, Procurement Associate

Suppliers Representative: Bidders - attended virtually

Pre-Bid Minutes:

1. Opening Remarks

Procurement official for the tender (Sirima) started the meeting by welcoming all participants and opened the pre-bid meeting by introduce UNOPS team, then invited ETP representative, Thuy Ngoc Nguyen to inform bidders the scope of the tender.

2. Tender Presentation

Thuy, from ETP shared the presentation and presented a brief project background and the scope of work. Thuy also explained the project details (detailed presentation attached).

Sirima, UNOPS Procurement Associate explained the evaluation criterias for this tender. (Detailed presentation attached)

3. Q&A Session

During the meeting, bidders raised numbers of clarification questions, and UNOPS representatives provided answers as follows:

Question 1: In terms of the timeline that you provided which is about five months to develop the standards. Is it not the development of standards from scratch? Is that correct?

Answer: No, it will not be from scratch. The draft of the national standard here will be based on the proposed list of TCVN for OWP agree with STAMEQ as listed on Annex 2 It's the list that STAMEQ

initially provided to us. So these are the list that bidders will base on to develop the draft of the national standards.

Question 2: Could you elaborate more on the international labs stated in the TOR?

Answer: The international labs that specialize in offshore wind will act as a third party verification in order to ensure the quality and the practicality of the standards. It requires consultation and collaboration with two different international labs.

****On the TOR amendment, we are asking for 2 international trips to the labs that specialize and are located in Europe.**

Question 3: There is a requirement for both hydrology expert and hydropower expert needed for this work which focus on wind power. Why is a hydropower expert needed?

Answer: In consultation with STAMIQ and MOST they are required to balance out all of the work.

****On the TOR amendment, we replaced Hydropower Expert with Energy System Operation Expert**

Question 4: With a lot of people being on summer break, is there a possibility to extend the deadline?

Answer: The extension needs to be discussed with MOST. UNOPS will get back to you on this.

****With the TOR amendment, the deadline is being extended to 14 August 2023**

Question 5: Is there a possibility to change the limit of liability on the terms of contract?

Answer: If you would like to propose changes, we suggest that it's clearly indicated in the submission. However, we are not in position to confirm at this point if that is acceptable to us.

Question 6: Can you give a guide budget for the project?

Answer: We're not allowed to disclose the financial budget for any of our tender. There is no maximum/minimum budget we work on. But to emphasise, the evaluation is 80% on technical and 20% on financial proposal which means we highly value the technical capabilities of the organization to deliver the project. But for financial evaluation it is still competitive procedure

4. Closing Remarks

Sirima, UNOPS Procurement Associate closed the pre-bid meeting and thanked the bidders' representative for attending the meeting.