

13 June 2023

UNICEF CLARIFICATION NOTICE (no.1)

REFERENCE: LRPS-2023-9182321-1 – Provision of Security Risk Management (SRM) capacity building of UNICEF implementing partners in South Sudan.

The following comments are offered to clarify articles within the above tender document. Clarification and Correction comments will be issued on an as-needed basis to respond to inquiries received from the invited proposers.

CLARIFICATIONS:

1. Are field visits expected for the Needs Assessment component, or can this element be conducted remotely?
UNICEF Response: This can be completed remotely as it can be undertaken online.
2. To clarify, we understand that the requirement is to deliver all 9 modules at all 4 training locations? Please confirm this is the case.
UNICEF Response: Yes
3. Is there any expectation as to the length of the 9 modules in terms of days, or a total duration for all 9 modules?
UNICEF Response: No expectation however this should not overburden implementing partners. The modules can run concurrently and form an overarching course that spans a longer period.
4. Can you please confirm that all administrative costs related to the organisation and delivery of the trainings in all 4 locations will be covered by UNICEF, including the identification of suitable training venues, participant transport and accommodation, and that we do not therefore need to factor these into our Financial proposal?
UNICEF Response: These should be factored into the financial proposal.
5. We understand that local transportation and accommodation costs should be included in the Financial Proposal, but given the security situation in South Sudan, can you confirm whether our team will be able to access UNHAS flights, and UN accommodation, in the 4 training locations?
UNICEF Response: UN transport / accommodation will be extended where possible / availability but there will be a cost component to that.
6. Will any of the following be provided by the customer in each location:
Accommodation
Transport
Office space
Food and drink
Access to medical support
UNICEF Response: Where possible based on the availability, these will be made available however the costings for these requirements should be included, for example, private airfare, hotels, and transport.

7. When will access to the following documents be provided? (pre/post proposal submission)
SA&E
SMF
SSEMF
Existing SMP(s)
UNICEF Response: There is no need to see some of the documentation given that these are WB-documentation (SMF, SSEMF, and SMPs). The SSAFE documentation will be shared post-submission however the UN course is based on 2-days desk trainings (this also includes medical) with 1-day practical exercise.
8. Which geographical areas will the risk assessment cover?
UNICEF Response: The areas of the project implementation (Upper Nile, Unity, Jonglei and GPAA)
9. What support will be provided for the facilitation of training? E.g. training rooms, IT etc.
UNICEF Response: The training is envisaged to be within UN compounds where support will be provided
10. Does the Security Risk Manager need to be completely dedicated to the project or can this role be covered by an existing employee from the provider?
UNICEF Response: Can be covered by existing employee however the quality of service provision will be monitored
11. Will interpreters be provided by customer if required?
UNICEF Response: The training should be conducted in English, no translation required.
12. How will site visits be evaluated?
UNICEF Response: Site visits will be coordinated with the UNICEF security teams
13. Annex B, point 6 states that 'Technical Proposals receiving 70 points or higher will be considered technically compliant. Non-technically compliant and non-responsive proposals will not be given further consideration.', however, point 1.2 of PART III -AWARD/ADJUDICATION OF PROPOSALS states that 'Only Proposals which receive a minimum of [49] points will be considered further.' Please confirm what the threshold for technical compliance is.
UNICEF Response: The threshold for technical compliance is 70 points or higher.
14. We understand that in order to develop the 9 training packages that Project Area Specific Security Plans will need to be developed (Annex B. section 2.b. Develop and Implement) in order to inform the training packages and materials. Can you confirm whether these will need to be developed by the provider as part of this scope or whether they will be provided by the IP and shared with the provider? (These Project Area Specific Security Plans are not deliverables under Annex B. section 3. Deliverables and Milestone Payments).
UNICEF Response: These should be developed by the provider
15. We understand that two of the training packages are as follows:
Development of financial proposals in support of identified security-related requirements.
Conducting the bidding process for Third-party security service providers.
Can you confirm that the successful bidder will provide training support only in respect of these areas?
UNICEF Response: As has been stated in question 10, there are 9 x training packages all of which will need to be trained.

16. Will further information such as the Inter-Agency Security Management Network (IASMN) and Saving Lives Together Framework (SLT) be provided to the successful bidder in order that the training materials can be specific and relevant?

UNICEF Response: Yes, specifically for the SLT, which is more relevant for the project.