**Section III: Returnable Bidding Forms**

**eSourcing reference: ITB/2023/46811**

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Bid Submission Form
* Form C: Price Schedule Form
* Form D: Technical Bid Form
* Form E: Manufacturer’s authorization form
* Form F: Performance Statement Form
* Form G: The nearest partner to Tunisia Information Form

**Form A: Joint Venture Partner Information Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated below].

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

| **JV / Consortium/ Association Information** | |
| --- | --- |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form B: Bid Submission Form**

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the supply of** [***Insert a brief description of goods/services*]****in**[***Name of country/city*],** ITB Case No**. ITB/2023/46811,** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in Section I: ITB Particulars, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in Section I: ITB Particulars, we commit to obtain a performance security in accordance with Instructions to Bidders, Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

**Form C: Price Schedule Form**

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Bid Summary**

| **Bidder’s Total prices FCA (Price of goods FCA + Related Services if applicable)** | [insert amount and currency] |
| --- | --- |
| **Bidder’s Total prices CPT (Price of goods CPT + Related Services if applicable)** | [insert amount and currency] |
| **Total Price of Goods FCA** | [insert amount and currency] |
| **Total Price of Goods CPT** | [insert amount and currency] |
| **Total Price of Related Services** | [insert amount and currency] |
| **Freight Cost RORO** | [insert amount and currency] |

**Prices for Goods**

| **Item/ lot** | **Description** | **Qty**  **(a)** | **Currency: USD/EUR** | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit price FCA (b)** | **Unit price CPT (c)** | **Total price FCA (a)x(b)** | **Total price**  **CPT (a)x(c)** |
| 1. | **Fast patrol boats** as specified in the Schedules of requirements - Section II (Incoterm 2020 : CPT, Port of La Goulette, Tunis, Tunisia.) | 07 |  |  |  |  |
| **Total Price of Goods** | | | | |  |  |

**Prices for related services**

| **Item/ lot** | **Description of the services** | **Quantity and physical unit (a) if applicable** | **Unit price**  **(b) if applicable** | **Total price per service**  **(a)x(b)** |
| --- | --- | --- | --- | --- |
| 1. | Pre-delivery inspection and sea trials - all boats | 1 |  |  |
| 2. | Training session on the use and maintenance of equipment, safety, manipulation (1 day training minimum - max 8 hours) | 1 |  |  |
| 3. | Preventive maintenance for 1 year - all boats\* | 1 |  |  |
| **Total Price of Related Services** | | | |  |

\*Attach detailed preventive maintenance plan with unit prices per service for each boat and the list of items to be used

**Bidder’s delivery data**

| **Country of origin of offered products** | All Items | insert more rows in each section if necessary or delete if too many | | | |
| --- | --- | --- | --- | --- | --- |
| **FCA point(s) of delivery for offered products** | All Items |  | | | |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form D: Technical Bid Form**

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section IV: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**Technical specifications for Goods – Comparative Data Table**

UNOPS requirements are comprised of the following items:

1. **Technical specifications for Fast patrol vessels**
2. **Fast patrol boats specifications ( 07 units)**

| **Item** | **UNOPS minimum technical requirements** | | | | | | **Is Bid compliant?**  Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. General Fast patrol boats specifications** | 1.1 O.A length: | | | | minimum: 10,5 m / maximum 11,5 m | | ☐Yes ☐No | Insert details |
| 1.2 O.A beam: | | | | minimum: 2,7 m / maximum 2,9 m | | ☐Yes ☐No | Insert details |
| 1.3 T (Draft) | | | | minimum: 0,75 m / maximum 0,85 m | | ☐Yes ☐No | Insert details |
| 1.4 Propulsion system | | | | N°2 Outboard engine 300 HP 4 stroke | | ☐Yes ☐No | Insert details |
| 1.5 Hull material | | | | Aluminium | | ☐Yes ☐No | Insert details |
| 1.6 Speed at full throat | | | | 40 knots | | ☐Yes ☐No | Insert details |
| 1.7 Fuel | | | | Unleaded petrol | | ☐Yes ☐No | Insert details |
| 1.8 Starting system | | | | Electric starter | | ☐Yes ☐No | Insert details |
| 1.9 Fuel injection system | | | | Electronic direct injection | | ☐Yes ☐No | Insert details |
| 1.10 Manoeuvring and trim | | | | Hydraulic power steering | | ☐Yes ☐No | Insert details |
| 1.11 Shaft | | | | Extra long shaft | | ☐Yes ☐No | Insert details |
| 1.12 Extension wire length | | | | Minimum 9 m, type Premium powermatched | | ☐Yes ☐No | Insert details |
| 1.13 Connecting bar | | | | Double link | | ☐Yes ☐No | Insert details |
| 1.14 Transport capacity | | | | minimum 08 persons | | ☐Yes ☐No | Insert details |
| 1.15 Tank capacity | | | | minimum: 450 liters | | ☐Yes ☐No | Insert details |
| 1.16 Range at economic speed | | | | minimum 100 nm | | ☐Yes ☐No | Insert details |
| 1.17 Wheelhouse | | | | Waterproof aluminium center console | | ☐Yes ☐No | Insert details |
| **2. Electronic equipment** | - 1xRadar: Module radar aérien, Technologie  Numérique CHIRP + Effet Doppler, Puissance 4w, Portée 35 à 40mn, Type Radôme, Taille, 20 à 25 pouces (50-65 cm)  - 1xChart plotter,  - 1xGPS + Echosounder  - 1x Motorola DM 4401 ( or similar)  - 1xSailor 6215  - 1xCompass | | | | | | ☐Yes ☐No | Insert details |
|
|
|
|
| **3. Other accessories** | 3.1 Anchor | | | | 1 x 7.5 kg capacity minimum | | ☐Yes ☐No | Insert details |
| 3.2 Mobile projector | | | | minimum range: 100 m | | ☐Yes ☐No | Insert details |
| 3.3 Bilge pump | | | | 2 submersible pump, 4 m3/h minimum flow. | | ☐Yes ☐No | Insert details |
| 3.4 Police flashing light | | | | red and blue bar light | | ☐Yes ☐No | Insert details |
| 3.5 Fenders | | | | 04 cylindrical fenders small size | | ☐Yes ☐No | Insert details |
| 3.6 Structure | | | | Structural reinforcement for multi-purpose support | | ☐Yes ☐No | Insert details |
| 3.7 Mast | | | | Mast on cabin for navigation light and future equipment | | ☐Yes ☐No | Insert details |
| **4. Documentations and diagnostic set** | 4.1 Drawings | | | | General arrangement drawings : General arrangement drawings, forms plan, capacity plan, electric, security, dewatering plans | | ☐Yes ☐No | Insert details |
| 4.2 Workshop Manual | | | | Workshop Manual + CD | | ☐Yes ☐No | Insert details |
| 4.3 Diagnostic set | | | | One complete diagnostic kit for outboard ( Shock-resistant and waterproof PC, CD or Flash-disk, 3 hours battery autonomy, win 10 or 11, Diagnostic adaptor for all kind of outboard engine) | | ☐Yes ☐No | Insert details |
| 4.4 Instruction manual | | | | Instruction manual + CD | | ☐Yes ☐No | Insert details |
| 4.5 Spare parts manual | | | | Spare parts manual + CD | | ☐Yes ☐No | Insert details |
| **5. Warranty** | 5.1 Warranty | | | | 01 years from last sea trial completion | | ☐Yes ☐No | Insert details |

1. **Delivery requirements and Comparative Data Table:**

| **UNOPS Requirements** | | **Is Bid compliant?**  Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- |
| **Delivery time** | Bidder shall deliver the goods **[09 Months]** after Contract signature  Bidders are highly encouraged to propose a progressive delivery chronogram as UNOPS would like to receive the first 3 boats as soon as possible and the remaining 4 within the above mentioned delivery timeframe. | ☐Yes ☐No | Insert details |
| **Delivery place and Incoterms rules** | CPT, Port of La Goulette, Tunis, Tunisia.  Note : The Bidder is free to choose the method of shipping but must adhere to the international shipping standards for the boats. | ☐Yes ☐No | Insert details |
| **Consignee details** | Tunisian Ministry of Interior | ☐Yes ☐No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20% , without any change in the unit prices or other terms and conditions of the ITB. | ☐Yes ☐No | Insert details |

1. **Warranty and documents for the engines/boats:**

| **N°** | **UNOPS minimum technical requirements** | **Is Bid compliant?** Bidder to complete | **Details of goods offered.**  Bidder to complete |
| --- | --- | --- | --- |
| **Warranty - Certification of the boats** | The Fast patrol vessels and equipment should be marine class certified ( ABS, BV, RINA, etc…) : The selected bidder must prepare the full set of documentation in order to certify the offered boats in Tunisia | ☐Yes ☐No | Insert details |
| **Warranty - Period** | The warranty on the boats will be not less than 01 year.  The Warranty should cover corrective and preventive maintenance, replacement of defective parts/equipment, repair of equipment, labour for equipment repair and/or parts replacement. | ☐Yes ☐No | Insert details |
| The warranty for the installed equipment should be at least for 01 year from the date of acceptance of the boats. | ☐Yes ☐No | Insert details |
| **Warranty - Service** | Within the warranty period, the Supplier or its authorised service centre shall provide maintenance and/or repair services and/or replacement of the equipment not later than 30 (thirty) calendar days from the date of receipt of written or E-mail notification from an authorised party.  The selected supplier or its local official representative must guarantee the availability of spare parts (to be supplied upon request) for the next five (5) years following the delivery date or starting from the warranty activation. Kindly note that this does not require the availability in stock upfront. | ☐Yes ☐No | Insert details |
| **Warranty - Operating manual** | Operation and maintenance manual of the outboard and equipment [electric circuit, wiring, air conditioner, lighting, monitoring system...] in English/French must be submitted to UNOPS. | ☐Yes ☐No | Insert details |

1. **Sustainability Criteria:**

| **UNOPS Requirements** | | **Is bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- |
| **Sustainability Requirements –**  **after-sales service** | The bidder will provide an after-sales service component for the boats through its dealers network.  Bidders will provide documentation that clearly outlines:  - what current partnerships exist with partners for after-sales service providers (and in which locations)  - the contact information for the nearest partner to Tunisia (for verification purposes)  - the commitment for the availability of spare parts, equipment for maintenance/repair of the boats  - Evidence that the proposed boat or related/higher model has been previously serviced by the nearest partner | ☐Yes ☐No | Insert details |
| **Boat class certification** | The Fast patrol vessels and equipment should be marine class certified ( ABS, BV, RINA, etc…) | ☐Yes ☐No | Insert details |
| **Sustainability Requirements - Environmental Management System** | Bidders must include evidence of the manufacturer being in possession of a current ISO 14001 EMS or equivalent certification for each of the production sites where offered products originate from. Failing to adhere will result in disqualification. | ☐Yes ☐No | Insert details |
| **Sustainability Requirements - Health and Safety Management System** | Bidders must include evidence of the manufacturer being in possession of a current ISO 45001 or OHSAS 18001 Health and Safety Management System or equivalent certification for each of the production sites where offered products originate from. Failing to adhere will result in disqualification. | ☐Yes ☐No | Insert details |
| **Sustainability Requirements - Quality Management System** | Bidders must include evidence of the manufacturer being in possession of a current ISO 9001 QMS or equivalent certification for each of the production sites where offered products originate from. Failing to adhere will result in disqualification. | ☐Yes ☐No | Insert details |
| **Sustainability Requirements –**  **Engine compliance** | The proposed boat engine must comply with Euro norm & C.E or equivalent | ☐Yes ☐No | Insert details |
| **Sustainability Requirements –**  **Gender Mainstreaming** | Bidders shall describe their approach or provide an internal policy outlining the way that they promote, encourage and apply equal opportunity, diversity and inclusion within their organisation. | ☐Yes ☐No | Insert details |

1. **Related services**

| **N°** | **UNOPS minimum technical requirements** | **Is Bid compliant?** Bidder to complete | **Details of goods offered.**  Bidder to complete |
| --- | --- | --- | --- |
| **PDI & warranty activation** | The supplier must ensure the pre-delivery inspection prior to shipment to be performed by an authorised public/legal entity and the warranty activation in Tunisia | ☐Yes ☐No | Insert details |
| **Corrective maintenance\*** | The supplier must provide the corrective maintenance plan up to 1 year, indicating the frequency, the list of spare parts and the labour cost (attach the plan). | ☐Yes ☐No | Insert details |

***\*Attach the preventive maintenance plan for 12 months and the list of spare parts to be used during the warranty period.***

**Important Notes:**

1. Partial quotations shall not be allowed. Bidders must quote prices for the total goods and/or services for the total requirement requested under Section II: Schedule of Requirements. Evaluation will be done for the total requirement.
2. Provision, export clearance, international transportation, offload at the port of destination must be included in the price. It is to note that UNOPS will be responsible for the insurance coverable and customs clearance.
3. The offered equipment must comply with requirements laid down in the Technical specifications. The required specifications are minimum requirements. Bidders may offer items with more advanced specs and such offers are accepted as appropriate.
4. Manufacturer's technical literature (brochures, booklets, instructions, etc.) should be submitted. Manufacturer's technical literature submitted with the offer must comply with the written specifications of the Bidder. In the event that there are differences between the submitted manufacturers’ literature and written Bidder specification, reasons for that must be explained in the Bidder specifications. The manufacturers’ technical literature should be marked in an appropriate manner (i.e. model number).
5. Bidder warrants that offered equipment are new and unused. Bidder shall further warrant that none of the supplies have any defect arising from design, materials or workmanship.
6. The Contractor will be responsible for providing after sales support through the standard manufacturer’s warranty.
7. Discontinued models or generation of models for which there is no production in 2021, will not be accepted.
8. **Inspections and tests**

The following inspections and tests shall be performed:

(i) The Supplier shall perform all needed tests, including sea trials, in presence of the representative of UNOPS and GN before the shipment to confirm that the goods meet the Purchaser requirements. Documented confirmation of such tests has to be sent to the Purchaser before the shipment;

(ii) The Purchaser will check the availability of Compliance Certificates issued for the boats/equipment and periodically verify the conformity and the quality of the boat/equipment during the manufacturing process.

UNOPS or its representative may inspect and/or test any or all items of the goods to confirm their conformity to the contract, prior to dispatch from the supplier’s premises. Such inspection and clearance will not prejudice the right of the consignee to inspect and test the goods on receipt at destination.

If the goods fail to meet the laid down specifications, the Supplier shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of the purchaser.

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section IV: Schedule of Requirements**.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers**

Bidders must identify the names of all subcontractors/suppliers who will be providing goods/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form E: Manufacturer’s Authorization Form OR official dealer letter**

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

**WHEREAS**

We ***[insert complete name of manufacturer***], who are official manufacturers of [***insert type of goods manufactured],*** having factories at ***[insert full address of manufacturer’s factories***], do hereby authorize ***[insert complete name of bidder]*** to submit a bid the purpose of which is to provide the following goods, manufactured by us ***[insert name and or brief description of the goods]***, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the Provision of Goods, with respect to the goods offered by the above firm.

We also confirm the sole availability of spare parts (parts not to be included in the offered price) for at least 5 years after contract signature.

Signed: [***insert signature(s) of authorized representative(s) of the manufacturer]***

Name***: [insert complete name(s) of authorized representative(s) of the manufacturer]***

Title: ***[insert title]***

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ ***[insert date of signing]***

**Form F: Performance Statement Form**

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

| **Order placed by** [Full address of purchaser] | **Order no. & date** | **Description & quantity of ordered items** | **Value of order** | **Date of completion of delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was the supply of goods satisfactory?** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form G: The nearest partner to Tunisia Information Form**

[The Bidder must complete this form in accordance with the instructions below.]

ITB reference no: **ITB/2023/46811**

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

The bidder will provide an after-sales service component for the boats through its dealers network. You must complete and return this form to provide the contact details of the nearest boat brand representative for after sales services.

| **The nearest partner to Tunisia Information** | |
| --- | --- |
| Name of Bidder’s nearest partner to Tunisia | [insert] |
| Contact information for the nearest partner to Tunisia (address, telephone number, e-mail address) | [insert] |
| Representative’s Head Office Address | [insert] |
| Name and contact details of the person in charge (address, telephone number, e-mail address) | [insert] |
| Legal information on the representative (Tax Number, Patent or Tax Return) | [insert] |
| Information on representative/partner operational capacity (experience, stock, staff) | [insert] |

Signatures of all partners :

We hereby confirm that, in the event of the award of a contract, all parties to the joint venture, partnership consortium or representation will be jointly and severally liable to UNOPS for any obligations arising out of the contract.

For Bidder : For the nearest representative to Tunisia :

Nom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_