

<b>Minutes of Pre-Bid Meeting</b>	
<b><i>ITB/2023/46811 - Supply and delivery of fast patrol vessels ( 07 units) in Tunis, Tunisia (Incoterm 2020 : CPT, Port of La Goulette, Tunis, Tunisia).</i></b>	
<b>Date:</b> 30th of May 2023 from 14:00 UTC to 15:00 UTC	
<b>Venue:</b> Virtual Meeting through Google Meet	<b>Minutes taken by:</b> UNOPS SNMCO, TNPO
<b>Attendees: UNOPS SNMCO, TNPO</b> Project team and procurement team	<b>Meeting Attendees: NON-UNOPS</b> Three bidders Participated : <ol style="list-style-type: none"> <li>1. NEXIANS</li> <li>2. STE INDUSTRIA</li> <li>3. Cantiere Navale Vittoria</li> </ol>
<b>Agenda:</b> <ol style="list-style-type: none"> <li>1. Useful Information</li> <li>2. Evaluation Criteria</li> <li>3. Evaluation Process</li> <li>4. Returnable Quotation Forms &amp; other documents</li> <li>5. Q&amp;A</li> <li>6. Meeting Closure</li> </ol>	

#	Topic	Action / Output
1	Welcome and Introduction	The UNOPS team welcomed all the bidders and opened the meeting followed by a brief presentation of useful Information regarding the tender.  (Please refer to the attached Pre-bid meeting presentation in eSourcing, section "Documents" for more details)
2	Evaluation Criteria & Evaluation Process	In this section we gave a brief description of the evaluation criteria and explained the evaluation methods for this ITB  (Please refer to the Pre-bid meeting presentation in document section for more details)

3	Returnable Bidding Forms & other documents	<p>The UNOPS team presented the Bid documents and explained the Instruction to Bidders Document, Returnable Schedules and Reminded the bidders to submit bids on time and ensure all returnable schedules are properly filled, addressed all the requirements, supporting documents attached, and signed where required.</p> <p><i>All submissions to be done through the eSourcing platform.</i></p> <p><i>All questions to be channeled through the eSourcing and responses will be sent to all the bidders at the same time.</i></p>
4.1	Q&A a)	<p>Q: What are the required certification of the boats?</p> <p>A: UNOPS team explained that The Fast patrol vessels and equipment should be marine class certified ( ABS, BV, RINA, etc...) and for the proposed boat engine must comply with Euro norm &amp; C.E or equivalent. We explained that the required certification will be adjusted and an amendment to the ITB will be issued shortly.</p>
4.2	Q&A b)	<p>Q: UNOPS would like to receive the first 3 boats as soon as possible. Is there an applicable rating method for bidders that respond to this request?</p> <p>A: UNOPS team explained that quotations submitted in response to this ITB shall be evaluated on the basis of the <i>"Lowest priced substantially compliant offer"</i> methodology. Scoring points do not apply for this ITB. Furthermore, if bidders do not respond to this request, they will not be considered as non-compliant. But, in the interest of the relationship with UNOPS and its partner, we strongly encourage bidders to meet this significant and urgent demand..</p>
5	Final Remarks	<p>Appreciated all the bidders for participating in the Pre- bid meeting and notified the Pre-Bid meeting presentation and minutes will be uploaded in the eSourcing system of UNOPS.</p>