

INTERNATIONAL TELECOMMUNICATION UNION



Request for quotation_RFQ-S-BDT-2023-033

CONSOLIDATED TABLE OF QUESTIONS AND ANSWERS

Provision of a capacity building needs assessment in ICT skills to support the development of the ICT sector in Uganda

<u>BID CLOSING DATE:</u> Friday 9 June 2023 at 15:00 hours (Geneva time)

Geneva, 2 June 2023



Consolidated Table of Q&A

Dear Madam, Sir,

In accordance with the Solicitation Document bearing the reference **RFQ-S-BDT-2022-033** you may find below the consolidated table of Bidder's requests for clarifications and related ITU's answers.

We take this occasion to remind you that the Bid Closing Date is on **9 June 2023 at 15:00 hours (Geneva Time)** and late Quotes shall be rejected.

Yours faithfully,

Salimata Diallo
Procurement Officer
International Telecommunication Union



Consolidated Table of Q&A

Ref.No	BIDDER'S QUERIES	ITU'S ANSWER
Q.1	Shall we design a quotation including detailed technical description – for instance how we are plan to deliver each work package (detailed objectives, methodology, pre-requisites, results and benefits for ITU)	Please include in your proposal as much detail as possible, breaking down how you consider the components would be best addressed and implemented.
Q.2	Or would be rather a less detail document focusing on pricing and additional requirements requested (CVs, cover letters, references)	Cost estimate and how you intend to staff the team to implement the expected deliverables are also required.
Q.3	Is MSWord the best format for submission of RfQ?	We ask that the proposal be submitted in word so that that the different parts of the proposal can be separated for the assessment. If due to the size of the file a word version cannot be submitted, a pdf of the proposal is also acceptable. If this is the case, please indicate this in your submission.
Q.4	Would you have any standard template for RfQ of ITU?	NO, there is no ITU template available.