

Minutes of (Virtual) Pre-bid Meeting

Virtual Pre-Bid Meeting for Request for Proposal (RFP) RFP/2023/46444 Assessment of Country's Readiness and International Experience for Carbon Trade Exchange Design

Date and Time :15 May 2023, 16.00 - 17.00 PM (Bangkok time)

Location : UNOPS Thailand Office, and Google Meet

UNOPS Representatives :

1. Toan Manh Do , Programme Management Senior Officer (AR-EAPMCO, Vietnam)
2. John Robert Cotton, Senior Programme Manager (AR-EAPMCO, Thailand)
3. Nadiyah, Procurement Specialist (AR-EAPMCO, Thailand)
4. Kor Yelegon , Procurement Senior Officer (AR-EAPMCO, Thailand)
5. Thuy Ngoc Nguyen , Programme Management Officer (AR-EAPMCO, Thailand)
6. Natthida Sivayapram, Project Management Support Associate (AR-EAPMCO, Thailand)

Bidder Representatives: Bidder 1

Bidder 2

Pre-Bid Minutes:

1. Opening Remarks

UNOPS representative (Nadiyah) started the meeting by welcoming all participants and opened the pre-bid meeting with a self introduction and timelines of the bidding schedule. Bidders were encouraged to send clarifications through the designated portals

2. Tender Technical Presentation

Toan did a brief overview and presented the project/tender background and expected deliverable timeline of the tender Technical component.

3. Evaluation Criteria

Nadiyah presented the criteria for selection, eligibility and formal assessment done on a pass/ fail basis, technical, and financial evaluation for the bidders to follow.

4. Q & A Session

During the meeting, Bidder 1 asked questions 1 and 2 , while Bidder 2 asked question 3 . Responses to questions were provided by UNOPS representatives as follows:

No	Question	Answer
1.	What team of experts are you looking for and could you specify the key focus areas?	<p>UNOPS had to ensure that they were not overlapping with other donors , so donor mapping was done for relevant markets . The focus of the project is to help the MOF understand the gap that needs to be filled. In order to establish the CTX , there is a need for a legal framework, financial mechanism on how to manage the transaction that happens in the stock exchange. What type of infrastructure should be developed, whether it should be integrated or independent and that is the question the consultant needs to answer.</p> <p>Note: For the team of experts. Please refer to Section II: Schedule of Requirements section 7 page 7 letter G. The caption is “Qualification and Experience of the Service Provider”.</p>
2	Does it involve Carbon trading between countries?	<p>No. This study only focuses on assessing the country’s readiness and international experience for carbon trade exchange design. In this project UNOPS would like to know how the system will be connected to the government and what are the impacts.</p>
3	In task 6 there are 3 MOF-led infrastructure surveys, together with 3 workshops, and UNOPS mentioned 2 stock exchange in Vietnam's main city and 3 surveys. So, who are the main stakeholders that need to be targeted?	<p>When the consultant is selected, the consultant will need to work closely with MOF to identify the relevant stakeholders to engage with. In our previous discussion with MOF, MOF suggested 3 field trips and meetings with relevant stakeholders, and 1 consultation workshop.</p> <p>Note: The main staker holders are MoF as well as the Ministry of Natural Resources and Environment, State Bank of Vietnam and the Ministry of Industry and Trade. The Ministry of Finance will take lead and will coordinate those government agencies.</p>

5. Closing Remarks

Nadiyah closed the pre-bid meeting and thanked the bidders representatives for attending the meeting.