# Amendment 1

Amendment 2

# Section IV: Returnable Bidding Forms

## Form A: Quotation submission form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Quotation for the supply of** [***Insert a brief description of goods/services*]****in**[***Name of country/city*],** RFQ Case No. [Insert RFQ ref. number], dated **[insert date]**

We, the undersigned, declare that:

* 1. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract;
  2. Our quotation shall be valid for the period of time of [insert number of days which shall not be less than the specified in Section I: RFQ Particulars, Period of Validity of Quotations] from the date fixed for the submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS. [If you have any actual or potential conflict of interest as defined in Article 3 of Section II: Instructions to Bidders, please disclose it here];
  4. Our firm confirms that the offeror and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  5. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the Contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 3, Eligibility;
  6. We embrace the UN Supplier Code of Conduct and adhere to the principles of the UN Global Compact;
  7. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this RFQ and will not engage in any such activity during the performance of any Contract awarded.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this quotation and bind [***insert full name of bidder***] should UNOPS accept this quotation:

Name: [complete]

Title: [complete]

Date: [complete]

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide the name and contact information for the primary contact from your company for this quotation:

Name: [complete]

Title: [complete]

Email address: [complete]

# Telephone: [complete]

## Form B: Price Schedule Form

Bidders shall fill in this Price Schedule Form in accordance with the instructions indicated.

RFQ reference no: UNOPS-Ukraine-UPTF-2023-G-003

Name of Bidder: [insert name of Bidder]

| **Currency** | USD |
| --- | --- |

**Incoterms: Delivery At Place (DAP)**

| **Lot No.** | **Description** | **Quantity** | **Unit price**  **Delivery At Place (DAP Ukraine\*)** | **Total** |
| --- | --- | --- | --- | --- |
| 1 | Blood bank centrifuge | 1 | insert | insert |
| 1.1 | Delivery, installation, testing and commissioning | 1 | insert | insert |
| 1.2 | Training | 1 | insert | insert |
| 2 | Whole blood processing platform | 1 | insert | insert |
| 2.1 | Delivery, installation, testing and commissioning | 1 | insert | insert |
| 2.2 | Training | 1 | insert | insert |
| 2.3 | Consumable: Blood bag sets | 6,000 | insert | insert |
| 2.4 | Consumable: Platelet Concentrate set | 500 | insert | insert |
| 3 | Automated microplates ELISA analyzer | 1 | insert | insert |
| 3.1 | Delivery, installation, testing and commissioning | 1 | insert | insert |
| 3.2 | Training | 1 | insert | insert |
| 3.3 | Consumable: Disposable pipette tips | 96,000 units of 200 µL | insert | insert |
| 3.4 | Consumable: Disposable pipette tips | 12,000 units of 1,000 µL | insert | insert |
| 3.5 | Consumable: Other consumables | insert | insert | insert |
| 4 | X-ray blood irradiator | 1 | insert | insert |
| 4.1 | Delivery, installation, testing and commissioning | 1 | insert | insert |
| 4.2 | Training | 1 | insert | insert |
| 5 | Automatic blood separators | 1 | insert | insert |
| 5.1 | Delivery, installation, testing and commissioning | 1 | insert | insert |
| 5.2 | Training | 1 | insert | insert |

\*DAP Final address: 2, Radio lane, Mykolaiv, 54029. Ukraine

Payment terms 30 days accepted: ☐ Yes ☐ No

Offered prices should be net of any direct taxes, customs duties, indirect taxes.

I certify that this Quotation remains valid for acceptance by UNOPS for 30 daysfrom the Deadline for Quotation Submission: ☐ Yes ☐ No

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this quotation and bind [***insert full name of bidder***] should UNOPS accept this quotation:

Name: [complete]

Title: [complete]

Date: [complete]

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide the name and contact information for the primary contact from your company for this quotation:

Name: [complete]

Title: [complete]

Email address: [complete]

Telephone: [complete]

## Form C: Technical Bid Form

RFQ reference no: UNOPS-Ukraine-UPTF-2023-G-003

Name of Bidder: [insert name of Bidder]

Bidders are required to complete the **provided Forms** included in Section III: Returnable Bidding Form to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns. Such changes might disqualify your quotation.

**Technical specifications for goods – Comparative Data Table: Bidders shall use and fill the file *Form C: Technical Bid Form\_Amendment ~~1~~ 2.xlsx***

**Bidders are requested to sign this Form and submit it together with the file described above.**

Payment terms 30 days accepted: ☐ Yes

**Bidder’s discount for accelerated payment:** \_\_\_\_% of total firm price for each calendar day less than thirty (30) days

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this Contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Bidder***] to sign this quotation and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Form D: Delivery Details Form

**Delivery details**

| **Country of origin of offered products** | **Lot 1** |  | | | |
| --- | --- | --- | --- | --- | --- |
| **Lot 2** |  | | | |
| **Lot 3** |  | | | |
| **Lot 4** |  | | | |
| **Lot 5** |  | | | |

**Delivery requirements:**

| **UNOPS Requirements** | |
| --- | --- |
| **Delivery time** | **For DAP Incoterms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_calendar days from the date of PO signature**  Bidders are requested to provide the delivery time for the offered products valid for the resulting PO. Shorter delivery term is strongly encouraged.  The offered goods are to be delivered and unloaded at the final destination in Ukraine |
| **Delivery place and Incoterms rules** | For DAP (delivered at place) in Ukraine it is expected that the goods will be delivered to the following cities/regions: 2, Radio lane, Mykolaiv, 54029. Ukraine  Details regarding delivery will be shared accordingly. |
| **Consignee details** | The goods should be delivered to the final consignee that will be determined within the Purchase Order |

I, the undersigned, certify that I am duly authorised by [***insert full name of Bidder***] to sign this quotation and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Form E: Previous experience Form

RFQ reference no: UNOPS-Ukraine-UPTF-2023-G-003

Name of Bidder: [insert name of Bidder]

| Description of services/goods | Country | Total amount of contract (USD) | Contract Identification/Title and Contact details of client (name, address, telephone, email) | Year project was undertaken |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# 

## 

## Form F: Affidavit of compliance with technical requirements

RFQ reference no: UNOPS-Ukraine-UPTF-2023-G-003

Name of Bidder: [insert name of Bidder]

Date: insert

According to the solicitation document, specifically Form C: Technical Bid form\_Amendment ~~1~~ 2, by the present sworn declaration, We, [insert name of Bidder], confirm:

1. **Regulatory approval and marketing authorization in Ukraine:** Our products comply with the established in the Letter of the MOH No. 24-04/5396/2-22 dated 25 February 2022 and Resolution of the Cabinet of Ministers of Ukraine "On the List of Products of Critical Imports" No. 153 dated 24 February 2022, in accordance with at least one of the mentioned conditions stated in the Form C Lot 1, Lot 2 numeral 6, Lot 3 numeral 4, Lot 4 numeral 5 and Lot 5 numeral 4. We attach authorization and relevant documents to Form C.
2. **Regulatory approval and marketing authorization issued by a Notified Body** Our products comply with regulations of at least one of the GHTF Founding Member countries stated in the Form C Lot 1, Lot 2 numeral 7, Lot 3 numeral 5, Lot 4 numeral 6 and Lot 5 numeral 5. We attach authorization and relevant documents to the Form C.
3. **Certificate of Quality Management System** The products We offer have been produced according to ISO 13485, Quality Management for Medical Devices. Certificate must be issued by an independent Certifying Body/Agency in the name of the Manufacturer for the medical device offered.
4. **Manufacturer authorization:** We confirm we have authorization from the manufacturer of the equipment to sell/distribute the offered equipment. We attach authorization and relevant documents to Form C.
5. **Guarantee conditions:** We accept the guarantee conditions established in the bidding documents and commit to delivering together with the equipment a guarantee certificate in the name of the beneficiary.
6. **Spare parts:** We will guarantee the availability of spare parts and accessories for at least five (5) years in case of an award.
7. **Maintenance:** We will provide an affidavit from the manufacturer stating the company and address in Ukraine of who will conduct maintenance of the equipment.
8. **Warranty, preventive and corrective maintenance:** We will guarantee the carry out of the maintenance (be it the supplier, manufacturer, or a third party) committing to executing the guarantee and the preventive and corrective maintenance in accordance with the conditions indicated in the bidding documents.
9. **Personnel:** We confirm that the installation and maintenance will be conducted by a certified engineer(s), or include an affidavit for their training from the manufacturer. In case of an award, We will be exclusively responsible for the security of our own staff, taking into account safety risks of the current situation and of its possible evolution on the field.

I, the undersigned, certify that I am duly authorized by [***insert full name of Bidder***] to sign this affidavit and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_