# EOI RESPONSE FORM

## TABLE I. WFP REQUIREMENTS

| 1. **Company / Organization’s competencies/ capacities** | | | |
| --- | --- | --- | --- |
|  | **List of WFP requirements/evaluation criteria** | **Yes** | **Comments** |
| 1 | Registered and incorporated as a payment aggregator (private or public company) or a company operating in the financial sector, mobile money sector, fintech sector, for at least 3 years | ☐ |  |
| 2 | Actively worked as a payment aggregator of bulk disbursements for at least 3 years | ☐ |  |
| 3 | Ability to process bulk payments to one or more (ideally minimum 7) of the countries where WFP operates: (<https://www.wfp.org/countries>). | ☐ | *List current and upcoming covered countries* |
| 4 | Ability to process bulk payments to mobile money accounts/wallets and/or bank accounts and/or prepaid cards | ☐ |  |
| 5 | Allows WFP to transfer funds using local currencies or hard currencies | ☐ |  |
| 6 | Offers supporting services including but not limited to notification of successful payments, reconciliation, and receipts | ☐ | *Specify other services* |
| 7 | Evidence of US$ value and number of transactions processed in one month. | ☐ |  |

| 1. **Company / Organization’s Background Information** | | | | |
| --- | --- | --- | --- | --- |
| 1 | Legal Name of Company/Organization: | | | |
| 2 | Full address: | | | |
| 3 | E-mail address: | | | |
| 4 | Website address: | | | |
| 4 | Telephone: | | | Fax: |
| 5 | Contact person, title: | | | Tel./E-mail of contact person: |
| 6 | Registration with UNGM | Yes  No | | UNGM No. |
| 7 | Type of Business | Corporate/ Limited  Partnership  Other (specify): | | |
| 8 | Goods / Services: | | | |
| 9 | Company/Organization Business Registration Number: | | Date of Registration: | |
| 10 | Additional company/organization background information: [If applicable, insert not more than 100 words] | | | |

## TABLE II. SUPPLIER INFORMATION TABLE III. SUPPLIER FINANCIAL STATUS

| 1. **Company / Organization’s Financial Status** | |
| --- | --- |
| **Item** | **Value USD** |
| Gross Turnover 2022 |  |
| Gross Turnover 2021 |  |
| Gross Turnover 2020 |  |
| *Maximum contract value in relation to which your Company can be engaged:* |  |
| USD 0 – 30,000 | ☐ |
| USD 30,000 – 100,000 | ☐ |
| USD 100,000 – 500,000 | ☐ |
| above USD 500,000 | ☐ |
| Maximum “Bank Guarantee” amount available to the Company/Organization |  |
| Last two years audited accounts or alternative assessed within WFP’s discretion are attached to prove the information stated above | ☐ |

## TABLE IV. SUPPLIER RELEVANT EXPERIENCE

List at least 4 contracts in the last two years relevant to the supply of bulk-disbursement services as a payment aggregator.

| 1. **Company / Organization’s Relevant Experience** | | | | |
| --- | --- | --- | --- | --- |
| **Commenced** | **Completed** | **Type of Contract** | **Total Value (USD)** | **Client** |
| **(Month / Year)** | **(Month / Year)** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## TABLE V. SIGNATORY & ORGANIZATION STAMP

|  |  |
| --- | --- |
| 1. **Signatory** | |
| Name of Company/Organization: | |
| Name of the authorized representative: | Signature: |
| Title: | Date: |