

REQUEST FOR EXPRESSION OF INTEREST



21 March 2023

REQUEST FOR EXPRESSION OF INTEREST (EOI) - HQ23NF162 **FOR THE PROVISION OF PAYMENT AGGREGATORS**

Closing on 24 April 2023 at 23:59 hrs Central European Time (CET)

A. Background

1. The United Nations World Food Programme hereinafter referred to as the “WFP”, with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy is the leading humanitarian organization saving lives and changing lives, delivering food and cash assistance, and working with communities to improve nutrition and build resilience by assisting almost 100 million people in around 83 countries each year. **In 2022, WFP provided \$3.3 billion in cash assistance in 72 countries.** More information on www.wfp.org.
2. The WFP Programme Cash-Based Transfers division and Finance division (FINB unit) seek to establish a global long-term agreement to allow country offices to purchase the services of a payment aggregator with a strong global reach and the ability to transfer funds through one portal to multiple recipients with bank accounts, mobile money, and/or prepaid cards.
3. For this EOI - Payment aggregator is defined as an organisation that offers two primary services:
 - Integration, where they connect the systems of payment service providers to third party systems, and hence can perform bulk payments from one channel to multiple payment service providers, and
 - Value-Added-Service such as notification of successful payments, reconciliation, and receipts. At any given point, an aggregator is integrating the payer (e.g., WFP), the payee (recipient of cash assistance) and the payment service provider (e.g., MNO or Bank).
4. Private sector entities that fulfil these mandatory requirements will be considered eligible:
 - a. Registered and incorporated as payment aggregator (private or public company) or a company operating in the financial sector, mobile money sector, fintech sector, for at least 3 years.
 - b. Have actively worked as a bulk payments’ provider for at least 3 years.
5. WFP invites eligible suppliers to express their interest in providing the requested services.

B. The purpose of this EOI

6. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide services as a payment aggregator. After the deadline for submission of responses to this EOI has passed, WFP will evaluate responses received and will identify and invite the suppliers that meet the criteria to participate in the bidding process for the proposed tender.
7. Criteria to be invited to participate in the proposed tender are - experience in processing large transaction volumes, ability to connect with a variety of payment service providers in multiple geographical locations, and the ability to bulk pay-out to mobile wallets and/or bank accounts and/or prepaid cards, possibly allowing WFP to transfer funds using local currencies or hard currencies.
8. After the deadline has passed, WFP will evaluate responses received and will only notify eligible participants of the outcome.

C. How to prepare and submit your Expression of Interest

9. In order to participate in the pre-qualification exercise, companies are required to provide the following:
The filled in EOI Response Form, which includes:
 - Table 1. WFP Requirements
 - Table 2. Supplier Information;
 - Table 3. Supplier Financial Status;
 - Table 4. Supplier Relevant Experience;

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- Table 5. Signatory by the authorized company representative and company stamp.
10. All supporting documentation listed above shall be prepared in accordance with the instructions provided and HQ.Tenders@wfp.org.
 11. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
 12. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
 13. Should you have any questions please do not hesitate to contact us at HQ.Tenders@wfp.org.

Yours sincerely,

A handwritten signature in blue ink, which appears to read 'Snjezana', is positioned above a horizontal line.

Snjezana Leovac
Head, Goods and Services Procurement Branch
Supply Chain Division
The United Nations World Food Programme
Rome, Italy

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EOI RESPONSE FORM**TABLE I. WFP REQUIREMENTS**

A. Company / Organization's competencies/ capacities			
	List of WFP requirements/evaluation criteria	Yes	Comments
1	Registered and incorporated as a payment aggregator (private or public company) or a company operating in the financial sector, mobile money sector, fintech sector, for at least 3 years	<input type="checkbox"/>	
2	Actively worked as a payment aggregator of bulk disbursements for at least 3 years	<input type="checkbox"/>	
3	Ability to process bulk payments to one or more (ideally minimum 7) of the countries where WFP operates: (https://www.wfp.org/countries).	<input type="checkbox"/>	<i>List current and upcoming covered countries</i>
4	Ability to process bulk payments to mobile money accounts/wallets and/or bank accounts and/or prepaid cards	<input type="checkbox"/>	
5	Allows WFP to transfer funds using local currencies or hard currencies	<input type="checkbox"/>	
6	Offers supporting services including but not limited to notification of successful payments, reconciliation, and receipts	<input type="checkbox"/>	<i>Specify other services</i>
7	Evidence of US\$ value and number of transactions processed in one month.	<input type="checkbox"/>	

TABLE II. SUPPLIER INFORMATION

A. Company / Organization's Background Information			
1	Legal Name of Company/Organization:		
2	Full address:		
3	E-mail address:		
4	Website address:		
4	Telephone:	Fax:	
5	Contact person, title:	Tel./E-mail of contact person:	
6	Registration with UNGM	Yes <input type="checkbox"/> No <input type="checkbox"/>	UNGM No.
7	Type of Business	<input type="checkbox"/> Corporate/ Limited <input type="checkbox"/> Partnership <input type="checkbox"/> Other (specify):	
8	Goods / Services:		
9	Company/Organization Business Registration Number:	Date of Registration:	
10	Additional company/organization background information: [If applicable, insert not more than 100 words]		

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TABLE III. SUPPLIER FINANCIAL STATUS

B. Company / Organization's Financial Status	
Item	Value USD
Gross Turnover 2022	
Gross Turnover 2021	
Gross Turnover 2020	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 30,000	<input type="checkbox"/>
USD 30,000 – 100,000	<input type="checkbox"/>
USD 100,000 – 500,000	<input type="checkbox"/>
above USD 500,000	<input type="checkbox"/>
Maximum "Bank Guarantee" amount available to the Company/Organization	
Last two years audited accounts or alternative assessed within WFP's discretion are attached to prove the information stated above	<input type="checkbox"/>

TABLE IV. SUPPLIER RELEVANT EXPERIENCE

List at least 4 contracts in the last two years relevant to the supply of bulk-disbursement services as a payment aggregator.

C. Company / Organization's Relevant Experience				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

TABLE V. SIGNATORY & ORGANIZATION STAMP

D. Signatory	
Name of Company/Organization:	
Name of the authorized representative:	Signature:
Title:	Date: